

TURNER SCHOOL DISTRICT USD 202

FIRE LINE / SITE LIGHTING REPLACEMENT

Turner High School
2211 South 55th Street
Kansas City, KS 66106

Turner School District 202
Attn: Chris Crockett
FGM Building
5800 Metropolitan
Kansas City, KS 66106

Issue Date
November 16, 2022

Prebid Meeting
November 29, 2022 at 3:00PM
Turner High School
2211 South 55th Street
Kansas City, KS 66106
Meet on south of building at rear entrance outside

Sealed Proposals Due
By 1:30 pm
December 20, 2022



PKMRENG.COM

INVITATION TO BID

Project:
Fire Line / Site Lighting Replacement

Engineer:
Pearson Kent McKinley Raaf Engineers, LLC
13300 W 98th Street
Lenexa, KS 66215

Owner:
Turner School District
Unified School District 202

Sealed proposals for the Turner School District (Owner) for renovation work at various facilities will be received at:

Turner School District 202
Attn: Chris Crockett
5800 Metropolitan Ave.
Kansas City, KS 66106

until **1:30 p.m. local time, December 20, 2022** at which time and place the bids will be opened and read aloud. Bids received after the time above will be returned unopened.

Project Description:

The scope of work includes but is not limited: Fire Line/Site Lighting replacement at Turner High School.

Contractors shall submit Contractor's Qualification Statement, AIA Document A305 with the sealed bid. This Qualification Statement document is available at the Office of the American Institute of Architects (AIA) at 104 West Ninth Street, Kansas City, Missouri 64105 (816-221-3485). Upon review of the Qualification Statement document, the Owner shall have the right to take such steps as he deems necessary to determine the ability of the Contractor to perform the Work, and the Contractor shall furnish to the Owner such additional information and data for this purpose, as they may request. The right is reserved to reject any Bid after an investigation or consideration of the information and data submitted by such Contractor.

Bidding documents are available on November 18, 2022. Plans are available through <https://planroom.drexeltch.com>

A pre-bid conference is scheduled for November 29, 2022 at 3:00PM local time. The pre-bid meeting will be located at:

**Turner High School (Meet on south of building at rear entrance outside)
2211 South 55th Street
Kansas City, KS 66106**

This project needs to be substantially complete prior to July 21, 2023. In the event the project is not substantially complete prior to the date referenced, Turner USD 202 will require the contractor awarded this project a penalty of \$1,500 per day. This penalty will be withheld from the final payment issued to the contractor, unless the contractor has written permission from Turner USD 202 stating that the deadline can be extended. Substantial competition shall be determined by Turner USD Facility Supervisor, Chris Crockett or Doug Powers, Assistant Superintendent of Business and Public Relations.

All materials for this project should be shipped directly to Turner High School 2211 S. 55th Street Kansas City, KS 66102. Material cannot be delivered prior to May 22, 2023 and must be removed prior to August 2, 2023.

All Bidders shall visit the site prior to submitting Bids. Site visits must be coordinated with Owner.

Questions can be directed via email to the attention of Will Kent at PKMR, will.kent@pkmreng.com. Refer to bid documents for deadline to submit questions. Questions will not be taken verbally or in person.

The Owner reserves the right to waive any defects and informalities in Bids, to reject any or all Bids, to take any or all Bids under advisement, or to accept any Bid as may be deemed in its interest of meeting the standards of lowest responsible Bid.

Project completion: Construction shall be complete as indicated in the milestone schedule(s) following Specification Section 01010.

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BID FORM
LUMP SUM PROPOSAL
TURNER SCHOOL DISTRICT
Construction for:

PROPOSAL OF: _____
(Hereinafter called "Bidder"),

A CORPORATON* ORGANIZED AND EXISTING UNDER THE LAWS
OF THE STATE OF _____

A PARTNERSHIP* CONSISTING OF _____

AN INDIVIDUAL* TRADING AS _____

*Complete applicable designation.

TO: Turner School District 202
Attn: Chris Crockett
5800 Metropolitan Ave.
Kansas City, KS 66106

1. The undersigned, having familiarized itself with local conditions affecting the cost of the work at the place where the work is to be done and with all Bidding Documents, including the Instructions to Bidders, Plans and Specifications, General and Supplementary Conditions, the Standard Form of Agreement and the other Contract Documents, and having examined the location of the proposed work and considered the availability of labor and materials, hereby proposes and agrees to perform everything required to be performed, and to provide and furnish any and all labor, materials, supervision, necessary tools, equipment, and all utility and transportation service necessary to perform and complete in a workmanlike and timely manner all of the work required for the project, all in strict conformance with the Instructions to Bidders and other Contract Documents (including Addenda Nos. _____, through _____, the receipt of which is hereby acknowledged), for the lump sums hereinafter specified.

2. FOR BASE BID

The Lump Sum of _____
_____ Dollars (\$_____).

3. TAX EXEMPTION

This project shall be considered Tax Exempt. Federal, State and local taxes shall not be included with the Bid. Subsequent to the award of the construction contract, the School District will obtain from the State of Kansas a sales tax exemption certificate number. The sales tax exemption certificate will permit the Contractor to purchase materials for incorporation into this project without paying sales tax, provided that the Contractor furnishes the certificate number to the material supplier.

4. CHANGES IN THE WORK

Changes in the work shall be as established in the Contract Documents. The following fees shall be used for lump sum pricing and actual cost pricing of additions and deletions to the work included in the Bid, Namely:

Not to Exceed

- | | | |
|----|--|-----|
| A. | To Contractor for work performed by his own forces | 10% |
| B. | To Contractor for work performed by other than his own forces | 5% |
| C. | To Subcontractor for work performed by his own forces | 10% |
| D. | To Subcontractor for work performed by other than his own forces | 5% |

Percentages for overhead and profit will not be allowed on bond premiums.

5. Unit Cost Breakdowns: N/A

6. A. In the execution of the Agreement, no person shall on the grounds of race, color, religion, sex, disability, or national origin be excluded from full employment rights, be denied the benefits of, or otherwise subject to discrimination under any program, service or activity under the provisions of any and all applicable Federal and state laws against discrimination. Bidder shall furnish all information and reports required by the rules, regulations, and order of the Secretary of Labor for purposes of investigating to determine compliance with such laws.
- B. Bidder shall observe the provisions of the Kansas Acts Against Discrimination and shall not discriminate against any person in the performance of work under the Agreement because or race, religion, color, sex, physical handicap unrelated to such person's ability to engage in the particular work, national origin or ancestry.
- C. In all solicitations or advertisements for employees, Bidder shall include the phrase, "equal opportunity employer", or similar phrase approved by the Owner.
- D. If bidder fails to comply with the provisions of K.S.A. 441031, bidder shall be deemed to have breached the Agreement and it may be canceled, terminated or suspended in whole or in part, by Owner.
- E. If bidder is found guilty of a violation of the Kansas Acts Against Discrimination under a decision or order of Owner that has become final, bidder shall be deemed to have breached the present Agreement and it may be canceled, terminated, or suspended in whole or in part, by Owner.
- F. Bidder shall include the provisions of paragraphs A through E above in every subcontract or purchase order so that such provisions shall be binding upon all subcontractors and vendors.
7. The undersigned hereby proposes and agrees to substantially and/or finally complete the work or segments of the work on or before the scheduled dates listed in Section 010100 Summary of Work, and to pay as liquidated damages the corresponding amount stipulated in Section 010100 Summary of Work for each consecutive calendar day thereafter that the work or segment of the work remains substantially and/or finally incomplete in accordance with the Contract Documents. This provision shall be applied, and the daily liquidated damages amount(s) shall be calculated separately as to each substantial and/or final complete date stated.
8. Accompanying the Bid is Bid Security of at least 5% of the bid in the form of a Bid Bond in the amount of _ Dollars (\$ _____), payable without condition to the Owner, which it is agreed shall be retained as liquidated damages for the delay and extra expense caused the Owner, if the undersigned fails to execute the Contract and furnish the bonds required by the Contract Documents, within the time stated in the Contract Documents.
9. In submitting the Bid it is understood that the right to reject any and all bids has been reserved by the Owner and that this bid may not be withdrawn for a period of sixty (60) days from the opening.

Date this _____ day of _____, 201__.

Name of Bidder

Address of Bidder

Authorized Officer

Title

Telephone Number

(Seal)

ATTESTED:

SECTION 010100
SUMMARY OF WORK

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Description of the Work.
- B. Work under other contracts.
- C. Products furnished by the owner.
- C. Contractor use of site (and premises).
- D. Code of Conduct.
- E. Existing conditions.
- F. Work sequence, Schedule for Completion and liquidated damages.
- G. Time extensions for adverse weather.
- H. Owner occupancy.
- I. Time extension for factors other than weather.
- H. Additional owner requested bid breakdown.

1.02 DESCRIPTION OF THE WORK

- A. The Contractor shall furnish all labor, materials, facilities, insurance, management, equipment, services, employee training and testing, permits and agreements necessary to perform the work required for the

Turner USD 202 – DOAS Replacement

Construction for this bid may require mobilization at multiple project sites. The bidder must perform the work in its entirety. Transferring or sharing prime responsibility for the work will not be allowed and will be considered cause for termination.

- B. The General or Prime Contractor shall be represented at the site, by a competent Superintendent from beginning of the work, until final completion unless otherwise approved by the Owner. The superintendent shall oversee and direct the daily construction activities at the work site including scheduling of workers and delivery of equipment and materials to meet the project schedule. The superintendent shall also inspect work in progress to ensure that work conforms to the plans and specifications. The Superintendent shall be dedicated to these duties and shall physically perform work or “wear tools” only on a limited basis.

C. The work includes, but is not necessarily limited to the following:

1. DOAS replacements at:
Turner High School
2211 South 55th Street
Kansas City, KS 66106

1.03 WORK UNDER OTHER CONTRACTS.

- A. All work is to be coordinated with the district, other projects performed with the district, and school programs.
- B. Items noted 'NIC' (Not in Contract), will be furnished and installed by owner.
- C. Owner will remove and retain possession of the following items prior to start of building and/or demolition activities: N/A
- D. The architect and/or owner has paid \$ 0 for plan check fee with the applicable City, Codes Administration. The contractor is responsible for the balance of fee required to obtain the building permit. All other permits required remain the contractor's responsibility.
- E. Utility relocations and extensions will be performed by utility suppliers or their agents. The contractor is responsible for the scheduling, phasing, and coordination of all work performed by the respective utility suppliers or their agents. This includes, but is not limited to, work performed by:
 1. Water/Sanitary Sewer – BPU
 2. Electric – BPU
 3. Gas – BPU

1.04 CONTRACTOR USE OF SITE AND PREMISES

- A. Limit use of site and premises to allow owner occupancy and use of the existing building, parking lots, and hard play areas during construction.
- B. The contractor shall coordinate the use of the site and locations for all equipment storage, job trailers, portable lavatory facilities, generators, etc., with the owner. The owner shall have the final approval for all site use by the contractor.

1.05 CONTRACTOR AND VENDOR EMPLOYEES CODE OF CONDUCT

Turner School District insists that all contractor and vendor employees conduct themselves in an acceptable manner while performing work on school district property. The following items are prohibited on school district property:

1. No physical or verbal contact is to be made with students or non-designated school district staff.
2. No smoking or other use of tobacco products in any manner is permitted on district property.
3. No drugs and/or alcohol are to be consumed or present on district sites.
4. No firearms, or hunting items, are to be present on the site.
5. Foul and/or abrasive language is not to be used.
6. All workers are to wear clothing on all parts of their body; no shirtless workers. Apparel should be appropriate to a school campus.

7. Anyone working while students are in the building must have a valid State issued ID/DL and be ran through the districts background check system (Raptor) prior to entering the facility.

Utilize designated areas for vehicle access and parking, material storage, etc.

All workers are to wear a nametag, or identification which identifies the company name and the individual's name.

1.06 EXISTING CONDITIONS

- A. The contract drawings are based on information taken from original construction drawings and from inspections of the site.
- B. Bidders are advised that "as-built" conditions may vary from those shown on the drawings. Bidders shall not later request, nor expect to receive, additional payment for work related to variations which can be determined by examination of the existing building and site, by the date set for receipt of Bids for this Contract.

1.07 WORK SEQUENCE AND SCHEDULING

- A. The Contractor and all Subcontractors, sub-subcontractors and Suppliers shall furnish sufficient forces, supervision, construction plant and equipment, and shall work such hours as may be required to insure the prosecution of the work in accordance with the Progress Schedule stated herein. If in the opinion of the Owner, the Contractor falls behind the Progress Schedule, the Contractor shall take such steps as may be necessary to improve the progress and the Owner may require them to increase the number of shifts, and/or overtime operations, days of work including holidays, Saturdays and Sundays, all without additional costs to the Owner.

- B. Schedule requirements for each Option and Phase are outlined as follows.

Building	Start Date	Substantial Completion	Final Completion
Fire Line/Site Lighting Replacement	5/22/23	7/22/23	8/2/23

- C. This project needs to be substantially complete prior to July 21, 2023. In the event the project is not substantially complete prior to the date referenced, Turner USD 202 will require the contractor awarded this project a penalty of \$1,500 per day. This penalty will be withheld from the final payment issued to the contractor, unless the contractor has written permission from Turner USD 202 stating that the deadline can be extended. Substantial completion shall be determined by Turner USD Facility Supervisor, Chris Crockett or Doug Powers, Assistant Superintendent of Business and Public Relations.

1.08 TIME EXTENSIONS FOR ADVERSE WEATHER

- A. The Contractor shall comply with all provisions of the General Conditions in submitting any request for extension of Contract Time due to unusually severe weather.
- B. Definitions:
- Adverse Weather - atmospheric conditions at a definite time and place which are unfavorable to construction activities.
 - Unusually Severe Weather - weather which is more severe than the adverse weather anticipated for the season, location, or activity involved.
- C. In order for any request of time extension due to unusually severe weather to be valid, the Contractor must document both of the following conditions.

1. The weather experienced at the project site during the Contract period is more severe than the adverse weather anticipated for the project location during any given month.
2. The unusually severe weather actually caused a delay to the scheduled progress and/or completion of the project. The delay must be beyond the control and without fault or negligence by the Contractor.

- D. The following schedule of monthly anticipated adverse weather delays will constitute the baseline for monthly weather time evaluations. The contractor's progress schedule must reflect these anticipated adverse weather delays in all weather-affected activities:

MONTHLY ANTICIPATED ADVERSE WEATHER DELAY WORK DAYS
BASED ON FIVE (5) DAY (Monday – Friday) WORK WEEK

<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
10	8	7	6	7	7	5	5	5	4	5	9

- E. Upon receipt of the Notice to Proceed, and continuing throughout the contract, the Contractor shall record on their daily construction report, the occurrence of adverse weather and resultant impact to normally scheduled work. Actual adverse weather delay days must prevent work on critical activities for 50% or more of contractor's scheduled work day.
- F. The number of actual adverse weather delay days shall include days impacted by actual adverse weather (even if adverse weather occurred in the previous month), and shall be calculated chronologically from the first to the last day of each month, and be recorded as full work days.
1. If the number of actual adverse weather delay days in a given month exceeds the number of days anticipated in Paragraph D, above, the difference shall be multiplied by 7/5 to convert any qualifying workday delays to calendar days. The resulting number of qualifying lost days shall be added upon approval by the Architect and Owner to the contract time.
 2. The determination that unusually severe weather occurred does not automatically mean an extension of time will be granted. The contractor must substantiate the unusually severe weather delayed work activities on the critical path of the Progress Schedule.
- G. Full consideration for equivalent fair weather workdays shall be given. If the number of actual adverse weather delays in a given month is less than the number of days anticipated in Paragraph D, above, the difference shall be multiplied by 7/5 to convert any work day increases to calendar days. The resulting number of qualifying extra days will be accumulated and subtracted from any future month's days lost due to unusually severe weather.
1. The net cumulative total of extra days/lost days shall not result in a reduction of Contract Time and the Date of Substantial Completion shall not be changed as a result of unusually favorable weather.
- H. In converting workdays to calendar days, fractions 0.5 and greater shall be rounded up to the next whole number. Fractions less than 0.5 shall be dropped.
- I. The contractor shall summarize and report all actual adverse weather delay days for the preceding month to the architect by the tenth (10th) day of the following month. A narrative indicating the impact of adverse weather conditions on the scheduled critical activities shall be included.
1. Any request or claim for an extension of time due to unusually severe weather shall be submitted to the architect and owner within twenty-one (21) days of the last day of the month in which the delay occurred. Resolution of any weather delay claim shall follow the procedures established by the general conditions and as prescribed above.

- J. The contractor shall include and indicate the monthly anticipated adverse weather days, listed in Paragraph D, above, in their progress schedule.

- 1. The contractor shall indicate the actual adverse weather days (whether less or more than the anticipated days) in their monthly progress schedule update.

1.09 OWNER OCCUPANCY

A. The existing building, parking lots and hard play areas will be used and occupied by the Turner School District during portions of the Contract Time. Occupants will include, but not be limited to: students, faculty, parents, and other groups so authorized to use the building and/or site by the school district.

- B. School will be generally in session from 8:00 a.m. to 3:30 p.m., Mondays through Fridays, spring and fall semesters, throughout the contract time. In addition, the hours from 7:30 a.m. to 9:00 a.m. and from 2:30 p.m. to 4:00 p.m., Monday through Friday, will be reserved for arrival and departure of the school district occupants. Delivery of materials and equipment is to be scheduled outside of these hours.
- C. The work shall be confined to limited areas of the site. The contractor shall work with the architect and school district staff to develop a schedule of areas to receive work. The schedule will identify specific areas of the building and site to receive work at specific times. This schedule shall be submitted by the Contractor to the Architect for approval before the work begins.
- D. Unless otherwise indicated, the owner will move loose furnishings out of the existing building with his own work forces prior to scheduled demolition. This will include furniture, equipment, wall hangings, books, maps, clocks, and loose educational materials prohibiting work.

1.10 TIME EXTENSION FOR FACTORS OTHER THAN WEATHER

- A. If the contractor incurs a delay due to factors out of his control, the contractor shall submit a claim within twenty-one (21) days after the occurrence of the delay to the architect and school district. The claim shall include a description of the cause of the delay and resultant request for additional time.
- B. If a proposal request for additional work causes the contractor additional time to perform the original contract requirements the contractor may submit a claim for additional time to the Architect and Owner. The Contractor shall include in his proposal the request for time extension (if any), and shall include sufficient information and dates to demonstrate whether and to what extent the change will delay the completion of the contract in its entirety.
- A. The determination that delays have occurred beyond the Contractor's control does not automatically mean an extension of time will be granted. The Contractor must substantiate the delay by indicating suspended work activities on the critical portion of the project schedule.

