Turner USD Grant Approval Form
To be submitted with Grant Application

1. Person(s) Filing for Grant: Taylor Inverarity

Application:

2. Building/Department: TSGA Library

☒ New

3. Phone Number: 913-288-3830

☐ Renewal

4. Email: inverarityt@turnerusd202.org

☐ Continuation

5. Grant Title: Grant from First Book and the New York Life Foundation

6. Granting Agency: First Book and the New York Life Foundation

7. Grant Website: https://firstbookmarketplace.org/

8. Grant Period: 2 /21 /24 (start date)
8 /1 /24 (end date)

9. Grant Summary:
First Book emailed to registered customers a survey form. The form was for communities impacted by gun violence.
Last week I received a response that we were selected to receive an $875 gift card to spend with First Book Marketplace.

10. Required Matching Fund: ☐ Yes ☒ No

If yes, list name of party agreeing to match funds and the amount required.

Name: _____

Amount: _____

Additional Notes:
_____
_____
_____
_____
_____

Required Signatures

Building Principal Signature: _____ Date: ___/___/___

Applicant Signature: _____ Date: 4/2/24

Supervisor of Business Services: _____ Date: ___/___/___

Asst. Superintendent of Student Services: _____ Date: ___/___/___

Board of Education President: _____ Date ___/___/___

Instructions for Grant Approval Form

1. Fill in the name of the person(s) applying for the grant.

2. List the department or school in which the person filing for the grant works in.

3. Fill in the phone number/extension of the person applying for the grant.

4. Fill in the applicant's email address.

5. Fill in the complete title of the grant exactly as it is listed on the grant application.

6. List the complete name of the granting agency as listed on the grant application.

7. If applying through a website, provide the web address of the granting agency.

8. Fill in the grant's start date and end date in the spaces provided, including the month, day, and year.

9. Give a brief description of the purpose for the grant, as well as how the grant funds will be used. Make sure you include changes to curriculum and/or programs as a direct result of being a recipient of the grant.

10. Indicate whether the grant would require matching funds from an outside party, as well as the amount if needed.

- After completing the Grant Approval Form, you must obtain approval for the building Principal.

- Once granted approval from the building Principal, send all documents to Kristen Woodbury at the Administrative Service Center. All documents include:
  - Turner USD Grant Approval Form
  - Copy of grant application
  - Any other documents relating the specific grant

- **DO NOT** submit your grant application to the granting agency prior to receiving approval from the Supervisor of Business Services and the Assistant Superintendent of Student Services. Grants exceeding $500 will also require approval from the Board of Education.

- After all required signatures are received, an approved copy of the Grant Approval Form will be returned to you for your records.