1.11 ADDITIONAL OWNER REQUESTED BID BREAKDOWN

- A. The following listing of major subcontractors/material suppliers performing work on the project is to be submitted within 72 hours of the bid. Work to be self-performed by the General or Prime contractor shall be noted "self-perform". Work that is not part of the project shall be noted as not applicable "N/A". Substitutions in the submitted list require the owner's written permission.

Work Scope

Subcontractor/Material Supplier

Site Utilities:
Excavation:
Interior Demolition:
Concrete:
Masonry:
Structural Steel:
Rough Carpentry:
Wood Doors:
Millwork:
Roofing/Architectural Sheet Metal:
Finish Hardware Supplier:
Doors and Frames Supplier:
Windows:
Drywall:
Acoustical Ceiling:
Painting:
Toilet Partitions:
HVAC:
Plumbing:
Electrical:

END OF SECTION

SECTION 01020

CONTRACT CONSIDERATIONS

PART 1 GENERAL

1.01 SECTION INCLUDES

- A. Cash Allowances.
- B. Schedule of values.
- C. Bid Cost Breakdown.
- D. Application for Progress Payment.
- E. Application for Final Payment
- F. Change Orders and/or Clarifications.

1.02 RELATED SECTIONS

- A. N.A.

1.03 CASH ALLOWANCES

(Architect to include allowances, as applicable.)

1.04 SCHEDULE OF VALUES

A. The Contractor will submit to the Architect, a Schedule of Values that includes all major categories of work and per building if applicable. The dollar amounts are to include all labor, material, overhead and profit applicable to each item in the breakdown. As a sub-breakdown, each item is to be separated into an estimated labor and materials line item. The Contractor must submit a total value for the projected cost of supplies, materials, and equipment required. Submit typed schedule on AIA Form G703 - Application and Certificate for Payment Continuation Sheet. Contractor's standard form of electronic media printout will be considered as an alternate form of submission.

- B. Submit Schedule of Values in duplicate within fourteen (14) calendar days after the contract for construction is executed and prior to any submission of an Application for Payment. Schedule shall list the installed value of the component parts of the work, broken down in sufficient detail to serve as a basis for computing values for progress payments during construction.
- C. Format: At a minimum, use the Table of Contents in this Project Manual to identify each line item with number and title of the major specification section.
- D. Add to the Schedule of Values approved Change Orders, as applicable with each Application for Payment. List Change Orders in numerical sequence with each Application for Payment.
- E. Correlate line items in the Schedule of Values with other required additional schedules and forms including:

- a. Contractor's construction schedule.
 - b. Contract payment request form.
 - c. List of subcontractors.
 - d. List of products.
 - e. List of principle suppliers and fabrications.
 - f. Schedule of submittals.
- F. Prior to making application for the first progress payment, the Contractor must submit the Schedule of Values. No progress payments will be made until the schedule of values has been received, reviewed, and approved by the Architect and the School District. The costs assigned to the breakdown are to total the contract sum. The approved Schedule of Values is to be used by the Contractor on their Application for Payment.

1.05 BID COST BREAKDOWN
(See Bid Form for any applicable requirements)

1.06 APPLICATION FOR PROGRESS PAYMENTS

- A. At a time consistent with the requirements of this section, the General Conditions, and the Owner-Contractor Agreement, and for each calendar month during the progress of the work, submit a properly notarized itemized Application for Payment prepared in a manner consistent with the Schedule of Values.
 - B. The amount shown on the Application for Payment shall be established by the value of work completed through the last day of the application period based upon the Contractor's estimate of labor and materials incorporated in the work and of materials suitably stored in accordance with the contract through the last day of the previous application, less the aggregate of previous payments, and less the retainage as specified in this section.
 - C. The form of application for payment shall be the latest edition of AIA Document G702. "Application and Certificate for Payment", supported by AIA Document G703. "Continuation Sheet", corresponding edition.
 - D. Provide the following itemized data on Continuation Sheet:
 - a. Format, schedules, line items, and values shall be from the Schedule of Values accepted by Architect.
 - b. Include names, trades and amount for subcontractors.
1. Application Form:
- a. Fill in required information, including that for change orders executed prior to the date of submittal application.
 - b. Fill in summary of dollar values to agree with the respective totals indicated on the continuation sheet.
 - c. Execute certificate with the signature of a responsible officer of the contractor's firm.

2. Continuation sheets:
 - a. Fill in total list of all scheduled component items of work, with each number and the scheduled dollar value of each item.
 - b. Fill in the dollar value in each column for each scheduled line item when work has been performed or products stored. Round off values to nearest dollar, or as specified in the Schedule of Values.
 - c. List each change order executed prior to the date of submission, at the end of the continuation sheets. List by change order number, description, and breakdown of costs as for an original component item of work.
- E. Substantiating Data for Progress Payments:
 1. Substantiating data is required to verify a payment request. Contractors are to include a cover letter identifying:
 - a. Project.
 - b. Application number and date.
 - c. Detailed list of enclosures.
 - d. For stored products: Item number and identification as shown on application, and description of specific material. Include Bill of Sale, Non-Negotiable Bailment Receipt and applicable insurance certificate.
 2. Submit one copy of the data cover letter for each of the applications.
- F. Applications for Payment shall be accompanied by cost breakdowns from the contractor, subcontractors and sub-sub-contractors.
- F. The application for payment will be transferred to the architect to be certified for payment. Provide a (non-notarized) electronic or paper copy to the owner's representative.
- G. Requests for Payment could be issued to the district by the first Friday of the Month and the district will issue payment at the BOE meeting held on the 3rd Tuesday of the same month. (Payments are only issued at the 2nd BOE meeting of each month)

1.07 APPLICATION FOR FINAL PAYMENT

- A. Submit final Application for Payment following the procedures specified above for progress payments.
- B. Before submitting final Application for Payment, forward concurrently to the Architect, the written warranties and guarantees, Record Documents, and Operations and Maintenance Manuals and other documents required by the contract documents. Place properly in approved storage at the site the extra stock and spare parts specified. Contractor will obtain the signature of a school district representative verifying receipt of the extra stock and spare parts.
- C. Properly executed "Final Lien Waiver and Release" and Contractor's "Affidavit" shall be submitted to the Architect in duplicate prior to final payment.
- D. Application for Final Payment shall be accompanied by a properly executed "Consent of Surety Company to Final Payment: AIA Document G707, latest edition.

1.08 CHANGES AND/OR CLARIFICATIONS

A. Request for Information (RFI)

1. If during the construction of the project, clarification of the documents is required, it shall be brought to the attention of the Architect. The Architect will either provide clarification or the Contractor will issue a Request for Information (RFI) to the Architect. Each RFI will be dated and sequentially numbered. The Architect shall provide his written response to the RFI and return the RFI response to the Contractor for distribution to all affected subcontractors and /or suppliers.
2. Responses to RFI's are not authorization to proceed with work requiring additional compensation. If additional compensation is required, the Contractor shall immediately advise the Architect, and Owner.

B. Proposal Request (PR)

1. Should the owner contemplate making a change in the work, the architect will issue a Proposal Request (PR) to the Contractor. If the described change impacts cost and/or time, the Contractor will prepare a proposal and submit it to the Architect. The Contractor's proposed cost shall be broken down completely giving quantity and unit costs by each trade of each item, labor cost with hourly rates, allowable overhead and profit (both adds and deducts). The Owner and Architect will review the pricing to determine if a change order will be issued. Contractors are not to proceed with additional work until written authorization has been received. No additional amount will be paid for submittal in this form or for resubmittal should the breakdown be considered inadequate by the Architect and Owner.

C. Change Orders (CO)

1. If the Owner determines that a Proposal Request will be accepted, the Architect will prepare a change order (CO) which will be dated and numbered sequentially. The change order will describe the change or changes, will refer to the Proposal Request and Proposal number and becomes valid when signed by the Owner, the Architect and the Contractor.
2. Where unit prices are not required by the bid documents and value of changes or extra work is determined by a lump sum, by cost and percentages, or by cost and a fixed fee, the percentages for overhead and profit, or commission to be allowed for net increases shall in no case exceed the figures identified on the bid form.
3. Estimates for material shall be based on reasonable current market value at which materials are available to the Contractor and Subcontractor. Upon request, submit satisfactory evidence of such costs. Labor unit costs shall include associated insurance.
4. When authorized by the Owner, time and material accounting of a change in work may be used. The Contractor shall maintain an accurate account of labor and material involved in each change. Such time and material records are subject to verification. Notify Architect and Owner when work on each change is to start and when it has been completed. To receive full recognition, labor assigned to Contract changes must, insofar as possible, work continuously on the change, rather than interchanging between contract work and the change.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION (Not Applicable)

END OF SECTION

FINAL LIEN WAIVER AND RELEASE

Reference that certain Agreement between _____, as Contractor, and _____, as Owner, dated _____, on the project known as _____ located at _____ for work to be performed by said Contractor.

Reference also that certain invoice of Contractor to said Owner in the Amount of \$_____ for work, labor and materials installed in or furnished for said project by and through _____.

The receipt by Contractor of Owner's remittance for the amount said invoice, contingent upon the final clearance and payment of said remittance, shall constitute payment for the full contract amount, including change orders and all other claims or demands of any nature whatsoever which Contractor has or may have in connection with the Project or Contract referenced herein, of \$_____, for which Contractor (a) agrees to and does hereby waive and release said property, project and the Owner and all bond or payment sureties and guarantors from; and (b) does hereby agree to protect, indemnify, defend and hold harmless said property, project, Owner, sureties and guarantors against;

- (1) any and all liens, statutory or otherwise, and
- (2) any or all obligations under any bond or guaranty for payment furnished by or to said Owner, whether pursuant to agreement or requirement of law, and
- (3) any and all other claims whatsoever, statutory or otherwise,

for any and all work, labor and materials furnished by or through said Contractor, its subcontractors and material suppliers for the entirety of said project.

The remittance of the Owner, identified as payment of said above invoice and endorsed by Contractor and marked "paid" or otherwise canceled by the bank against which said remittance was drawn shall constitute conclusive proof that said invoice was paid and the payment thereof was received by the Contractor, and thereupon, this final lien waiver shall become effective automatically and without requirement of any further act, acknowledgment or receipt of the part of said Contractor.

Contractor does further warrant that Contractor has not and will not assign its claims for payment nor its right to perfect a lien against said property and project, and the undersigned representative of the contractor has the right to execute this waiver and release thereof.

The undersigned representative of Contractor does hereby certify under oath that he is fully authorized and empowered to execute this instrument for and in behalf of said Contractor and to bind them hereto and does in fact so execute this final lien release.

Dated this _____ day of _____, 20__.

Contractor:

By:

Title:

Subscribed and affirmed to before me, the undersigned Notary Public within and for the State of _____ and the County of _____, this _____ day of _____, 20__, in the City of _____.

Notary Public within and for said County and State

NON-NEGOTIABLE
BAILMENT RECEIPT

Receipt Number

BAILOR: Owner

BAILEE: Contractor/Supplier

PROJECT: _____

LOCATION OF STORAGE:

The goods and materials described below are held and stored pursuant to the Contract by and between Bailee, as Contractor/Supplier, and Bailer as Owner for Work to be performed at the above referenced Project location. Said goods and materials are to be transferred or delivered to the project site in conjunction with the performance of Bailee's contract referenced above or upon the direction of Bailor or the Architect and no other. The Bailee acknowledges that it has no ownership rights or title in, nor shall claim any lien or interest in or upon, said goods and materials.

<u>QUANTITY</u>	<u>DESCRIPTION OF ITEM</u>
-----------------	----------------------------

Received and Acknowledged
Contractor/Supplier

DATED: _____ BY:

Authorized Signature

The undersigned representative of Contractor does hereby certify under oath that he is fully authorized and empowered to execute this instrument for and in behalf of said Contractor and to bind them hereto and does in face so execute this final lien release.

Dated this _____ day of _____, 20 ____.

Contractor:

By:

Title:

Subscribed and affirmed to before me, the undersigned Notary Public within and for the State of

_____ and the County of _____, this _____ day of _____, 20 _____,

in the City of _____.

Notary Public within and for said County and State

SECTION 01040

COORDINATION

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Coordination.
- B. Coordination Drawings.
- C. Lockout/Tagout Procedures
- D. General Installation Provisions
- E. Cleaning and Protection

1.02 COORDINATION

- A. Coordinate scheduling, submittals, and Work of the various sections of specifications to assure efficient and orderly sequence of the project.
- B. Verify that utility requirements for the project have been properly installed and that such water, gas, and electrical, data, and/or phone service hookup is compatible with other construction and demolition operations occurring at the site. Coordinate Work of various sections having interdependent responsibilities for installing, connecting to, and placing in service, such equipment.
- C. Coordinate space requirements and installation of all Work including mechanical and electrical Work that is indicated diagrammatically on drawings prior to initiating Work on site. Bring discrepancies to the attention of the Architect in a timely manner. Follow routing shown for pipes, ducts, and conduit, as closely as practicable; place runs parallel with line of building. Provide labeling as specified per individual specification sections. Utilize spaces efficiently to maximize accessibility for other installations, for maintenance, and for repairs.
- D. In finished areas, except as otherwise indicated, conceal pipes, ducts, and wiring within the construction. Coordinate locations of fixtures and outlets with finish elements.
- E. The Contractor is to coordinate his Work with the Work of the Owner's Contractors, as applicable.
- F. Coordinate completion and clean-up of Work of separate sections in preparation for Substantial Completion and for portions of Work designated for Owner's partial occupancy.
- G. After Owner occupancy of premises, coordinate access to site for correction of defective Work and Work not in accordance with contract documents, to minimize disruption of Owner's activities. This work will include off-hours to avoid conflict with Owner's activities.
- H. Coordinate construction activities included under various sections of these specifications to assure efficient, safe, and orderly installation of each part of the Work. Coordinate construction operations included under different sections of the specifications that are dependent upon each other for proper installation, connection, and operations.

1. Where installation of one part of the Work is dependent on installation of other components either before or after its own installation, schedule construction activities in the sequence required to obtain the best results.

2. Where availability of space is limited, coordinate installation of different components to assure maximum accessibility for required maintenance, service and repair.

I. Where necessary, prepare memoranda for distribution to each party involved outlining special procedures required for coordination. Include such items as required notices, reports, and attendance at meetings.

1. Prepare similar memoranda for the Owner and separate Contractors where coordination of their Work is required.

J. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other activities to avoid conflicts and ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:

1. Preparation of schedules.
2. Installation and removal of temporary facilities.
3. Delivery and processing of submittals.
4. Conducting progress meetings.
5. Orchestrating pre-installation and quality assurance meetings.
6. Project closeout activities.

1.03 COORDINATION DRAWINGS

A. Coordination Drawings: Prepare coordination drawings or sketches where close and careful coordination is required for installation of products and materials fabricated off-site by separate entities, and where limited space availability necessitates maximum utilization of space for efficient installation of different components.

1. Show the interrelationship of components.
2. Indicate required installation sequences.
3. Comply with requirements contained in product or equipment "Submittals".
4. Refer to specific coordination drawing requirements for mechanical and electrical installations.
5. As applicable for the project, prepare coordination drawings or sketches for:
 - a. Mechanical equipment rooms.
 - b. Electrical equipment rooms.
 - c. Elevator equipment rooms.
 - d. Roof plan with ALL penetrations, equipment supports, etc., including mechanical and electrical items.
 - e. Ductwork, piping, electrical conduit.
6. Submit coordination drawings or sketches to the Architects as an "Informational Submittal". The Architect will not take responsive action.

1.04 LOCKOUT/TAGOUT PROCEDURES

- A. Comply with the most recent requirements of OSHA Regulations for the safety of the workers. All equipment shall be locked/tagged out to a zero energy state when new installation, replacement, repair, maintenance or servicing is done on machinery or equipment to protect against accidental or inadvertent operation when such operation could cause injury to personnel.
- B. Contractors are required to lockout/tagout machinery and equipment prior to maintenance or service. Compliance with this policy/procedure is mandatory.
- C. Contractor employees must be able to:
 - 1. Prepare equipment for shut down.
 - 2. Shut down equipment.
 - 3. Isolate equipment.
 - 4. Apply lockout/tagout devices.
 - 5. Control any stored energy.
 - 6. Verify equipment isolation.
 - 7. Remove the lockout.
- D. When a lockout is placed on a piece of equipment or a system, it shall have a tag attached with a written warning from the person attaching the lockout.
- E. If the energy source cannot be locked out, the tag should clearly state that there is no lockout on the equipment and that it has been de-energized for service.
- F. Procedures:
 - 1. Preparation

Contractor(s) performing lockouts must verify which switches, valves or other energy isolating devices apply to the equipment being serviced.
 - 2. Shutdown
 - a) Notify any affected personnel (includes other contractors and/or district staff) of the equipment or machinery being locked/tagged out.
 - b) Shut the equipment down using its normal operating controls.
 - 3. Isolation
 - a) Isolate the equipment or machinery from every power source.
 - b) Insure any secondary power is isolated from the equipment or machinery.
 - 4. Application of Lockout/Tagout
 - a) Lockout the energy isolating device with an assigned lock. Only locks assigned for lockout purposes shall be used. General purpose locks shall not be utilized.

5. Stored Energy

- a) Insure all moving parts are stopped.
- b) Release any stored energy from the equipment or machinery. Spring pressure, elevated parts, rotating parts, hydraulics, air, gas, steam, water, etc., must be dissipated or restrained by other methods such as grounding, blocking or bleeding down.

6. Isolation & Verification

- a) Insure no personnel are exposed to the equipment or machinery.
- b) Operate the controls of the equipment or machinery to make sure the equipment or machinery will not operate.
- c) Return the controls to the off position.
- d) Electrical testing equipment shall be used to verify electrical isolation.

7. Restoring Equipment/Machinery to Operation

- a) Upon completion of maintenance or service, verify the equipment/machinery is safe to operate.
- b) Remove all tools from the work area.
- c) Insure the system is fully assembled.
- d) Be sure all personnel are clear of the equipment.
- e) Inform everyone affected by the equipment or machinery that the lockout/tagout is being removed.
- f) Remove the lockout/tagout devices. Devices are only to be removed by the person that put them on, except in the case of an emergency.

1.05 GENERAL INSTALLATION PROVISIONS

- A. Inspection of Conditions: Require the Installer of each major Work component to inspect both the substrate and conditions under which Work is to be performed. Do not proceed until unsatisfactory conditions have been corrected in an acceptable manner.
- B. Manufacturer's Instructions: Comply with manufacturer's installation instructions and recommendations, to the extent that those instructions and recommendations are more explicit or stringent than requirements contained in contract documents.
 - 1. Where applicable, comply with manufacturer's instructions, including each step in sequence.
 - 2. Should manufacturer's instructions conflict with contract documents, request clarification from Architect before proceeding.
 - 3. Installation must be performed to conform to the requirements of manufacturer's warranty.
- C. Inspect materials or equipment immediately upon delivery and again prior to installation. Reject damaged and defective items.
- D. Provide attachment and connection devices and methods necessary for securing Work. Secure Work true to line and level. Allow for expansion and building movement.
- E. Visual Effects: Provide uniform joint widths in exposed Work. Arrange joints in exposed Work to obtain the best visual effect. Refer questionable choices to the Architect for final decision.

- F. Recheck measurements and dimensions, before starting each installation.
- G. Install each component during weather conditions and project status that will ensure the best possible results. Isolate each part of the completed construction from incompatible material as necessary to prevent deterioration.
- H. Coordinate temporary enclosures with required inspections and tests, to minimize the necessity of uncovering completed construction for that purpose.
- I. Mounting Heights: Where mounting heights are not indicated (install individual components at standard mounting heights recognized within the industry for the particular application indicated). Refer questionable mounting height decisions to the Architect for final decision.

1.06 CLEANING AND PROTECTION

- A. Clean and maintain construction area(s) as frequently throughout the project. Contractor will provide up to and have use of at least one dumpster during the course of the Work. The dumpster to be located as coordinated with the Owner. The Contractor shall be responsible for any damages and shall repair and/or replace grass sod, concrete curbing, sidewalks, paved surfaces or other items if damaged due to the Contractor's activities.
- B. Limiting Exposures: Supervise construction activities to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.
- C. Comply with Environmental Protection Agency Standards for Lead Renovation, Repair, and Painting Program (RRP); 40 CFR Part 745 and Kansas Department of Health and Environment Regulations K.A.R. 28-72-1 to 28-72-54.
 - 1. Conduct pre-renovation education and notification.
 - 2. Supervise construction activities to ensure that lead safe work practices are performed and take proper precautions concerning presumed lead materials.
 - 3. Prevent discharge, dispersal, release or escape of lead dust and debris.
 - 4. Isolate work areas and ensure that renovation dust or debris does not spread beyond contract limits or the project work areas. If latent emissions occur, perform cleaning, recleaning, and subsequent cleaning verifications as necessary. The Contractor shall not leave lead dust hazards in Owner facilities. Lead dust hazard means surface dust that contains a dust-lead loading (area concentration of lead) at or exceeding the levels promulgated by State of Kansas and Federal regulations. The Contractor shall not impair the Owner's ability to occupy work areas under this contract beyond substantial completion dates by leaving lead dust hazards.
 - 5. During construction the Contractor shall perform visual inspections and cleaning verifications and shall weigh and assess the risks presented by the actual or presumed presence of lead-based paint and/or lead-based paint hazards.
 - 6. The Contractor shall comply with State of Kansas and Federal lead safe work practices to clean and reclean each work area for safe post renovation occupancy by unprotected workers, children, and other building occupants.
 - 7. Comply with the US Occupational Safety and Health Administration's Lead in Construction Rule, 29 CFR Part 1926 et al., 29 CFR Part 1910 et al.
 - a. Communicate information concerning lead hazards according to the requirements of OSHA's Hazard Communication Standard for the construction industry, 29 CFR 1926.59.

- b. Employee notification: Prior to the commencement of work activities, make available to the affected parties information developed for the hazard communication standard for this purpose.
 - c. The Contractor shall properly clean all areas where suspect or identified lead-based paint products are disturbed prior to project completion.
- 8. At the Pre-Construction Meeting the Contractor shall submit documents which indicate:
 - a. Contractor and subcontractors are lead certified firms.
 - b. That each firm employees at least one lead certified renovator who is specifically trained to supervise and direct lead safe work practices, post signage, and perform cleaning verifications.
 - c. That individual workers are trained to use lead safe work practices.
- 9. Product Prohibition: Do not install lead-based paints or coatings. Do not install lead bearing materials. The Contractor shall not install lead or lead-bearing products as defined by the US Consumer Product Safety Commission's Ban of Lead-Containing Paint and Certain Products Bearing Lead-Containing Paint 16 CFR 1303 et. Al.

PART 2 - PRODUCTS

Not used.

PART 3 - EXECUTION

Not used.

END OF SECTION

SECTION 01095

REFERENCE STANDARDS AND DEFINITIONS

PART 1 - GENERAL

1.01 SECTION INCLUDES:

- A. Related documents
- B. Definition
- C. Industry Standards
- D. Governing Regulations/Authorities
- E. Submittals

1.02 RELATED DOCUMENTS

- A. Drawings and general provisions of contract, including General and Supplementary Conditions and other Division-1 Specification sections, apply to this section.

1.03 DEFINITIONS

- A. Indicated: The term "indicated" refers to graphic representations, notes, or schedules on the drawings, other paragraphs or schedules in the specifications, and similar requirements in the contract documents. Where terms such as "shown", "noted", "scheduled", and "specified" are used, it is to help the reader locate the reference; no limitation on locating is intended.
- B. Directed: Terms such as "directed", "requested", "authorized", "selected", "approved", "required", and "permitted" mean "directed by the architect/consultant", "requested by the architect/consultant", and similar phrases.
- C. Approve: The term "approved", where used in conjunction with the architect/consultant's action on the Contractor's submittals, applications, and requests, is limited to the architect/consultant's duties and responsibilities as stated in General, Supplementary, and Special Provisions.
- D. Regulation: The term "Regulations" includes laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, as well as rules, conventions, and agreements within the asbestos removal, hazardous waste, and construction industries that control performance of the work.
- E. Furnish: The term "furnish" is used to mean "supply and deliver to the project site, ready for unloading, unpacking, assembly, installation, and similar operations".
- F. Install: The term "install" is used to describe operations at project site including the actual "unloading, unpacking, assembly, erection, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning, and similar operations".
- G. Provide: The term "provide" means "to furnish and install, complete and ready for the intended use".

- H. **Installer:** An “Installer” is the Contractor or an entity engaged by the Contractor, either as an employee, Subcontractor, or sub-subcontractor, for performance of a particular construction activity, including installation, erection, application, and similar operations. Installers are required to be experienced in the operations they are engaged to perform.
1. The term “experienced” when used with the term “Installer” means having a minimum of five previous projects similar in size and scope to this project, being familiar with the precautions required, and having complied with requirements of the authority having jurisdiction.
 2. **Trades:** Use of titles such as “carpentry” is not intended to imply that certain construction activities must be performed by accredited or unionized individuals of a corresponding generic name, such as “carpenter”. It also does not imply that requirements specified apply exclusively to trades persons of the corresponding generic name.
- I. **Assignment of Specialists:** Certain sections of the specifications require that specific construction activities shall be performed by specialists who are recognized experts in the operations to be performed. The specialists must be engaged for those activities, and assignments are requirements over which the Contractor has no choice or option. Nevertheless, the ultimate responsibility for fulfilling contract requirements remains with the Contractor.
1. This requirement shall not be interpreted to conflict with enforcement of building codes and similar regulations governing the work. It is also not intended to interfere with local trade union jurisdictional settlements and similar conventions.
- J. **Project Site** is the space available to the Contractor for performance of activities, either exclusively or in conjunction with others performing other work as part of the project. The extent of the Project Site is shown on the drawings and may or may not be identical with the description of the actual Project Site. All dimensions and locations should be field verified and noted by the Contractor.
- K. **Testing Laboratories:** A “testing laboratory” is an independent entity engaged to perform specific inspections or tests, either at the Project Site or elsewhere, and to report on and, if required, to interpret results of those inspections or tests.

1.04 INDUSTRY STANDARDS

- A. **Applicability of Standards:** Except where the contract documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the contract documents. Such standards are made a part of the contract documents by reference.
- B. **Publication Dates:** Where the date of issue of a referenced standard is not specified, comply with the standard in effect as of date of contract documents.
- C. **Conflicting Requirements:** Where compliance with two or more standards is specified, and the standards establish different or conflicting requirements for minimum quantities or quality levels, refer requirements that are different, but apparently equal, and uncertainties to the architect and/or owner for a decision before proceeding.
1. **Minimum Quantity or Quality Levels:** The quantity level shown or specified shall be the minimum provided or performed. In complying with these requirements, indicated numeric values are minimum or maximum, as appropriate for the context of the requirement. Refer uncertainties to the architect and/or owner for a decision before proceeding.

- D. Copies of Standards: Each entity engaged in activities on the project is required to be familiar with industry standards applicable to that entity's construction activity. Copies of applicable standards are not bound with the contract documents.
 - 1. Where copies of standards are needed for performance of a required activity, the Contractor shall obtain copies directly from the publication source.
- E. Abbreviations and Names: Trade association names and titles of general standards are frequently abbreviated. Where such acronyms or abbreviations are used in the specifications or other contract documents, they mean the recognized name of the trade association, standards generating organization, authority having jurisdiction, or other entity applicable to the context of the text provision. Refer to the "Encyclopedia of Associations", published by Gale Research Co., available in most libraries.

1.05 GOVERNING REGULATIONS/AUTHORITIES

- A. As applicable, the architect and/or engineer has contacted authorities having jurisdiction to obtain information necessary for preparation of contract documents. Contact authorities having jurisdiction directly for information and decisions having a bearing on the work.

1.06 SUBMITTALS

- A. Permits, Licenses, and Certificates: For the Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, and similar documents, correspondence, and records established in conjunction with compliance with standards and regulations bearing upon performance of the work.

PART 2 - PRODUCTS

Not used.

PART 3 - EXECUTION

Not used.

END OF SECTION

SECTION 01200
PROJECT MEETINGS

PART 1 - GENERAL

1.01 SECTION INCLUDES:

- A. Related Documents
- B. Summary
- C. Pre-Construction Conference
- D. Pre-Installation Conference
- E. Progress Meetings

1.02 RELATED DOCUMENTS

- A. Drawings and general provisions of the contract, including General and Supplementary Conditions and other Division-1 specification sections, apply to this section.

1.03 SUMMARY

- A. This section specifies administrative and procedural requirements for project meetings including, but not limited to:
 - 1. Preconstruction conference.
 - 2. Preinstallation conferences.
 - 3. Coordination meetings.
 - 4. Progress meetings.

1.04 PRECONSTRUCTION CONFERENCE

- A. The Contractor shall schedule a preconstruction conference and organizational meeting at the project site or other convenient location within fourteen (14) days of contract execution, and at least seven (7) days prior to commencement of any construction activities. The Contractor shall conduct the meeting to review responsibilities and personnel assignments.
- B. Attendees: Turner School District, the Architects/Consultants, the Contractor and its superintendent, major subcontractors, manufacturers, suppliers and other concerned parties shall each be represented at the conference by persons familiar with and authorized to conclude matters relating to the work.
- C. Agenda: As applicable, discuss items of significance that could affect progress, including such topics as:
 - 1. Construction schedule.
 - 2. Critical work sequencing.
 - 3. Designation of responsible personnel.
 - 4. Procedures for processing field decisions.
 - 5. Procedures for processing applications for payment.
 - 6. Distribution of contract documents.

7. Submittal of Shop Drawings, Product Data and Samples.
 8. Preparation of record documents.
 9. Use of the premises.
 10. Office, work and storage areas.
 11. Equipment deliveries and priorities.
 12. Safety procedures and compliance with Lock Out/Tag Out procedures.
 13. Lead safe work practices and lead hazard prevention procedures.
 14. First aid.
 15. Security.
 16. Housekeeping.
 17. Working hours.
 18. Testing agencies and procedures.
 19. Temporary utilities; water, electric, phone.
 20. Temporary lavatory facilities.
 21. Quality control.
- D. The Contractor shall record meeting minutes and distribute copies to everyone in attendance and to others affected by decisions of actions resulting from the meeting.

1.05 PREINSTALLATION CONFERENCES

- A. The Contractor shall convene a preinstallation conference at the site before each construction activity that requires coordination with other construction. The Installer and representatives of manufacturers and fabricators involved in or affected by the installation, and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise the architect and owner of scheduled meeting dates.
- B. Review the progress of the construction activities and preparations for the particular activity under consideration at each preinstallation conference, including requirements for:
1. Deliveries.
 2. Shop drawings, product data and quality control samples.
 3. Possible conflicts.
 4. Compatibility problems.
 5. Time schedules.
 6. Weather limitations.
 7. Manufacturer's recommendations.
 8. Compatibility of materials.
 9. Acceptability of substrates.
 10. Temporary facilities.
 11. Space and access limitations.
 12. Governing regulations.
 13. Safety.
 14. Inspection and testing requirements.
 15. Required performance results.
 16. Protection.
 17. Punchlist procedures and Architect/Engineer responsibilities limitations.
- C. Notify architect and owner four days in advance of meeting date when their attendance is required by individual section.
- D. The Contractor shall prepare agenda, preside at the conference and record significant discussions and agreements of each conference, along with the approved schedule. The Contractor shall distribute the record of the meeting to everyone concerned, promptly, including the owner and architect.

- E. Do not proceed if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of work and reconvene the conference at the earliest feasible date.

1.06 PROGRESS MEETINGS

- A. Conduct progress meetings at the Project Site as directed by the Architect. Notify the Owner and Architect of scheduled meeting dates. Coordinate dates of meetings with preparation of the payment request.
- B. Attendees: The Owner and Architect. Each subcontractor, supplier or other entity concerned with current progress or involved in planning, coordination or performance of future activities
- C. Agenda: Review discussions of the previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to the current status of the project.
 - 1. Contractor's Schedule: Review progress since the last meeting. Determine where each activity is in relation to the Contractor's schedule, whether on time or ahead or behind schedule. Determine how operations behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed with the contract time.
 - 2. Produce and review a three-week "look ahead" schedule outlining planned construction activities for the next three weeks (or the period of time until the next progress meeting).
 - 3. Review the present and future needs for each contractor or subcontractor involved, including such items as:
 - a. Interface requirements.
 - b. Time.
 - c. Sequences.
 - d. Deliveries.
 - e. Off site fabrication status.
 - f. Access.
 - g. Site utilization.
 - h. Temporary facilities and services.
 - i. Hours of work.
 - j. Hazards and risks.
 - k. Housekeeping.
 - l. Quality and work standards.
 - m. Change orders.
 - n. Documentation of information for payment requests.
 - o. Outstanding items; submittals, proposal requests, RFIs.
 - p. Quality assurance.
 - q. Safety.
 - r. Performance of lead safe work practices.
- D. Reporting: No later than three days after each progress meeting date, the Contractor is to distribute copies of minutes of the meeting to each the Architect and Owner.

PART 2 - PRODUCTS

Not used

PART 3 - EXECUTION

Not used.

END OF SECTION

SECTION 01210A
CASH ALLOWANCES

PART 1 GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section includes administrative and procedural requirements governing the use of cash allowances.
 - 1. A cash allowance, if specified, will be established to address additive cost changes in the Work and/or to address unforeseen conditions associated with construction. The use of the cash allowance is solely at the discretion of the Owner, and cannot be authorized by the Architect, Engineer, or other consultant.
- B. Related Sections include the following:
 - 1. Division 1 Section 1020 "Contract Considerations" for procedures for submitting and handling Change Orders.
 - 2. Division 1 Section "Unit Prices" for procedures for using unit prices.
 - 3. Applicable Sections for items of Work that may be covered by allowances.

1.03 USE OF ALLOWANCES

- A. At the earliest practical date during construction, advise Architect and Owner of unforeseen conditions that affect the Work.
- B. At Architect's request, obtain cost proposals for the corrections of the noted unforeseen conditions.
- C. Based on cost proposals received, the Owner will make a decision to utilize available allowance amounts to correct an applicable unforeseen condition.

1.04 SUBMITTALS

- A. Submit proposals for additive costs for unforeseen conditions in the same form specified for proposal requests.

1.05 RESPONSIBILITIES

A. Architect Responsibilities:

1. Consult with Owner in consideration and selection of additive cost items for consideration for application using cash allowances.
2. Prepare Proposal Requests and assess proposals for application of cash allowances for Owner approval.

B. Contractor Responsibilities:

1. Identify unforeseen conditions as they may occur and advise the Architect and Owner.
2. Obtain proposals and offer recommendations.
3. On notification of approval of cash allowance, execute agreement with designated supplier and/or sub-contractor as applicable.
4. Arrange for and process applicable shop drawings, product data, and samples. Arrange for delivery.
5. Coordinate and install Work of approved Cash Allowances.
6. The Contractor shall include in his Bid all fees for all Cash Allowances.

C. Funds will be drawn from Cash Allowances only by written authorization of the Owner.

E. Cash Allowances:

1. None

1.06 SCHEDULE OF VALUES

- A. The Contractor will submit to the Architect a Schedule of Values that includes all major categories of work, including applicable Cash Allowances.

1.07 COORDINATION

- A. Coordinate allowance items with other portions of the Work. Furnish templates as required to coordinate installation.

1.08 ALLOWNACE COSTS

- A. Allowance shall include cost to Contractor of products and materials, freight and delivery to Project Site, labor, and installation.
- B. Contractor's costs for overhead and profit, and similar costs of Bonds and Insurance shall be included as part of the Contract Sum and not part of the allowance.
- C. Any unused portion of the Allowance shall be credited to the Owner at the completion of the Work via a Deductive Change Order, along with the associated overhead and profit.

PART 2 – PRODUCTS (Not Used)

PART 3 -- EXECUTION

3.01 EXAMINATION

- A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.02 PREPARATION

- A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.03 SCHEDULE OF ALLOWANCES

(Architect to include a schedule of applicable allowances.)

END OF SECTION 01210A

SECTION 01230

ALTERNATES

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this section.

1.02 SUMMARY

- A. This section includes administrative and procedural requirements governing alternates.

1.03 DEFINITIONS

- A. Definition: An alternate is an amount stated on the bid form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if the Owner decides to accept the corresponding alternate cost in either the amount of construction to be completed, or in the products, materials, equipment, systems, or installation methods described in the contract documents.
 - 1. The cost or credit for each alternate is the net addition to or deduction from the base bid amount to incorporate the alternate into the work. No other adjustments are made to the base bid amount.

1.04 PROCEDURES

- A. Coordination: Modify or adjust affected adjacent work as necessary to completely and fully integrate that work into the project.
 - 1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not mentioned as part of the alternate.
- B. Notification: Immediately following the award of the contract, notify each party involved, in writing, of the status of each alternate. Indicate whether alternates have been accepted, rejected, or deferred for later consideration.
 - 1. Prices for alternates that are deferred for later consideration shall be held for the same period of the Bid as noted on the Bid Form. The Contractor may choose to hold alternate pricing for a period of time that is greater than the original bid; however, may not reduce that period from the original bid.
- C. Execute accepted alternates under the same conditions as work of this contract.
- D. Schedule: A "Schedule of Alternates" is included at the end of this section. Specification sections referenced in the schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 – PRODUCTS (NOT APPLICABLE)

PART 3 - EXECUTION

3.01 SCHEDULE OF ALTERNATES

(Include listing of individual alternates as approved by the Owner and Architect.)

END OF SECTION

SECTION 01270

UNIT PRICES

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

A. Drawings and general provisions of the contract, including General and Supplementary Conditions and other Division-1 Specification Sections, apply to this section.

1.02 SUMMARY

- A. This section includes administrative and procedural requirements for unit prices.
- B. Related Sections: The following sections contain requirements that relate to this section:
 - 1. Division 1 Section "Contract Modification Procedures" for procedures for submitting and handling change orders.
 - 2. Division 1 Section "Quality Requirements" for general inspection requirements.

1.03 DEFINITIONS

- A. Unit price is an amount proposed by bidders, stated on the bid form, as a price per unit of measurement for materials or services added to or deducted from the contract sum by appropriate modification, if the estimated quantities of work required by the contract documents are increased or decreased.

1.04 PROCEDURES

- A. The Owner reserves the right to accept or reject the unit cost bid by the Contractor for each scheduled unit price. Acceptance or rejection of unit prices shall be determined by the Owner prior to the execution of the contract for construction.
- B. Unit prices include all necessary material, plus cost for delivery, installation, insurance, overhead, profit, and applicable taxes.
- C. Measurement and Payment: Methods of measurement and payment for unit prices are specified on the bid form.
- D. The Owner reserves the right to reject the Contractor's measurement of work-in-place that involves use of established unit prices, and to have this work measured, at the Owner's expense, by an independent surveyor acceptable to the Owner.
- E. Schedule: A "Unit Price Schedule" is included at the end of this section. Specification sections referenced in the schedule contain requirements for materials described under each unit price.

PART 2 – PRODUCTS (NOT APPLICABLE)

PART 3 - EXECUTION

3.01 UNIT PRICE SCHEDULE

(Include a listing of individual unit price items to be included on the Bid Form.)

END OF SECTION

SECTION 01400
QUALITY CONTROL

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Contractor's Quality Control
- B. Contractor's Quality Control Program
- C. Pre-Installation Conferences
- D. Initial and Follow-up Inspections
- E. Mock Up
- F. Field Samples
- G. Manufacturer's Field Services and Reports
- H. References
- I. Inspection and Testing Laboratory Services
- J. Quality Assurance and Control of Installation
- K. Safety

1.02 RELATED SECTIONS

- A. Section 01040 - Coordination and Meetings
- B. Section 01300 - Submittals
- C. Section 01700 - Contract Closeout

1.03 CONTRACTOR'S QUALITY CONTROL

- A. The quality of all work shall be the responsibility of the Contractor. Sufficient inspections and tests of all items of work, including that of subcontractors, to ensure conformance to applicable specifications and drawings with respect to the quality of materials, workmanship, construction finish, functional performance, and identification shall be performed on a continuing basis. The Contractor shall furnish qualified personnel, appropriate facilities, instruments and testing devices necessary for the performance of the quality control function. The controls shall be adequate to cover all construction operations both on and off site, shall be keyed to the proposed construction sequence and shall be correlated by the Contractor's quality control personnel.

1.04 CONTRACTOR'S QUALITY CONTROL PROGRAM

- A. The Contractor's Quality Control representative may be the superintendent or other key contract representative. The quality control representative must have the authority to make all decisions relating to quality control issues.

1.05 PREINSTALLATION CONFERENCES

- A. Pre-installation conferences shall be performed prior to beginning each feature of work for any on-site construction work. Preparatory inspections for the applicable feature of work shall include: review of submittal requirements and all other contract requirements with the foreman or supervisors directly responsible for the performance of the work; check to assure that provisions have been made to provide required field control testing; examine the work area to ascertain that all preliminary work has been completed; verify all field dimensions and advise the project Architect of any discrepancies; and perform a physical examination of materials and equipment to assure that they conform to approved shop drawings or submittal data and that all materials and/or equipment are on hand; review special requirements, review shop drawings and sample construction mockups as appropriate.
- B. The Contractor shall prepare agenda, preside at conference, record minutes, and distribute copies within five (5) days after conference to participants, with copies to the Architect and Owner.

1.06 INITIAL AND FOLLOW UP INSPECTIONS

- A. An initial inspection shall be performed as soon as a representative portion of the particular feature of the work is complete and shall include examination of the quality of workmanship as well as a review of the work for compliance with contract requirements. The initial inspection shall be performed by the Contractor's Quality Control representative and results noted in the Contractor's daily reports. Any deviations from the contract requirements shall be brought to the immediate attention of the Architect.

1.07 MOCK UP

- A. Assemble and erect specified items, with specified attachment and anchorage devices, flashings, seals and finishes.
- B. Where mock up is specified in individual sections to be removed, clear area after mock up has been accepted by the Architect.

1.08 FIELD SAMPLES

- A. Install field samples at the site as required by individual specifications sections for review.
- B. Acceptable samples represent a quality level for the work.
- C. Where field sample is specified in individual sections to be removed, clear area after field sample has been accepted by the Architect.

1.09 MANUFACTURERS' FIELD SERVICES AND REPORTS

- A. When specified in individual specification sections, require material or product suppliers or manufacturers to provide qualified staff personnel to observe site conditions, conditions of

surfaces and installation, quality of workmanship, start up of equipment, and test, adjust, and balance of equipment as applicable, and to initiate instructions when necessary.

1.10 REFERENCES

- A. Conform to reference standard by date of issue or current date of contract documents.
- B. Obtain copies of standards when required by contract documents.
- C. Should specified reference standards conflict with contract documents, request clarification from Architect before proceeding.
- D. The contractual relationship of the parties to the contract shall not be altered from the contract documents by mention or inference otherwise in any reference document.

1.11 INSPECTION AND TESTING LABORATORY SERVICES

- A. Architect or Owner will appoint, employ, and pay for services of an independent firm to perform inspection and testing, except when a specification section specifically states that testing of that work be provided for by the Contractor.
- B. The independent firm will perform inspections, tests, and other services specified in individual specification sections and as required by the Architect.
- C. Reports will be submitted by the independent firm to the Architect and/or Owner in duplicate, indicating observations and results of tests and indicating compliance or noncompliance with contract documents.
- D. Cooperate with independent firm; furnish samples of materials, design mix, equipment, tools, storage and assistance as requested.
 - 1. Notify Architect and independent firm forty-eight hours prior to expected time for operations requiring services.
 - 2. Make arrangements with independent firm and pay for additional samples and tests required for Contractor's use.
- E. Retesting required because of nonconformance to specified requirements shall be performed by the same independent firm on instructions by the Architect. Payment for retesting will be charged to the Contractor by deducting inspection or testing charges from the contract sum.

1.12 QUALITY ASSURANCE/CONTROL OF INSTALLATION

- A. Maintain quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce work of specified quality.
- B. Comply fully with manufacturer's instructions, including each step in sequence.
- C. Should manufacturer's instructions conflict with contract documents, request clarification from Architect before proceeding.

- D. Comply with specified standards as a minimum quality for the work except when more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Perform work by persons qualified to produce workmanship of specified quality. Work that properly should be done by skilled labor shall not be attempted with common laborers. The Contractor shall have on the job, at all times, ample equipment to carry on the work properly, including such tools as may be necessary to meet emergency requirements.

1.13 SAFETY

- A. Contractors who perform any work under this contract will fully comply with the provisions of the Federal Occupational Safety and Health Act of 1970 and to the rules and regulations promulgated pursuant to this Act.
- B. Hazardous Material: In the event the Contractor encounters material on the site, reasonably believe to be asbestos or polychlorinated biphenyl (PCB) that has not been rendered harmless, the Contractor shall immediately stop work and notify the Architect and Owner. Such notification shall be documented in writing.
- C. Provide any and all measures of protection required by the applicable local municipality for the protection of the public and employees during excavation operations and at completion of work. Measures taken shall include, but not be limited to, sidewalks, barricades, warning lights and signs/ and shall comply with American Standard Safety Code and all local laws and ordinances. Maintain in good condition during operations.

PART 2 – PRODUCTS (NOT APPLICABLE)

PART 3 – EXECUTION (NOT APPLICABLE)

END OF SECTION

SECTION 01500

CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Related Documents
- B. Summary
- C. Submittals
- D. Quality Assurance
- E. Project Conditions
- F. Temporary Construction and Support Facilities
- G. Security and Protection Facilities Installation
- H. Operation, Termination, and Removal

1.02 RELATED DOCUMENTS

- A. Drawings and general provisions of the contract, including general and supplementary conditions and other Division-1 Specification sections, apply to this section.

1.03 SUMMARY

- A. This section specifies requirements for temporary services and facilities, including utilities, construction and support facilities, security and protection.
- B. Temporary utilities that may be required include, but are not limited to:
 - 1. Water service and distribution.
 - 2. Temporary electric power and light.
 - 3. Gas service.
 - 4. Telephone and/or data service.
 - 5. Storm sewer.
 - 6. Irrigation.
- C. Temporary construction and support facilities that may be required include, but are not limited to:
 - 1. Temporary heat.
 - 2. Field offices and storage sheds.
 - 3. Temporary roads and paving.
 - 4. Sanitary facilities, portable toilets, potable and non-potable water.
 - 5. Dewatering facilities and drains.
 - 6. Temporary enclosures.
 - 7. Hoists and lifts.
 - 8. Temporary project identification signs
 - 9. Waste and refuse disposal services.
 - 10. Rodent and pest control.

11. Construction aids and miscellaneous services and facilities.

D. Security and protection facilities required include, but are not limited to:

1. Temporary fire protection.
2. Barricades, barrier fences, temporary chain link fences, warning signs, and lights.
3. Environmental protection.

1.04 SUBMITTALS

- A. Temporary Utilities: Submit reports of tests, inspections, meter readings and similar procedures performed on temporary utilities.

1.05 QUALITY ASSURANCE

- A. Regulations: Comply with industry standards and applicable laws and regulations of authorities having jurisdiction, including but not limited to:

1. Building Code requirements.
2. Health and safety regulations.
3. Utility company regulations.
4. Police, Fire Department and Rescue Squad rules.
5. Environmental protection regulations.

- B. Standards: Comply with NFPA Code 241, "Building Construction and Demolition Operations: ANSI-A10 Series standards for "Safety Requirements for Construction and Demolition", and NECA Electrical Design Library "Temporary Electrical facilities."

1. Refer to "Guidelines for Bid Conditions for Temporary Job Utilities and Services", prepared jointly by AGC and ASC, for industry recommendations.
2. Electrical Service: Comply with NEMA, NECA and UL standards and regulations for temporary electric service. Install service in compliance with National Electric Code (NFPA temporary electric service. Install service in compliance with National Electrical Code (NFPA 70).

- C. Inspections: Arrange for authorities having jurisdiction to inspect and test each temporary utility before use. Obtain required certifications and permits.

1.06 PROJECT CONDITIONS

- A. Temporary Utilities: Prepare a schedule indicating dates for implementation and termination of each temporary utility. At the earliest feasible time, when acceptable to the Owner, change over from use of temporary service to use of the permanent service.
- B. Conditions of Use: Keep temporary services and facilities clean and neat in appearance. Operate in a safe and efficient manner. Take necessary fire prevention measures. Do not overload facilities, or permit them to interfere with progress. Do not allow hazardous dangerous or unsanitary conditions, or public nuisances to develop or persist on the site.

PART 2 – PRODUCTS (NOT APPLICABLE)

PART 3 – EXECUTION

3.01 TEMPORARY CONSTRUCTION AND SUPPORT FACILITIES

- A. Locate field offices, storage containers, sanitary facilities and other temporary construction and support facilities of ready access within project limit lines.
 - 1. Maintain temporary construction and support facilities until near substantial completion. Personnel remaining after substantial completion will be permitted to use permanent facilities, under conditions acceptable to the Owner.
 - 2. Location of all temporary buildings shall be subject to the approval of the Owner and the governing authority.
- B. Provide incombustible construction for field offices, sheds or containers located within the construction area, or within 30 feet of building lines. Comply with requirements of NFPA 241.
- C. Temporary Heat: Provide temporary heat required by construction activities, for curing or drying of completed installations or protection if installed construction from adverse effect of low temperatures or high humidity. Select safe equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirement to produce the ambient condition required and minimize consumption of energy.
- D. Heating Facilities: Except where use of the permanent system is authorized, provide vented self-contained LP gas or fuel oil heaters with individual space thermostatic control.
 - 1. Use of gasoline-burning space heaters, open flame, or salamander type heating units is prohibited.
- E. Field Offices: provide insulated, weather tight temporary offices of sufficient size to accommodate required office personnel at the project site. Keep the office clean and orderly for use of small progress meetings. Furnish and equip offices.
- F. Storage Trailers: Place storage trailers, sized, furnished and equipped to accommodate materials and equipment involved, including temporary utility service. Trailers are to be fully enclosed and placed on the site with prior approval of the Owner.
- G. Temporary Roads and/or Equipment Access Paths: Construct and maintain temporary roads and/or access paths to adequately support the construction activity, during the construction period. Locate temporary roads, storage areas and parking where the same permanent facilities will be located, if possible.
 - 1. Coordinate temporary road and/or access path development with subgrade grading, compaction, installation and stabilization of subbase, and installation of base and finish courses of permanent paving.
 - 2. Install temporary roads and/or access paths to minimize the need to rework the installations and to result in permanent roads and/or access paths and paved areas that are without damage or deterioration when occupied by the Owner.
 - 3. Extend temporary roads and/or access paths in and around the construction area as necessary to accommodate building structure erection, delivery and storage of materials, equipment usage, administration and supervision.
 - 4. Fully remove rock, gravel, and/or other materials used to create roads and access paths that will not become pavement to the satisfaction of the owner.
- H. Sanitary facilities include temporary toilets and drinking water fixtures. Comply with regulations and health codes for the type, number, location, operations and maintenance of fixtures and facilities. All sanitary conveniences shall be satisfactory to the Owner and shall conform to the regulations of the City, County, and State Health Departments.
 - 1. Install where facilities will best serve the project's needs, with prior owner approval.

2. Provide toilet tissue, paper cups and similar disposable materials for each facility. Provide covered waste containers for used material.
- I. Toilets: Install well-contained toilet units. Shield toilets to ensure privacy. Use of pit-type privies will not be permitted.
- J. Dewatering Facilities and Drains: For temporary drainage and dewatering facilities and operations not directly associated with construction activities included under individual sections, comply with dewatering requirements of applicable sections. Where feasible, utilize the same facilities. Maintain the site, excavations and construction free of water.
- K. Temporary Enclosures: Provide temporary enclosure of protection of construction in progress and completed, from exposure, foul weather, other construction operations and similar activities, and to provide security from vandalism and theft.
 1. Where heat is needed and the permanent building enclosure is not complete, provide temporary enclosures where there is no other provision for containment of heat. Coordinate enclosure with ventilating and material drying or curing requirements to avoid dangerous conditions and effects.
 2. Install tarpaulins securely, with incombustible wood framing and other materials. Close openings of 25 square feet or less with plywood or similar materials.
 3. Close openings through floor or roof decks and horizontal surfaces with load-bearing wood-framed construction.
- L. Temporary Enclosures for Lead Safe Work Area Isolation.
 1. Before beginning the renovation, the Contractor shall isolate the work area so that no dust or debris leaves the work area while the renovation is being performed. Prevent latent dust emissions. Protect other areas of the facility from contamination by fugitive dusts.
 2. In addition, the Contractor shall maintain the integrity of the containment by ensuring that any plastic or other impermeable materials are not torn or displaced, and taking any other steps necessary to ensure that no dust or debris leaves the work area while the renovation is being performed.
 3. The Contractor must also ensure that containment is installed in such a manner that it does not interfere with occupant and worker egress in an emergency.
- M. Temporary Lifts and Hoists: Provide facilities for hoisting materials and employees. Truck cranes and similar devices used for hoisting materials are considered "tools and equipment" and not temporary facilities.
- N. Project Identification and Temporary Signs: The Contractor will not erect free-standing or post any signs on property under the control of the Turner School District without prior approval by the Owner. This includes signs on construction trailers, portable sheds, etc., which might legitimately be temporarily parked on said property by and for the Contractor's use as part of this project. The Owner may provide and erect one or more project signs as they deem necessary.
- O. Collection and Disposal of Waste: Collect waste from construction areas and elsewhere daily. Comply with requirements of NFPA 241 for removal of combustible waste material and debris. Enforce requirements strictly. Do not hold waste materials more than seven days during normal weather or three days when the temperature is expected to rise above 80 degrees. Handle hazardous, dangerous, or unsanitary waste materials separately from other waste by containerizing properly. Dispose of material in a lawful manner.
- P. Stairs: Until permanent stairs are available, provide temporary stairs where ladders are not adequate. Cover finished permanent stairs with a protective covering of plywood or similar material so finish will be undamaged at the time of acceptance.

3.02 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Except for use of permanent fire protection as soon as available, do not change over from use of temporary security and protection facilities to permanent facilities until Substantial Completion, or longer, as requested by the Architect.
- B. Temporary Fire Protection: Until fire protection needs are supplied by permanent facilities, install and maintain temporary fire protection facilities of the types needed to protect against reasonable predictable and controllable fire losses. Comply with NFPA 10 "Standard for Portable Fire Extinguisher", and NFPA 241 "Standard for Safeguarding Construction, Alterations and Demolition Operations."
 - 1. Locate fire extinguisher where convenient and effective for their intended purpose, but not less than one extinguisher on each floor at or near each usable stairwell.
 - 2. Store combustible materials in containers in fire-safe locations.
 - 3. Maintain unobstructed access to fire extinguisher, fire hydrants, temporary fire protection facilities, stairways and other access routes for fighting fires.
 - 4. Provide supervision of welding operations, combustion type temporary heating units, and similar sources of fire ignition.
- C. Permanent Fire Protection: At the earliest feasible date in each area of the project, complete installation of the permanent fire protection facility, including connected services, and place into operations and use. Instruct key personnel on use of facilities.
- D. Barricades, Warning Signs and Lights: Comply with standards and code requirements for erection of structurally adequate barricades. Paint with appropriate colors, graphics and warning signs to inform personnel and the public of the hazard being protected against. Where appropriate and needed provide lighting, including flashing red or amber lights.
- E. Enclosure Fence: Prior to demolition or excavation, install an enclosure fence with lockable entrance gates. Locate where indicated , or enclose the entire site or the portion determined sufficient to accommodate construction operations. Install in a manner that will prevent people, dogs, and other animals from easily entering the site, except by the entrance gates.
 - 1. Provide an open mesh chain link construction fence and gates, minimum 6'-0" high, with galvanized steel pipe posts.
 - 2. Utilize concrete block or pegged steel pipe stabilizer brackets where fence panels adjoin or end.
 - 3. Upon removal of the fencing, repair any disturbed areas to restore to original condition.
 - 4. Locate the construction fence and gates to facilitate all jurisdictional exit and entry requirements from existing buildings and new construction.
 - 5. If requested by the owner, the gates shall be double locked (lock to lock) with the contractor's lock and the owner's lock to allow owner access.
 - 6. Locate the fence and gates to facilitate owner operations that may be in progress during construction.
 - 7. Maintain the fence and gates throughout construction.

- F. Security Enclosure and Lockup: Install substantial temporary enclosure of partially completed areas of construction. Provide locking entrances to prevent unauthorized entrance, vandalism, theft and similar violations of security.
 - 1. Storage: Where materials and equipment must be stored, and are of value or attractive for theft, provide a secure lockup. Enforce discipline in connection with the installation and release of material to minimize the opportunity for theft and vandalism.
- G. Environmental Protection: Provide protection, operate temporary facilities and conduct construction in ways and by methods that comply with environmental regulations, and minimize the possibility that air, waterways and subsoil might be contaminated or polluted, or that other undesirable effects might result. Avoid use of tools and equipment that produce harmful noise. Restrict use of noise making tools and equipment harmful to humans so as to minimize complaints from persons or firms near the site.
 - 1. Contractor shall comply with all Federal, state and local laws and regulations relating to environmental protection. Daily clean up of adjacent streets, sidewalks, and public structures due to construction debris shall be required at Contractor's expense.

3.03 OPERATION, TERMINATION AND REMOVAL

- A. Maintenance: Maintain facilities in good operating condition until removal. Protect from damage by freezing temperatures and similar elements.
 - 1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation and similar facilities on a 24-hour day basis where required to achieve indicated results and to avoid possibility of damage.
 - 2. Protection: Prevent water filled piping from freezing. Maintain markers for underground lines. Protect from damage during excavation operations.
- B. Termination and Removal: Unless the Architect or Owner requests that it be maintained longer, remove each temporary facility when the need has ended, or when replaced by authorized use of a permanent facility, or not later than substantial completion. Complete, or if necessary, restore permanent construction that may have been delayed because of interference with the temporary facility. Repair damaged work, clean exposed surfaces and replace construction that cannot be satisfactorily repaired.
 - 1. Materials and facilities that constitute temporary facilities are property of the Contractor. The Owner reserves the right to take possession of project identification signs.
 - 2. At substantial completion, clean and renovate permanent facilities that have been used during the construction period, including but not limited to:
 - a. Replace air filters and clean inside of ductwork and housings.
 - b. Replace significantly worn parts and parts that have been subject to unusual operating conditions.
 - c. Replace lamps that are burned out or noticeably dimmed by substantial hours of use.

END OF SECTION

SECTION 01600
MATERIALS AND EQUIPMENT

PART 1 GENERAL

1.01 SECTION INCLUDES:

- A. Related Documents
- B. Summary
- C. Definitions
- D. Submittals
- E. Quality Assurance
- F. Product Requirements and Selection Procedures

1.02 RELATED DOCUMENTS

- A. Drawings and general provisions of contract, including General and Supplementary Conditions and other Division-1 Specification sections, apply to this section.

1.03 SUMMARY

- A. This section specifies administrative and procedural requirements governing the Contractor's selection of products for use on the project.
- B. The Contractor's construction schedule and the schedule of submittals are included under Division 1 Section "Submittals."
- C. Standards: Refer to Division 1 Section "Reference Standards and Definitions" for applicability of industry standards to products specified.
- D. Administrative procedures for handling requests for substitutions made after award of the contract are included under Division 1 Section "Product Substitutions."

1.04 DEFINITIONS

- A. Definitions used in this article are not intended to change the meaning of other terms used in the contract documents, such as "specialties," "systems," "structure," "accessories," and similar terms. Such terms such are self-explanatory and have well recognized meanings in the construction industry.
 - 1. "Products" are items purchased for incorporation in the Work, whether purchased for the Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

- a. "Named Products" are items identified by manufacturer's product name, including make or model designation, indicated in the manufacturer's published product literature that is current as of the date of the Contract Documents.
2. "Materials" are products that are substantially shaped, cut, worked, mixed, finished, refined or otherwise fabricated, processed, or utilized to form a part of the Work.
3. "Equipment" is a product with operational parts, whether motorized or manually operated, that requires service connections such as wiring or piping.

1.05 SUBMITTALS

- A. Product List Schedule: Prepare a schedule showing products specified in a tabular form acceptable to the Architect. Include generic names of products required. Include the manufacturer's name and proprietary product names of each item listed.
 1. Coordinate the product list schedule with the Contractor's Construction Schedule and the Schedule of Submittals.
 2. Form: Prepare the product listing schedule with information of each item tabulated under the following column headings:
 - a. Related Specification Section Number.
 - b. Generic Name Used in Contract Documents.
 - c. Proprietary Name, Model Number and Similar Designations.
 - d. Manufacturer's Name and Address.
 - e. Supplier's Name and Address.
 - f. Installer's Name and Address.
 - g. Projected Delivery Date, or Time Span of Delivery Period.
 3. Initial Submittal: Within fourteen (14) days after date of commencement of the work, identify of an initial product list schedule. Provide a written explanation for omissions of data, and for known variations from contract requirements.
 4. Architect's Action: The Architect will respond to the Contractor within two weeks of receipt of the completed product list schedule. No response within this time period constitutes no objection to listed manufacturers or product, but does not constitute a waiver of the requirement that products comply with contract documents. The Architect's response will include the following:
 - a. A list of unacceptable product selections, containing a brief explanation of reasons for this action.

1.06 QUALITY ASSURANCE

- A. Source Limitations: To the fullest extent possible, provide products of the same kind, from a single source.
- B. Compatibility of Options: When the Contractor is given the option of selecting between two or more products for use on the project, the product selected shall be compatible with products previously selected products that were also options.
- C. Nameplates: Except for required labels and operating data, do not attach or imprint manufacturer's or producer's nameplates or trademarks on exposed surfaces of products which will be exposed to view in occupied spaces or on the exterior.

1. Labels: Locate required product labels and stamps on a concealed surface or, where required for observation after installation, on an accessible surface that is not conspicuous.
2. Equipment Nameplates: Provide a permanent nameplate on each item of service-connected or power-operated equipment. Locate on an easily accessible surface that is inconspicuous in occupied spaces. The nameplate shall contain the following information and other essential operating data:

a. Name of product and manufacturer.

- b. Model and serial number.
- c. Capacity.
- d. Speed.
- e. Ratings.

1.07 PRODUCT REQUIREMENTS AND SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, that are undamaged and, unless otherwise indicated, unused at the time of installation.

1. Provide products complete with all accessories, trim, finish, safety guards and other devices and details needed for a complete installation and for the intended use and effect.

2. Standard products: Where available, provide standard products of types that have been produced and used successfully in similar situations on other projects.

B. Product Selection Procedures: Product selection is governed by the Contract Documents and government regulations, not by previous project experience. Procedures governing product selection include the following:

1. Proprietary Specification Requirements: Where only a single product or manufacturer is named, provide the product indicated. No substitutions will be permitted.

2. Semi-Proprietary Specification Requirements: Where two or more products or manufacturers are named, provide one of the products indicated. No substitutions will be permitted.

3. Non-Proprietary Specifications: When the specifications list products or manufacturers that are available and may be incorporated in the work, but do not restrict the Contractor to use of these products only, the Contractor may propose any available product that complies with contract requirements. Comply with contract document provisions concerning "substitutions" to obtain approval for use of an unnamed product.

4. Descriptive Specification Requirements: Where specifications describe a product or assembly, listing exact characteristics required, with or without use of a brand or trade name, provide a product or assembly that provides the characteristics and otherwise complies with contract requirements.

5. Performance Specification Requirements: Where specifications require compliance with performance requirements, provide products that comply with these requirements, and are recommended by the manufacturer for the application indicated. General overall performance of a product is implied where the product is specified for a specific application.

- a. Manufacturer's recommendations may be contained in published product literature, or by the manufacturer's certification of performance.

END OF SECTION

SECTION 01631
POST-BID PRODUCT SUBSTITUTIONS

PART 1 - GENERAL

1.01 SECTION INCLUDES:

- A. Related Documents
- B. Summary
- C. Definition
- D. Submittals
- E. Substitution

1.02 RELATED DOCUMENTS

- a. Drawings and general provisions of the contract, including General and Supplementary Conditions and other Division-1 Specification sections, apply to this section.

1.03 SUMMARY

- A. This section specifies administrative and procedural requirements for handling requests for substitutions made after award for the contract.

1. Certain materials, products or systems are specified for which no substitutions are allowed. Refer to individual specification sections for specific items.

- B. Refer to "Instructions to Bidders" for substitution requirements made prior to bid opening.
- C. The Contractor's construction schedule and the schedule of submittals are included under Division-1 Section "Submittals".
- D. Standards: Refer to Division-1 Section "Reference Standards and Definitions" for applicability of industry standards to products specified.
- E. Procedural requirements governing the Contractor's selection of products and product options are included under Division-1 Section "Materials and Equipment:

1.04 DEFINITIONS

- A. Definitions used in the article are not intended to change or modify the meaning of other terms used in the contract documents.

- B. Substitutions: Requests for changes in product, materials, equipment, and methods of constructing required by Contract Documents proposed by the Contractor after award of the contract are considered requests for post-bid product substitutions. The following are NOT considered substitutions:
1. Substitutions requested by Bidders during the bidding period, and accepted prior to award of contract via addendum, are considered as included in the contract documents and are not subject to requirements specified in this section for post-bid substitutions.
 2. Revisions to contract documents requested by the Owner or Architect.
 3. Specified options of products and construction methods included in Contract Documents.
 4. The Contractor's determination of and compliance with governing regulations and orders issued by governing authorities.

1.05 SUBMITTALS

- A. Post Bid Substitution Request Submittal: Only one request for post bid substitution will be considered for each product.
1. Submit requests in the form and in accordance with procedures stated herein. Use form depicted at end of this section. Contractor is responsible for reproduction of forms.
 2. Identify the product, or the fabrication or installation method to be replaced in each request. Include related specification section and drawing numbers. Provide complete documentation showing compliance with the requirements for substitutions, and the following information, as appropriate:
 - a. Product data, including drawings and descriptions of products, fabrication and installation procedures.
 - b. Samples, where applicable or requested.
 - c. A detailed comparison of significant qualities of the proposed substitution with those of the work specified. Significant qualities may include elements such as size, weight, durability, performance and visual effect. Units of weights and measure shall be the same as used in the contract documents.
 - d. Coordination information, including a list of changes or modifications needed to other parts of the work and to construction performed by the Owner and separate Contractors that will become necessary to accommodate the proposed substitution.
 - e. A statement indicating the substitution's effect on the Contractor's Construction Schedule without approval of the substitution. Indicate the effect of the proposed substitution on overall contract time.
 - f. Cost information, including a proposal of the net change, if any, in the Contract Sum. Additional cost substitutions will generally not be accepted or approved.
 - g. Certification by the Contractor that the substitution proposed is equal to or better in every significant respect to that required by the contract documents, and that it will perform adequately in the application indicated. Include the Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of the failure of the substitution to perform adequately.

3. Architect's Action: Within one week of receipt of the request for substitution, the Architect will request additional information or documentation necessary for evaluation of the request. Within two weeks of the receipt of the request, or one week of the receipt of the additional information or documentation, the Architect will notify the Contractor of acceptance or rejection of the proposed substitution. If a decision on use of a proposed substitute cannot be made or obtained within the time allocated, use the product specified by name.

PART 2 -- PRODUCTS

2.01 SUBSTITUTIONS

- A. Conditions: The Contractor's post bid substitution request will be received and considered by the Architect when all of the following conditions 1, 2 and 3 and one or more of the following conditions 4, 5, 6, 7, 8 and 9 are satisfied, as determined by the Architect; otherwise requests will be returned without action except to record noncompliance with these requirements.
 1. Extensive revisions to contract documents are not required.
 2. Proposed changes are in keeping with the general intent of contract documents.
 3. The request is timely, fully documented and properly submitted.
 4. The specified product or method of construction cannot be provided within the contract time.
 5. The specified product or method of construction cannot receive necessary approval by a governing authority, and the requested substitution can be approved.
 6. A substantial advantage is offered the Owner, in terms of cost, time, energy conservation or other considerations of merit, after deducting offsetting responsibilities the Owner may be required to bear. Additional responsibilities for the Owner may include additional compensation to the Architect for redesign and evaluation services, increased cost of other materials, and where the Contractor certifies that the substitution will overcome the incompatibility.
 7. The specified product or method of construction cannot be provided in a manner that is compatible with other materials, and where the Contractor certifies that the substitution will overcome the incompatibility.
 8. The specified product or method of construction cannot be coordinated with other materials, and where the Contractor certifies that the proposed substitution can be coordinated.
 9. The specified product or method of construction cannot provide a warranty required by the Contract Documents and where the Contractor certifies that the proposed substitution provide the required warranty.
- B. The Contractor's submittal and Architect's acceptance of Shop Drawings, Product Data or sample that related to construction activities not complying with the Contract Documents does not constitute an acceptable or valid request for substitution, nor does it constitute approval.

PART 3 – EXECUTION (NOT APPLICABLE)

END OF SECTION

POST-BID SUBSTITUTION REQUEST FORM

ONE ITEM PER FORM
FILL IN ALL BLANKS

Project: _____

Date: _____

We hereby submit for your review the following post-bid substitution for the following specified material for the above project.

Section Page Paragraph Specified Material

PROPOSED POST-BID SUBSTITUTION:

Attach complete technical data, including laboratory tests, if applicable. Include complete information on changes to drawings and/or specifications which proposed substitution will require for its proper installation.

A. Does the substitution affect dimensions shown on drawings in any way?

B. Will the undersigned pay for any changes to the building design, including engineering and detailing costs caused by the requested substitution?

C. What effect does substitution have on schedule or other trades?

D. What effect does substitution have on cost?

E. Differences between proposed substitution and specified items are:

_____ Same _____ Different (Explain)

F. Contractor represents that he has investigated the proposed product and determined that it meets or exceeds the quality of the specified product.

SUBMITTED BY:

____ Accepted

____ Accepted as Noted

____ Not Accepted

____ Received Too Late

(Firm)

(Address)

(By)

(Date)

(Telephone)

(Remarks)

(Signature)

SECTION 01650
STARTING OF SYSTEMS

PART 1 – GENERAL

1.01 SECTION INCLUDES:

- A. Starting systems.
- B. Demonstration and instructions.
- C. Testing, adjusting, and balancing.

1.02 RELATED SECTIONS

- A. Section 01400 – Quality Control: Manufacturer's field reports.
- B. Section 01700 – Contract Closeout: System operations and maintenance data and extra materials.

1.03 STARTING SYSTEMS

- A. Coordinate schedule for start-up of various equipment and systems.
- B. Notify Architect and Owner fourteen (14) days prior to start up of each item.
- C. Verify that each piece of equipment or system has been checked for proper lubrication, drive rotation, belt tension, control sequence, or other conditions that may cause damage.
- D. Verify that tests, meter readings, and specified electrical characteristics agree with those required by the equipment or system manufacturer.
- E. Verify wiring and support components for equipment are complete and tested.
- F. Execute start up under supervision of responsible manufacturer's representative in accordance with manufacturer's instructions.

1.04 DEMONSTRATION AND INSTRUCTIONS

- A. Demonstrate operation and maintenance of products to Owner's personnel prior to date of substantial completion. Contractor will prepare and distribute meeting minutes of each demonstration and associated instruction.
- B. For equipment or systems requiring seasonal operation, perform demonstration for other season as soon as practical prior to the season and per the owner's availability and agreement. Demonstration shall be performed under applicable seasonal conditions.
- C. Utilize operation and maintenance manuals as basis for instruction. Review contents of manual with Owner's personnel in detail to explain all aspects of operation and maintenance.
- D. Demonstrate start up, operation, control, adjustment, troubleshooting, servicing, maintenance,

- and shutdown of each item of equipment at a scheduled agreed upon time, at designated location.
- E. Prepare and insert additional data in operations and maintenance manuals when need for additional data becomes apparent during instruction.
 - F. The minimum amount of time required for instruction on each item of equipment and system may be specified in individual sections. Reference individual sections for requirements.

1.05 TESTING, ADJUSTING AND BALANCING

- A. Contractor will appoint, employ, and pay for services of an independent firm to perform testing, adjusting and balance.
- B. The independent firm will perform services as specified per applicable HVAC, electrical, and/or plumbing section (s).
- C. Reports will be submitted by the independent firm to the Architect indicating observations and results of tests and indicating compliance or noncompliance with specified requirements and with the requirements of the contract documents. Reports will be provided with warranty and close-out documentation.

PART 2 – PRODUCTS (NOT APPLICABLE)

PART 3 – EXECUTION (NOT APPLICABLE)

END OF SECTION

SECTION 01700
PROJECT CLOSEOUT

PART 1 GENERAL

1.01 SECTION INCLUDES:

- A. Related documents.
- B. Summary.
- C. Completion of a building and/or phase.
- D. Final completion and final payment.
- E. Record document submittals.
- F. Starting systems.
- G. Operating and maintenance instructions.
- H. Final cleaning.

1.02 RELATED DOCUMENTS

- A. Drawings and general provisions of the contract, including General and Supplementary Conditions and other Division-1 Specification sections, apply to this section.
- B. Refer to Section 01020 for Final Lien Waiver.

1.03 SUMMARY

- A. This section specifies administrative and procedural requirements for project closeout, including but not limited to:
 - 1. Inspection procedures.
 - 2. Project record document submittal.
 - 3. Operating and maintenance manual submittal.
 - 4. Submittal of warranties.
 - 5. Final cleaning.
 - 6. Record digital drawings.
- B. Closeout requirements for specific construction activities are included in the appropriate sections of technical specifications.
- C. Refer to Division-1 Section "Warranties and Bonds" for specific requirements.

1.04 SUBSTANTIAL COMPLETION

A. Substantial Completion:

1. The Contractor and Subcontractors shall carefully and regularly check their work for conformance with the contract documents as the Work is being done. Unsatisfactory work shall be corrected as the Work progresses and not be permitted to remain and become a part of the punch list.
2. The Contractor shall conduct a pre-punch list inspection. The written pre-punch list shall be distributed to affected subcontractors, for immediate correction of noted items. The Contractor shall provide a copy of the pre-punchlist inspection to the Architect and Owner and advise both of the correction of the pre-punch list. This Contractor shall notify the Architect when the work is ready for the Architect's punch list inspection.
3. The Architect shall make arrangements to perform his punch list inspection at the earliest possible date following Contractor notification. The Architect shall provide his punch list to the Contractor as soon as practical. Upon receipt of the Punch List, the Contractor shall, within seven (7) days, bring to the attention of the Architect, in writing, any questions that he or any of his subcontractors may have concerning the requirements of the Punch List.
4. When advised that the Punch List items have been completed, the Architect shall conduct a reinspection with the Contractor and any needed subcontractors (and the Owner's representative where applicable) to determine whether the Certificate of Substantial Completion can be issued. A Certificate of Substantial Completion will only be issued after codes administration authorities document approval and or permit occupancy of the building or phase. Also note Paragraph 12 of this section.
5. The Certificate of Substantial Completion shall name the date, triggering the beginning of the warranty period (with any items to have a later starting date specifically noted). The certificate shall also have attached to it any uncompleted Punch List items, and shall name the date for their final completion.
6. The signature of all parties on the certificate implies possession of the premises by the Owner. The subsequent completion of incomplete punch list items by the Contractor and the subcontractors shall occur at the Owner's convenience. The Owner shall cooperate in permitting the Contractor reasonable access to the work for the completion of punch list items.
7. A Certificate of Substantial Completion for the work, or portion of work will only be issued after the requirements for the demonstration and instruction of operation and maintenance procedures have been provided to the Owners personnel.
8. A list of items required for submission at Substantial Completion is listed at the end of this section. This list may include specific maintenance agreements, maintenance manuals, tools, keys, spare parts, extra stock materials, operational instruction to Owner's operating personnel, etc. Any items not here-in specifically listed as required at Substantial Completion shall be submitted at Final Completion.

9. Substantial Completion Cleaning: At Substantial Completion for each project or portion of the project, clean the entire work area to a level acceptable to the Owner. Remove non-permanent protection and labels, polish glass, clean exposed finishes, touch-up minor finish damage, clean or replace filters of mechanical systems, remove debris and broom clean non-occupied spaces, sanitize plumbing/food service facilities, clean light fixtures and replace burned out/dimmed lamps, sweep and wash paved areas, police yards and grounds. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compound and other substances that are noticeable vision-obscuring materials. Replace chipped or broken glass and other damaged transparent materials. Clean exposed exterior and interior hard-surfaced finishes to a dust-free condition, free of stains, films and similar foreign substances. Restore reflective surfaces to their original reflective condition. Leave concrete floors broom clean. Vacuum carpeted surfaces. Mop VCT or seamless floor surfaces clean. Wipe surfaces of mechanical and electrical equipment. Remove excess lubrication and other substances. Clean plumbing fixtures to a sanitary condition. Clean light fixtures and lamps.
10. Lead Safe Project Report: As applicable to the project, the Contractor shall furnish a single report documenting compliance with recordkeeping and reporting of requirements of 40 CFR Part 745.85 including documentation that a certified renovator was assigned to the project, that the certified renovator provided on-the-job training for workers used on the project, that the certified renovator performed or directed workers who performed all of the tasks described in Part 745.85, and that the certified renovator performed the post-renovation cleaning verification described in Part 745.85. If the renovation firm was unable to comply with all of the requirements of this rule due to an emergency as defined in Part 745.82, the Contractor shall document the nature of the emergency and the provisions of the rule that were not followed. This documentation must include a copy of the certified renovator's training certificate, and a certification by the certified renovator assigned to that project that:
 - a. Training was provided to workers (topics must be identified for each worker).
 - b. Pre-renovation education and hazard communication was performed before and updated during the project.
 - c. Warning signs were posted at the entrances to the work area.
 - d. The work area was contained by:
 - (1) Removing or covering all objects in the work area (interiors).
 - (2) Closing and covering all HVAC ducts in the work area (interiors).
 - (3) Closing all windows in the work area (interiors) or closing all windows in and within 20 feet of the work area (exteriors).
 - (4) Closing and sealing all doors in the work area (interiors) or closing and sealing all doors in and within 20 feet of the work area (exteriors).
 - (5) Covering doors in the work area that were being used to allow passage but prevent spread of dust.

- (6) Covering the floor surface, including installed carpet, with taped-down plastic sheeting or other impermeable material in the work area 6 feet beyond the perimeter of surfaces undergoing renovation or a sufficient distance to contain the dust, whichever is greater (interiors) or covering the ground with plastic sheeting or other disposable impermeable material anchored to the building extending 10 feet beyond the perimeter of surfaces undergoing renovation or a sufficient distance to collect falling paint debris, whichever is greater, unless the property line prevents 10 feet of such ground covering, weighted down by heavy objects (exteriors).
 - (7) Installing (if necessary) vertical containment to prevent migration of dust and debris to adjacent property (exteriors).
 - e. Waste was contained on-site and while being transported off-site.
 - f. The work area was properly cleaned after the renovation by:
 - (1) Picking up all chips and debris, misting protective sheeting, folding in dirty side inward, and taping it for removal.
 - (2) Cleaning the work area surfaces and objects using a HEPA vacuum and/or wet clothes or mops (interiors).
 - g. The certified renovator performed the post-renovation cleaning verification (the results of which must be briefly described, including the number of wet and dry cloths used).
 - 11. Substantial Completion Drain Clearing. At Substantial Completion for each project or portion of the project, perform drain clearing in each building area affected by new construction or renovation work. Clear drains of debris and/or construction materials using methods acceptable to the school district. Test all affected drains to ensure proper operation prior to turn-over to the district. As required, demonstrate proper operation.
 - 12. The Owner has contracted with the Architect/Engineer to perform a limited number of punchlist inspections and reinspections. Typically, the Architect/Engineer is responsible for the initial punchlist inspection and one reinspection. If the Owner incurs additional cost from the Architect/Engineer for the performance of more than one initial punchlist inspection and one reinspection, costs for any necessary additional reinspection will be assessed to the Contractor in the way of a deductive cost change order.

B. Final Completion:

- 1. Submit executed warranties, workmanship bonds, remaining maintenance agreements, inspection certificates and similar required documentation for specific units of work, enabling Owner's unrestricted occupancy and use.
 - 2. Submit maintenance manuals, tools, keys, spare parts, extra stock materials not required at substantial completion.
 - 3. Complete instruction of Owner's operating personnel with start up of all systems, not previously required at substantial completion.
 - 4. Complete final cleaning and remove temporary facilities.
 - a. Final Cleaning: Reclean the work affected by punch list corrections. Remove non-permanent protection, polish glass, clean exposed finishes, touch-up minor finish damage, remove debris and broom clean non-occupied spaces, sanitize plumbing/food service facilities, clean light fixtures, sweep and wash paved areas, police yards and grounds, and perform similar clean up operations needed to produce a "clean" condition as judged by Architect and Owner.
- 5. All punch list work must be completed, reviewed and accepted by the Architect and Owner.

1.05 FINAL COMPLETION AND FINAL PAYMENT

- A. Provide submittals to Architect that are required by governing or other authorities. Confirm that all submittals required by the construction documents have been transmitted.
- B. Final Completion: For the purpose of determining a date at which the project is finished, final completion may be defined to include, but is not limited to:
 - 1. Substantial completion.
 - 2. Submission and acceptance by the Architect of project record drawings.
 - 3. Operation and maintenance data (including all air and water balance reports).
 - 4. All applicable Owner training sessions with meeting notes distributed (video tapes, if applicable).
 - 5. Final cleaning.
 - 6. Adjusting (hardware, HVAC, etc.)
 - 7. Warranties submitted by Contractor and accepted by Architect.
 - 8. Spare parts and maintenance materials turned over to proper District personnel.
 - 9. All Punch List work completed, reviewed and accepted by the Architect.

a. All of the above items are as required by individual specification requirements as found in the contract documents. These individual requirements shall take precedence over this definition if any conflict should arise.

- C. Upon written notice by the Contractor that the reinspection punch list items are completed, the Architect shall verify this by inspection and shall issue to the Owner a final certificate of payment stating that, to the best of their knowledge, information and belief, the work has been completed in accordance with the terms and conditions of the contract documents, and that the entire balance found to be due the Contractor, and noted in said final certificate of payment, is due and payable.

1.06 RECORD DOCUMENT SUBMITTAL

- A. General: Do not use record documents for construction purposes; protect from deterioration and loss in a secure, fire-resistive location; provide access to record documents for the Architect's reference during normal working hours.
- B. Record Drawings: A set of blue- or black-line drawings of the original bidding documents will be provided by the Architect to the Contractor for the following use:
 - 1. If the Contractor elects to vary the work from the Contract Documents, and secures prior approval from the Architect, he shall record in a neat, readable manner, all such variances on the blue- or black-line drawings furnished.
 - 2. For plumbing; heating; ventilating; and air conditioning; electrical and fire protection work, record document drawings shall be maintained by the Contractor as the work progresses and as follows:

a. All deviations from the sizes, locations, and from all other features of all installations showing the contract documents shall be recorded.

- b. Drawings shall correctly locate, identify and establish sizes of piping, direction etc., as well as all other features of work that will be concealed.

1. Locations of underground work shall be established by dimensions to column lines or walls, by locating all turns, etc., and by properly referenced centerline or invert elevations and rates of fall.
 2. For work concealed in the building, sufficient information shall be given so it can be located with reasonable accuracy and ease. This may be by dimension; or it may be sufficient to illustrate the work on the drawings in relation to the spaces in the building near which it was actually installed. Architect's decision in this matter shall be final.
 3. Blue- or black-line record drawings shall be kept up to date during the entire course of the work and shall be available upon request for examination by the Architect.
 4. The following requirements apply to all record document drawings:
 - a. They shall be maintained at the Contractor's expense.
 - b. All such drawings shall be produced carefully and neatly by a competent draftsman and in an approved form.
 - c. Additional drawings shall be provided as necessary for clarification.
 - d. The record document drawings (both blue- and black-line and reproducible) shall be returned to the Architect upon completion of the work and are subject to the approval of the Architect.
 - d. Delete Architect title block and seal from record document drawings.
- C. Record Specifications: Maintain one complete copy of the project manual, including addenda, and one copy of other written construction documents such as change orders and modifications. Give particular attention to substitutions, selection of options and similar information on elements that are concealed or cannot otherwise be readily discerned later by direct observation. Note related record drawing information and product data.
1. Legibly mark and record at each product section description of actual products installed, including the following:
 - a. Manufacturer's product name and product model number.
 - b. Product substitutions or alternates utilized.
 - c. Changes made by addenda and modifications.
 2. Upon completion of the work, submit record specifications to the Architect for the Owner's records.
 3. Record project manual shall be maintained at the Contractor's expense.
 4. Record project manual shall be maintained in a neat, readable manner. Contract work variations shall be recorded in the correct corresponding technical section of the project manual.
 5. Delete Architect seal from record project manual.
6. Complete final cleaning and remove temporary facilities.
- D. Record Shop Drawings: Maintain a clean, undamaged set of blue or black line white prints of shop drawings as finally approved. Mark the set to show the actual installation where the installation varies substantially from the work as originally shown. Mark drawings accurately; record a cross reference at the corresponding location on the contract drawings. Give particular attention to concealed elements that would be difficult to measure and record at a later date.
1. Mark record sets with red erasable pencil; use other colors to distinguish between variations in separate categories of the work.
 2. Mark new information that is important to the Owner, but was not shown on shop drawings.

3. Note related change order numbers where applicable.
 4. Organize record shop drawing sheets into manageable sets, bind with durable paper cover sheets, and print suitable titles, dates and other identification on the cover of each set.
- E. Record Product Data: Maintain one copy of each product data submittal. Mark these documents to show significant variations in actual work performed in comparison with information submitted. Include variations in products delivered to the site, and from the manufacturer's installation instruction and recommendations. Give particular attention to concealed products and portions of the work that cannot otherwise be readily discerned later by direct observation. Note related change orders and mark up of record drawings and specifications.
1. Upon completion of mark ups, submit complete set of record product data to the Architect for the Owner's records.
- F. Record Documents and Shop Drawings: Contractor to supply one complete set of approved shop drawings. Legibly mark each item to record actual construction including:
1. Measured depths of foundations in relation to final (main) floor datum.
 2. Measured horizontal and vertical locations of underground utilities and appurtenance, referenced to permanent surface improvements.
 3. Measured locations of internal utilities and appurtenance concealed in construction, referenced to visible and accessible features of the work.
 4. Field changes of dimension and detail.
 5. Details not on original contract drawings.
- G. Record Sample Submitted: Immediately prior to the date or dates of substantial completion, the Contractor will meet at the site with the Architect and the Owner's representative personnel to determine which of the submitted samples that have been maintained during progress of the work are to be transmitted to the Owner for record purposes. Comply with delivery to the Owner's sample storage area.
- H. Miscellaneous Record Submittal: Refer to other specification sections for requirements of miscellaneous recordkeeping and submittal in connection with actual performance of the work. Immediately prior to the date or dates of substantial completion, complete miscellaneous records and place in good order, properly identified and bound or filed, ready for continued use and reference. Submit to the Architect for the Owner's records.
- I. Maintenance Manuals: Organize operating and maintenance data into suitable sets of manageable size. Submit two sets prior to Substantial Completion or final inspection, as applicable. Bind properly indexed data in individual heavy-duty, three inch, three ring vinyl-covered binders, 8½ x 11 inch test page format, with pocket folders for folded sheet information.
1. Prepare binder covers with printed title "OPERATION AND MAINTENANCE INSTRUCTIONS", title of project, and subject matter of binder when multiple binders are required.
 2. Internally subdivide the binder contents with permanent page dividers, logically organized as described below; with tab titling clearly printed under reinforced laminated plastic tabs.
 3. Contents: Prepare a Table of Contents for each volume, with each product or system description identified.
 4. Part 1: Directory, listing names, addresses, and telephone numbers of Architect, Contractor, subcontractors, and major equipment suppliers where they can be reached for emergency service at all times, including nights, weekends, and holidays.

5.Part 2: Operation and maintenance instructions, arranged by system and subdivided by specification section. For each category, identify names, addresses, and telephone numbers of subcontractors and suppliers. Identify the following:

- a. Significant design criteria.
 - b. List of equipment.
 - c. Parts list for each component.
 - d. Operating instructions.
 - e. Maintenance instructions for equipment and systems.
 - f. Maintenance instructions for all other portion of the work.
 - g. Emergency instructions.
 - h. Spare parts list.
 - i. Wiring diagrams.
 - j. Recommended "turn around" cycles.
 - k. Inspection procedures.

6. Part 3: Project documents and certificates, including the following:

- a. Shop drawings and product data.
 - b. Air and water balance reports.
 - c. Certificates.
 - d. Photo copies of warranties and bonds.

7.Submit one copy of completed volumes in final form for Architect review. This copy will be returned after review, with Architect comments. Revise content of documents as required prior to final submittal for the applicable submission requirement.

8. Submit final revised volumes within ten (10) days after Architect review and comment.

J. Contractor shall submit one electronic copy of all record contract drawings to the Owner.

PART 2 – PRODUCTS (NOT APPLICABLE)

PART 3 -- EXECUTION

3.01 STARTING SYSTEMS

- A. Coordinate schedule of start up of various equipment and systems.
- B. Notify Architect and Owner seven (7) days prior to start up of each item.
- C. Verify that each piece of equipment or system has been checked for proper lubrication, drive rotation, belt tension, control sequence, or other conditions that may cause damage.
- D. Verify that tests, meter readings, and specified electrical characteristics agree with those required by the equipment or system manufacturer.
- E. Verify wiring and support components for equipment are complete and tested.
- F. Execute start up under supervision of responsible manufacturer's representative (Contractor's personnel) in accordance with manufacturer's instructions.
- G. When specified in individual specification sections, require manufacturer to provide authorized representative to be present at site to inspect, check and approve equipment or system

installation prior to start up, and to supervise placing equipment or system in operation.

- H. Submit a written report in accordance with Section 01400 that equipment or system has been properly installed and is functioning correctly.

3.02 OPERATING AND MAINTENANCE INSTRUCTIONS

- A. General: Arrange for each Installer of equipment that requires regular maintenance to meet with the Owner's personnel to provide instruction in proper operation and maintenance, if applicable. If Installers are not experienced in procedures, provide instruction by manufacturer's representatives. Include a detailed review of the following items:

1. Maintenance manuals.
2. Record documents.
3. Spare parts and materials.
4. Tools.
5. Lubricants.
6. Fuels.
7. Identification systems.
8. Control sequences.
9. Hazards.
10. Cleaning.
11. Warranties and bonds.
12. Maintenance agreements and similar continuing commitments.

- B. As part of instruction for operating equipment, demonstrate the following procedures:

1. Start up.
2. Shutdown.
3. Emergency operations.
4. Noise and vibration adjustments.
5. Safety procedures including lock-out/tag out instructions.
6. Economy and efficiency adjustments.
7. Effective energy utilization.

END OF SECTION

SECTION 01711

CLEANING

PART 1 - GENERAL

1.01 SECTION INCLUDES

- A. Description
- B. Disposal Requirements
- C. Materials
- D. During Construction
- E. Dust Control
- F. Final Cleaning

1.02 DESCRIPTION

- A. Contractor will be responsible to execute daily cleaning, during progress of the Work and at completion of the Work. The Contractor will daily, broom clean debris and remove refuse, rubbish, scrap material caused by his operation. The Contractor shall remove all excess spoils.

1.03 CLEANING AND DISPOSAL REQUIREMENTS

- A. Conduct cleaning and disposal operations to comply with Scope of Work Section 01710 Construction Housekeeping, codes, ordinances, regulations, and anti-pollution laws.

1.04 MATERIALS

- A. Use only those cleaning materials which will not create hazards to health or property and which will not damage surfaces.
- B. Use only those cleaning materials and methods recommended by the manufacturer of the surface material to be cleaned.
- C. Use cleaning materials only on surfaces recommended by cleaning material manufacturer.

1.05 DURING CONSTRUCTION

- A. Contractor keep the premises free from accumulation of waste materials or rubbish caused by his operations or his subcontractor's operations and ensure that building and grounds are maintained free from accumulations of waste materials and rubbish. Do not allow waste materials, rubbish and debris to accumulate and become an unsightly or hazardous condition.

- B. Transport waste materials in a controlled manner with minimal handling as possible; do not drop or throw materials from heights. Schedule cleaning operations so that dust and other contaminants resulting from cleaning process will not fall on wet, newly painted surfaces. Sprinkle dusty debris with water.
- C. Burning or burying of rubbish and waste materials on the project site is strictly prohibited. Disposal of volatile fluid wastes (such as mineral spirits, oil, or paint thinner) in storm or sanitary sewer systems is strictly prohibited. Remove waste materials, rubbish and debris from the site and legally dispose of at public or private dumping areas off the Owner's property.

1.06 DUST CONTROL

- A. Clean interior spaces prior to the start of finish painting and/or other applicable work, and continue cleaning on as as-needed basis until such work is finished.
- B. Schedule operations so that dust and other contaminants resulting from cleaning process will not fall on wet or newly-coated surfaces.
- C. Broom clean interior building areas when ready to receive finish painting and/or other applicable work, and continue cleaning on as-need basis until building is ready for acceptance or occupancy.

1.07 FINAL CLEANING

- A. At completion of construction and just prior to acceptance or occupancy, the Contractor will conduct a final inspection of exposed interior and exterior surfaces. Perform final cleaning and maintain cleaning until building or portion thereof, is accepted by Owner.
- B. Remove grease, dust, dirt, stains, labels, fingerprints, and other foreign materials from interior and exterior surfaces. Repair, patch and touch-up marred surfaces to match adjacent finishes. Broom clean paved surfaces; rake clean other surfaces of grounds.
- C. Clean all glass and all other finish surfaces, replace all broken and scratched glass; remove stains, spots marks and dirt from decorated work; clean all hardware; remove paint spots and smears from all surfaces, clean all fixtures and wash or vacuum all floors; leaving work in a clean and spotless condition.
- D. Mechanical subcontractor shall replace air conditioning filters if units that were operated during construction. Clean ducts, blowers and coils if air conditioning units were operated without filters during construction.
- E. Remove all waste materials and rubbish from and about the Project as well as all tools, construction equipment, machinery and surplus materials.
- F. Use experienced workmen or professional cleaners for final cleaning.
- G. Comply with cleaning instructions contained in the Specifications. In absence of specific cleaning instructions, follow accepted cleaning practices or the recommendations of the manufacturer of the material to be cleaned.

END OF SECTION

SECTION 01732
SELECTIVE DEMOLITION

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General Conditions and other Division 1 Specification Sections, apply to this Section.

1.02 SUMMARY

- A. This Section includes the following:
(Architect to provide listing of items affected.)
- B. Related Sections include the following:
 - 1. Division 1 Section "Summary of Work" for use of the premises and phasing requirement.
 - 2. Division 1 Section "Construction Facilities and Temporary Controls" for temporary construction and environmental-protection measures for selective demolition operations.
 - 3. Division 1 Section "Cutting and Patching" for cutting and patching procedures for selective demolition operations.
 - 4. Applicable sections for demolishing, cutting, patching, or relocating mechanical and plumbing items.
 - 5. Applicable sections for demolishing, cutting, patching, or relocation electrical items.

1.03 DEFINITIONS

- A. Remove: Detach items from existing construction and legally dispose of them off-site, unless indicated to be removed and salvaged or removed and reinstalled.
- B. Remove and Salvage: Detach items from existing construction and deliver them to Owner ready for reuse.
- C. Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.
- D. Existing to Remain: Existing items of construction that are not to be removed and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

1.04 MATERIALS OWNERSHIP

- A. Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, demolished materials shall become Contractor's property and shall be removed from Project site.

- B. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to owner that may be encountered during selective demolition remain Owner's property. Carefully remove and salvage each item or object in a manner to prevent damage and deliver promptly to Owner.
 - 1. Coordinate with Owner to establish special procedures for removal and salvage.
- C. Specific items may be identified for salvage and turn-over to the Owner at the completion of the project. Any items so identified, are the property of the Owner but shall be protected and maintained by the Contractor for the duration of the construction project. Carefully remove and salvage each item or object in a manner to prevent damage, and protect such items in a secure location for prompt delivery to the Owner at the conclusion of the project.

1.05 SUBMITTALS

- A. Proposed Dust-Control and Noise-Control Measures: Submit plan or drawing that indicates the measures proposed for use, proposed locations, and proposed time frame for their operation. Identify options if proposed measures are later determined to be inadequate.
- B. Schedule of Selective Demolition Activities: Indicate the following:
 - 1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity. Ensure Owner's on-site operations are uninterrupted.
 - 2. Interruption of utility services.
 - 3. Coordination for shutoff, capping and continuation of utility services.
- C. Inventory: After selective demolition is complete, submit a list of items that have been removed and salvaged.
- D. Landfill Records: Indicate receipt and acceptance of hazardous wastes by a landfill facility licensed to accept hazardous wastes.

1.06 QUALITY ASSURANCE

- A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.
- B. Standards: Comply with ANSI A10.6 and NFPA 241.
- C. Predemolition Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Meetings." Review methods and procedures related to selective demolition including, but not limited to, the following:
 - 1. Inspect and discuss condition of construction to be selectively demolished.
 - 2. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
 - 3. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.

1.07 PROJECT CONDITIONS

A. Owner will occupy portions of the site/building in and around the demolition area. Conduct selective demolition so Owner's operations will not be disrupted. Provide not less than 72 hours' notice to Owner of activities that will affect Owner's operations.

B. Maintain access to existing occupied or used facilities.

1. Do not close or obstruct access way, or other occupied or used facilities without written permission from authorities having jurisdiction.

C. Owner assumes no responsibility for condition of areas to be selectively demolished.

1. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

D. Hazardous Materials: It is not expected that hazardous materials, other than possible lead bearing materials, will be encountered during the work.

1. Hazardous materials will be removed by Owner before start of the Work, except lead based paints and coatings.

2. If other non-lead containing materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Not-lead bearing hazardous materials will be removed by Owner under a separate contract.

3. The Contractor shall be fully and solely responsible for work involving lead bearing materials.

E. Storage or sale of removed items or materials on-site will not be permitted.

F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.

1. Maintain fire protection facilities in service during selective demolition operations.

PART 2 – PRODUCTS

A. Use repair materials identical to existing materials.

1. If identical materials are unavailable or cannot be used for exposed surfaces, use materials that visually match existing adjacent surfaces to the fullest extent possible.

2. Use materials whose installed performance equals or surpasses that of existing materials.

B. Comply with material and installed requirements specified

PART 3 -- EXECUTION

3.01 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.

- C. Inventory and record the condition of items to be removed and reinstalled and items to be removed and salvaged.
- D. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Architect.
- E. Perform surveys as the Work progresses to detect hazards resulting from selective demolition activities.

3.02 UTILITY SERVICES

- A. Existing Utilities: Maintain services indicated to remain and protect them against damage during selective demolition operations.
- B. Do not interrupt existing utilities serving occupied or operating facilities unless authorized by Owner and authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to Owner and to authorities having jurisdiction.

1. Provide at least 72 hours (3 working days) notice to Owner if shutdown of service is required during changeover.

- C. Utility Requirements: Locate, identify, disconnect, and seal or cap off indicated utilities serving areas to be selectively demolished.

1. Owner will arrange to shut off indicated utilities when requested by Contractor.
2. If utility services are required to be removed, relocated, or abandoned, before proceeding with selective demolition; provide temporary utilities that bypass area of selective demolition and that maintain continuity of service to other parts of the building.
3. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.

3.03 PREPARATION

- A. Dangerous Materials: Drain, purge, or otherwise remove, collect, and dispose of chemicals, gases, explosives, acids, flammables, or other dangerous materials before proceeding with selective demolition operations.

3.04 POLLUTION CONTROLS

- A. Dust Control: Use suitable methods to limit spread of dust and dirt. Comply with governing environmental protection regulations.

1. Do not use water when it may create hazardous or objectionable conditions, such as ice, flooding, and pollution.

- B. Disposal: Remove and transport debris in a manner that will prevent damage to adjacent surfaces and areas.

- C. Cleaning: Clean adjacent structures and improvements of dust, dirt, and debris caused by selective demolition operations. Return adjacent areas to condition existing before selective demolition operations began.

3.05 SELECTIVE DEMOLITION

- A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:

1. Proceed with selective demolition systematically.
2. Use cutting methods least likely to damage construction to remain or adjoining construction. Use hand tools or small power tools designed for sawing or grinding, not hammering and chopping, to minimize disturbance of adjacent surfaces.
3. Do not use cutting torches until work area is cleared of flammable materials. Maintain portable fire suppression devices during flame-cutting operations.
4. Remove decayed, vermin-infested, or otherwise dangerous or unsuitable materials and promptly dispose of off site.
5. Dispose of demolished items and materials promptly.
6. Return elements of construction and surfaces that are to remain to condition existing before selective demolition operations began.

- B. Existing Facilities: Comply with Owner's requirements for using and protecting walkways, driveways, entries, and other facilities during selective demolition operations.

- C. Removed and Salvaged Items: Comply with the following:

1. Clean salvaged items.
2. Pack or crate items after cleaning. Identify contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area designated by Owner.
5. Protect items from damage during transport and storage.

- D. Removed and Reinstalled Items: Comply with the following:

1. Clean and repair items to functional condition adequate for intended reuse. Paint equipment to match new equipment.
2. Pack or crate items after cleaning and repairing. Identify contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

- E. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition.
- F. Existing Items to be Abandoned in Place: Fill underground piping systems to be abandoned with sand or flowable fill as required to prevent future collapse.
- G. Concrete: Demolish in small sections. Cut concrete to a depth of at least $\frac{3}{4}$ inch at junctures with construction to remain, using power-driven saw. Dislodge concrete from reinforcement at perimeter of areas being demolished, cut reinforcement, and then remove remainder of concrete indicated for selective demolition. Neatly trim openings to dimensions indicated.

3.06 PATCHING AND REPAIRS

- A. General: Promptly repair damage to adjacent construction caused by selective demolition operations.
- B. Patching: Comply with Division 1 Section "Cutting and Patching".

3.07 DISPOSAL OF DEMOLISHED MATERIALS

- A. General: Promptly dispose of demolished materials. Do not allow demolished materials to accumulate on site.
- B. Burning: Do not burn demolished materials.
- C. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

3.08 SELECTIVE DEMOLITION SCHEDULE

- A. Existing Construction to be Removed:
(Architect to provide list of applicable items.)
- B. Existing Items to be Removed and Salvaged:
(Architect to provide list of applicable items.)
- C. Existing Items to Remain:
(Architect to provide list of applicable items.)

END OF SECTION

SECTION 01740

WARRANTIES AND BONDS

PART 1 - GENERAL

1.01 SECTION INCLUDES:

- A. Related Documents
- B. Summary
- C. Definitions
- D. Warranty Requirements
- E. Submittals

1.02 RELATED DOCUMENTS

- A. Drawings and general provisions of the contract, including General and Supplementary Conditions and other Division-1 Specification sections, apply to this section.

1.03 SUMMARY

- A. This section specifies general administrative and procedural requirements for warranties and bonds required by the Contract Documents, including manufacturers' standard warranties on products and special warranties.

1. Refer to the general conditions of the contract for construction of terms of Contractor's warranty of workmanship and materials.

- 2. General closeout requirements are included in Division-1, Section "Project Closeout".
- 3. Specific requirements for warranties for the work and products and installations that are specified to be warranted, are included in the individual sections of technical specification sections.
- 4. Certifications and other commitments and agreements for continuing services to Owner are specified elsewhere in the Contract Documents.

- B. Disclaimers and Limitations: Manufacturer's disclaimers and limitations on product warranties do not relieve the Contractor of the warranty on the work that incorporated the products, nor does it relieve suppliers, manufacturers, and subcontractors required to countersign special warranties with the Contractor.

1.04 DEFINITIONS

- A. Standard product warranties are reprinted written warranties published by individual manufacturers for particular product and are specifically endorsed by the manufacturer to the Owner.
- B. Special warranties are written warranties required by or incorporated in the Contract Documents, either to extend time limits provided by standard warranties or to provide greater rights for the Owner.

1.05 WARRANTY REQUIREMENTS

- A. Related Damages and Losses: When correcting warranted Work that has failed, remove and replace other work that has been damaged as a result of such failure or that must be removed and replaced to provide access for correction of warranted work.
- B. Reinstatement of Warranty: When Work covered by a warranty has failed and has been corrected by replacement or rebuilding, reinstate the warranty by written endorsement. The reinstated warranty shall be equal to the original warranty with an equitable adjustment for depreciation.
- C. Replacement Cost: Upon determination that work covered by a warranty has failed, replace or rebuild the Work to an acceptable condition complying with requirements of Contract Documents. The Contractor is responsible for the cost of replacing or rebuilding defective work regardless of whether the Owner has benefited from use of the work through a portion of its anticipated useful service life.
- D. Owner's Recourse: Written warranties made to the Owner are in addition to implied warranties, and shall not limit the duties, obligations, rights and remedies otherwise available under the law, nor shall warranty periods be interpreted as limitations on time in which the Owner can enforce such other duties, obligations, rights, or remedies.
- E. The Owner reserves the right to refuse to accept Work for the Project where a special warranty, certification, or similar commitment is required on such Work or part of the Work, until evidence is presented that entities required to countersign such commitments are willing to do so.

1.06 SUBMITTAL

- A. Submit written warranties to the Architect prior to the date certified for Substantial Completion. If the Architect's certificate of substantial completion designates a commencement date for warranties other than the date of Substantial Completion of the Work, or a designated portion of the Work, submit written warranties upon request of the Architect.
 - 1. When a designated portion of the Work is completed and occupied or used by the Owner, by separate agreement with the Contractor during the construction period, submit properly executed warranties to the Architect within fifteen (15) days of completion of that designated portion of the Work.
 - 2. In all other instances, warranty periods will not begin prior to Substantial Completion, regardless of equipment use prior to dates of Substantial Completion.
- B. When a special warranty is required to be executed by the Contractor, or the Contractor and a subcontractor, supplier or manufacturer, prepare a written document that contains appropriate terms and identification, ready for execution by the required parties. Submit a draft to the Owner through the Architect for approval prior to final execution.
 - 1. Refer to individual sections of technical specifications for specific content requirements, and particular requirements of submittal of special warranties.
- C. Form of Submittal: At final completion, compile each required warranty and bond properly executed by the Contractor, or the Contractor, subcontractor, supplier or manufacturer. Organize the warranty documents into an orderly sequence based on the table of contents of the project manual.
- D. Bind warranties and bonds in heavy-duty, commercial quality, durable three-ring vinyl covered loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8½" x 11" paper.

1. Provide heavy paper dividers with celluloid covered tabs for each separate warranty. Mark the tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product, and the name, address and telephone number of the installer.
2. Identify each binder on the front and the spine with the typed or printed title 'WARRANTIES AND BONDS', the project title or name, and the name of the Contractor.
3. When operating and maintenance manuals are required for warranted constitution, provide additional copies of each required warranty, as necessary, for inclusion in each required manual.

PART 2 – PRODUCTS (NOT APPLICABLE)

PART 3 – EXECUTION (NOT APPLICABLE)

END OF SECTION

DIVISION 22
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SECTION 220010 – PLUMBING PROVISIONS
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SECTION 220010 – PLUMBING PROVISIONS

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. All contract documents including drawings, alternates, addenda and modifications and general provisions of the Contract, including General and Supplementary Conditions and all other Division Specification Sections, apply to work of this section. All preceding and following sections of this specification division are applicable to the Plumbing Contractor, all sub-contractors, and all material suppliers.

1.2. SCOPE OF WORK

- A. This DIVISION requires the furnishing and installing of complete functioning Plumbing systems, and each element thereof, as specified or indicated on Drawings or reasonably inferred, including every article, device or accessory reasonably necessary to facilitate each system's functioning as indicated by the design and the equipment specified. Elements of the Work include materials, labor, supervision, supplies, equipment, transportation, and utilities.
- B. In case of an inconsistency between the Drawings and Specifications or within either document, the better quality or the greater quantity of work shall be provided in accordance with the Architect or Engineer's interpretation.
- C. Refer to Architectural, Structural and Electrical Drawings and all other contract documents and to relevant equipment drawings and shop drawings to determine the extent of clear spaces and make all offsets required to clear equipment, beams and other structural members to facilitate concealing piping and ductwork in the manner anticipated in the design.

1.3. SPECIFICATION FORM AND DEFINITIONS

- A. The Engineer indicated in these specifications is Pearson Kent McKinley Raaf Engineers LLC. 13300 W 98th Street, Lenexa, KS 66215, PHONE 913-492-2400, EMAIL admin@pkmreng.com.
- B. Contractor, wherever used in these specifications, shall mean the Company that enters into contract with the Owner to perform this section of work.
- C. When a word, such as "proper", "satisfactory", "equivalent", and "as directed", is used, it requires the Architect-Engineer's review.
- D. "PROVIDE" means to supply, purchase, transport, place, erect, connect, test, and turn over to Owner, complete and ready for regular operation, the particular Work referred to.
- E. "INSTALL" means to join, unite, fasten, link, attach, set up, or otherwise connect together before testing and turning over to Owner, complete and ready for regular operation, the particular Work referred to.
- F. "FURNISH" means to supply all materials, labor, equipment, testing apparatus, controls, tests, accessories, and all other items customarily required for the proper and complete application for the particular Work referred to.
- G. "WIRING" means the inclusion of all raceways, fittings, conductors, connectors, tape, junction and outlet boxes, connections, splices, and all other items necessary and/or required in connection with such Work.
- H. "CONDUIT" means the inclusion of all fittings, hangers, supports, sleeves, etc.
- I. "AS DIRECTED" means as directed by the Architect/Engineer, or his representative.
- J. "CONCEALED" means embedded in masonry or other construction, installed behind wall furring or within double partitions, or installed above hung ceilings.

1.4. QUALIFICATIONS

- A. The contractors responsible for work under this section shall have completed a job of similar scope and magnitude within the last 3 years. The contractors shall employ an experienced, competent and adequate work force licensed in their specific trade and properly supervised at all times. Unlicensed workers and general laborers shall be adequately supervised to insure competent and quality work and workmanship required by this contract and all other regulations, codes and practices. At all times the contractors shall comply with all applicable local, state and federal guidelines, practices and regulations. Contractor may be required to submit a statement of qualifications upon request before any final approval and selection. Failure to be able to comply with these requirements is suitable reason for rejection of a bid.

1.5. LOCAL CONDITIONS

- A. The contractor shall visit the site and determine the existing local conditions affecting the work required. Failure to determine site conditions or nature of existing or new construction will not be considered a basis for granting additional compensation.

1.6. CONTRACT CHANGES

- A. Changes or deviations from the contract documents; including those for extra or additional work must be submitted in writing for review of Architect-Engineer. No verbal change orders will be recognized.

1.7. LOCATIONS AND INTERFERENCES

- A. Locations of equipment, piping and other plumbing work are indicated diagrammatically by the plumbing drawings. The Contractor shall determine the exact locations on site, subject to structural conditions, work of other Contractors, and access requirements for installation and maintenance to approval of Architect-Engineer. Provide additional piping and ductwork offsets as required at no additional cost.
- B. Study and become familiar with the contract drawings of other trades and in particular the general construction plans and details in order to obtain necessary information for figuring installation. Cooperate with other contractors and install work in such a way as to avoid interference with their work. Minor deviations, not affecting design characteristics, performance or space limitation may be permitted if reviewed prior to installation by Architect-Engineer.
- C. Any pipe, ductwork, equipment, apparatus, appliance or other item interfering with proper placement of other work as indicated on drawings, specified, or required, shall be removed, relocated and reconnected without extra cost. Damage to other work caused by this Contractor, the Subcontractor, or workers shall be restored as specified for new work.
- D. Do not scale mechanical, plumbing and electrical drawings for dimensions. Contractor shall accurately layout work from the dimensions indicted on the Architectural drawings unless they are found to be in error.

1.8. PERFORMANCE

- A. Final acceptance of work shall be subject to the condition that all systems, equipment, apparatus and appliances operate satisfactorily as designed and intended. Work shall include required adjustment of systems and control equipment installed under this specification division.
- B. The Contractor warrants to the Owner and Architect-Engineer the quality of materials, equipment, workmanship and operation of equipment provided under this specification division for a period of one year from and after completion of building and acceptance of plumbing systems by Owner.

1.9. WARRANTY

- A. The Contractor warrants to the Owner and Architect-Engineer that upon notice from them within a one year warranty period following date of acceptance, that all defects that have appeared in materials and/or workmanship, will be promptly corrected to original condition required by contract documents at Contractor's expense.
- B. The above warranty shall not supersede any separately stated warranty or other requirements required by law or by these specifications.

1.10. ALTERNATES

- A. Refer to General Requirements for descriptions of any alternates that may be included.

1.11. MATERIALS, EQUIPMENT AND SUBSTITUTIONS

- A. The intent of these specifications is to allow ample opportunity for Contractor to use his ingenuity and abilities to perform the work to his and the Owner's best advantage, and to permit maximum competition in bidding on standards of materials and equipment required.
- B. Material and equipment installed under this contract shall be first class quality, new, unused and without damage.
- C. In general, these specifications identify required materials and equipment by naming one or more manufacturer's brand, model, catalog number and/or other identification. The first named manufacturer or product is used as the basis for design; other manufacturers named must furnish products consistent with specifications of first named product as determined by Engineer. Base bid proposal shall be based only on materials and equipment by manufacturers named, except as hereinafter provided.
- D. Where materials or equipment are described but not named, provide required items of first quality, adequate in every respect for intended use. Such items shall be submitted to Architect-Engineer for review prior to procurement.
- E. Materials and equipment proposed for substitutions shall be equal to or superior to that specified in construction, efficiency, utility, aesthetic design, and color as determined by Architect-Engineer whose decision shall be final and without further recourse. Physical size of substitute brand shall be no larger than space provided including allowances for access for installation and maintenance. Requests must be accompanied by two copies of complete descriptive and technical data including manufacturer's name, model and catalog number, photographs or cuts, physical dimensions, operating characteristics and any other information needed for comparison.
- F. If the Contractor wishes to incorporate products other than those named in the Base Bid Specifications they shall submit a request for approval of equivalency in writing no later than (10) ten calendar days prior to bid date. Substitutions after this may be refused at Engineers option. Equivalents will ONLY be considered approved when listed by addendum.
- G. In proposing a substitution prior to or subsequent to receipt of bids, include in such bid the cost of altering other elements of this project, including adjustments in plumbing or electrical service requirements necessary

to accommodate such substitution.

- H. Within 10 working days after bids are received, the apparent low bidder shall submit to the Architect-Engineer for approval, three copies of a list of all major items of equipment they intend to provide. Within 30 working days after award of Contract, Contractor shall submit shop drawings for equipment and materials to be incorporated in work, for Architect-Engineer review. Where 30-day limit is insufficient for preparation of detailed shop drawings on major equipment or assemblies, Contractor shall submit manufacturer's descriptive catalog data and indicate date such detailed shop drawings will be submitted along with manufacturer's certification that order was placed within 30 working day limit.

1.12. OPENINGS, ACCESS PANELS AND SLEEVES

- A. This Contractor shall include the installation of all boxes, access panels and sleeves for openings required to install this work, except structural openings incorporated in the structural drawings. Sleeves shall be installed for all pipes passing through structural slabs and walls. Contractor shall set and verify the location of sleeves that pass through beams, as shown on structural plans. All floor and wall penetrations shall be sealed to meet fire-rating requirements.
- B. All penetrations through interior or exterior and rated or non-rated walls and floors shall be appropriately sealed prevent entry and movement of rodents and insects. Contractor shall coordinate their work with all other trades.

1.13. ARCHITECTURAL VERIFICATION AND RELATED DOCUMENTS

- A. Contractor shall consult all Architectural Drawings and specifications in their entirety incorporating and certifying all millwork, furniture, and equipment rough-in including utility characteristics such as voltage, phase, amperage, pipe sizes, duct sizes, including height, location and orientation. Shop drawings incorporating these requirements should be submitted to the Architect for approval prior to installation or rough in.

1.14. EXTENT OF CONTRACT WORK

- A. Provide plumbing systems indicated on drawings, specified or reasonably implied. Provide every device and accessory necessary for proper operation and completion of plumbing systems. In no case will claims for "Extra Work" be allowed for work about which Contractor could have been informed before bids were taken.
- B. Contractor shall become familiar with equipment provided by other contractors that require plumbing connections and controls.
- C. Electrical work required to install and control plumbing equipment, which is not shown on plans or specified under Division 26, shall be included in Contractor's base bid proposal.
- D. All automatic temperature control devices shall be mounted as indicated in automatic temperature control section of specifications.
- E. The cost of larger wiring, conduit, control and protective devices resulting from installation of equipment which was not used for basis of design as outlined in specifications shall be paid for by Plumbing Contractor at no cost to Owner or Architect-Engineer.
- F. Contractor shall be responsible for providing supervision to Electrical Contractor to insure that required connections, interlocking and interconnection of plumbing and electrical equipment are made to attain intended control sequences and system operation.
- G. Furnish four complete sets of electrical wiring diagrams to Architect-Engineer to be included in the maintenance manuals and three complete sets to Electrical Contractor. Diagrams shall show factory and field wiring of components and controls. Control devices and field wiring to be provided by Electrical Contractor shall be clearly indicated by notation and drawing symbols on wiring diagrams.
- H. Contractor shall obtain complete electrical data on plumbing shop drawings and shall list this data on an approved form that shall be presented monthly or on request, to Electrical Contractor. Data shall be complete with wiring diagrams received to date and shall contain necessary data on electrical components of plumbing equipment such as HP, voltage, amperes, watts, locked rotor current to allow Electrical Contractor to order electrical equipment required in his contract.

1.15. WORK NOT INCLUDED IN CONTRACT

- A. Consult Division 21, 23, and 26 of specifications for work to be provided by Electrical Contractor in conjunction with installation of plumbing equipment.

1.16. CODES, RULES AND REGULATIONS

- A. Provide Work in accordance with applicable codes, rules and regulations of Local and State, Federal Governments and other authorities having lawful jurisdiction.
- B. Conform to latest editions and supplements of following codes, standards or recommended practices.
- C. BUILDING CODES:
 - 1. International Codes (Latest adopted version of applicable codes)
- D. SAFETY CODES:

1. National Electrical Safety Code Handbook H30 - National Bureau of Standards.
2. Occupational Safety and Health Standard (OSHA) - Department of Labor.

E. NATIONAL FIRE CODES:

1. NFPA No. 54 Gas Appliance & Gas Piping Installation
2. NFPA No. 70 National Electrical Code
3. NFPA No. 89M Clearances, Heat Producing Appliances
4. NFPA No. 204 Smoke & Heating Vent Guide

F. UNDERWRITERS LABORATORIES INC:

1. All materials, equipment and component parts of equipment shall bear UL labels whenever such devices are listed by UL.

G. MISCELLANEOUS CODES:

1. ANSI A117.1 - Handicapped Accessibility
2. Americans with Disabilities Act (ADA)

H. ENERGY EFFICIENCY REQUIREMENTS:

1. All plumbing systems and components shall be manufactured and installed in compliance with ASHRAE 90.1 – 2007 and latest adopted version of IECC.

1.17. STANDARDS

- A. Drawings and specifications indicate minimum construction standard. Should any work indicated be sub-standard to any ordinances, laws, codes, rules or regulations bearing on work, Contractor shall promptly notify Architect-Engineer in writing before proceeding with work so that necessary changes can be made. However, if the Contractor proceeds with work knowing it to be contrary to any ordinances, laws, rules, and regulations, Contractor shall thereby have assumed full responsibility for and shall bear all costs required to correct non-complying work.

1.18. PERMITS/FEES

- A. The Contractor shall secure and pay for necessary permits and certificates of inspection required by governmental ordinances, laws, rules or regulations. Keep a written record of all permits and inspection certificates and submit two copies to Architect-Engineer with request for final inspection.
- B. The Contractor shall include in their base bid any fees or charges by the local utility providers to establish new services to the structure. Coordinate with the utility suppliers to verify exactly which part of the work required for the new utility service, is to be performed by the contractor and which part will be supplied by the utility company.

PART 2 - PRODUCTS

2.1. Not Used

PART 3 - EXECUTION

3.1. SUBMITTALS

- A. Contractor shall furnish submittals of all materials and equipment required by the specifications. Refer to each specification section for the submittals (if any) required for that section.
- B. Submittal format shall be as indicated below. Submittals not meeting these requirements will be returned without action for re-submittal.
 1. Submittals shall be furnished in an Adobe PDF format.
 2. Submittals shall be per individual submittal section, as listed in the table of contents. All required submittals within that section shall be grouped together in a single submittal.
 - a. Furnishing submittals by division or by individual item may result in delayed reviewing of the submittal(s) due to additional administrative time required to process the large size and/or quantity of files.
 3. Submittals shall have a cover page containing the following information: The project name, the applicable specification section and paragraph, the submittal date, and the Contractor's stamp (see below for requirements).
 4. Mark each submitted item as applicable with scheduled mark, name, etc. corresponding to the plans.
 5. Where generic catalog cuts are submitted for review, conspicuously mark or provide schedule of equipment, capacities, controls, fitting sizes, etc. that are to be provided. Each catalog sheet shall bear the equipment manufacturer's name and address.
 6. Where equipment submitted does not appear in base specifications or specified equivalent, mark

- submittals with applicable alternate numbers, change order number or letters of authorization.
7. All submittals on materials and equipment listed by UL shall indicate UL approval on submittal.
- C. Contractor review:
1. Contractor shall check all submittals to verify that they meet specifications and/or drawings requirements before forwarding submittals to the Architect-Engineer for their review. All submittals submitted to Architect-Engineer shall bear contractor's approval stamp that shall indicate that Contractor has reviewed submittals and that they meet specification and/or drawing requirements. Contractor's submittal review shall specifically check for but not be limited to the following: equipment capacities, physical size in relation to space allowed; electrical characteristics, provisions for supply, return and drainage connections to building systems. All submittals not meeting Contractor's approval shall be returned to their supplier for re-submittal.
 2. No submittals will be considered for review by the Architect-Engineer without Contractor's approval stamp, or that have extensive changes made on the original submittal as a result of the Contractor's review.
 3. Before submitting shop drawings and material lists, verify that all equipment submitted is mutually compatible and suitable for the intended use. Verify that all equipment will fit the available space and allow ample room for maintenance. If the size of equipment furnished makes necessary any change in location, or configuration, submit a shop drawing showing the proposed layout.
- D. Review Schedule:
1. The shop drawing / submittal dates shall be at least as early as required to support the project schedule and shall also allow for two weeks Architect-Engineer review time plus a duplication of this time for re-submittal if required.
 2. Submittal of all shop drawings as soon as possible after permitting approval but before construction starts is preferred.
 3. Approval of shop drawings submitted prior to receipt of a permit for that respective scope of work should be considered conditional pending review/approval of the construction documents by the AHJ. Changes required to the submittal as a result of permitting comments received after architect's/engineer's review shall not be a justification for a change in price.
 4. Any time delay caused by correcting and re-submitting submittals/shop drawings will be the Contractor's responsibility.
- E. The Architect's-Engineer's checking and subsequent review of such drawings, schedules, literature, or illustrations shall not relieve the Contractor from responsibility for deviations from Drawings or Specifications unless he has, in writing, called the Architect's-Engineer's attention to such deviations at the time of submission, and secured their written approval; nor shall it relieve the contractor from responsibility for errors in dimensions, details, size of members, or omissions of components for fittings; or for coordinating items with actual building conditions and adjacent work.
- F. Any corrections or modifications made by the Architect-Engineer shall be deemed acceptable to the Contractor at no change in price unless written notice is received by the Architect-Engineer prior to the performance of any work incorporating such corrections or modifications.
- G. Submittals that require re-submission shall have the items that were revised "flagged" or in some other manner marked to call attention to what has been changed.
- H. Coordination
1. After shop drawings have been reviewed and approved by all parties, transmit a set of submittals to each other trade (eg Plumbing, Mechanical, Electrical, Controls, etc) that will interface with installation. Each other contractor shall review the submittal for coordination and return a stamped submittal indicating they have reviewed the submittal for coordination purposes.

3.2. SHOP DRAWINGS

- A. Shop drawings shall meet all of the above requirements for submittals.
- B. Contractor shall submit Adobe PDF sets of all fabrication drawings. Cost of drawing preparation, printing and distribution shall be paid for by the contractor and included in his base bid.
- C. No work shall be fabricated until Architect-Engineer's review has been obtained.
- D. Plumbing shop drawings for pipe fabrication shall be a minimum of 1/4" scale. Provide drawings where the complexity of the system or confines of the space require coordination with construction and other trades. Plumbing shop drawings shall not be a reproduction of the contract document and shall show details of the following: Plans, elevations above finished floor, sections, components, insulation and attachments to other work. Plumbing layout indicating sizes on plans, fittings, insulation, clearances, penetrations through fire-rated and other partitions, hangers and supports, including methods for building attachment, vibration isolation, seismic restraints, and attachment.

3.3. OPERATING AND MAINTENANCE INSTRUCTIONS (O & M MANUALS)

- A. Submit with shop drawings of equipment, four copies of installation, operating, maintenance instructions, and parts lists for equipment provided. Equipment manufacturer shall prepare instructions.
- B. Keep in safe place, keys and wrenches furnished with the equipment provided under this contract. Present to the Owner and obtain a receipt for them upon completion of project.
- C. Prepare a complete brochure, covering systems and equipment provided and installed under this contract. Submit brochures to Architect-Engineer for review before delivery to Owner. Brochures shall contain following:
 - 1. Certified equipment drawings/or catalog data with equipment provided clearly marked as outlined above.
 - 2. Record copy of all submittals indicating actual equipment installed indicating options, characteristics. Copies of submittals shall bear the stamps of all parties that reviewed submittals.
 - 3. Complete installation, operating, maintenance instructions and parts lists for each item of equipment.
 - 4. Special emergency operating instructions with a list of service organizations (including addresses and telephone numbers) capable of rendering emergency service to various parts of plumbing system.
- D. Provide brochures bound in three-ring binders with metal hinge. Reinforce binding edge of each sheet of loose-leaf type brochure to prevent tearing from continued usage. Clearly print on label insert of each brochure:
 - 1. Project name and address.
 - 2. Section of work covered by brochure, i.e., "Plumbing", etc.

3.4. RECORD DOCUMENTS

- A. During construction, keep an accurate record of all deviations between the work as shown on Drawings and that which is actually installed. Keep this record set of prints at the job site for review by the Architect/Engineer.
- B. Upon completion of the installation and acceptance by the owner, transfer all record drawing information to one neat and legible set of prints. Then deliver them to the Architect/Engineer for transmittal to the Owner.
- C. Provide one copy of on high quality heavy weight presentation type paper. Media which fade shall not be used.
- D. Provide one electronic scanned version of record documents in Adobe PDF format – PDFs may be submitted on electronic media (DVD, USB) or via an FTP or other file sharing site. Provide electronic copies in conjunction with hard copy documents.

3.5. CLEANING UP

- A. Contractor shall take care to avoid accumulation of debris, boxes, crates, etc., resulting from the installation of his work. Contractor shall remove from the premises each day all debris, boxes, etc., and keep the premises clean.
- B. Contractor shall clean up all ductwork and equipment at the completion of the project.
- C. All equipment, cabinets and enclosures shall be thoroughly vacuumed clean prior to energizing equipment and at the completion of the project. Equipment shall be opened for observation by the Architect/Engineer as required.

3.6. WATERPROOFING

- A. Avoid, if possible, the penetration of any waterproof membranes such as roofs, machine room floors, basement walls, and the like. If such penetration is necessary, perform it prior to the waterproofing and furnish all sleeves or pitch-pockets required. Advise the Architect/Engineer and obtain written permission before penetrating any waterproof membrane, even where such penetration is shown on the Drawings.
- B. If Contractor penetrates any walls or surfaces after they have been waterproofed, he shall restore the waterproof integrity of that surface as directed by the Architect/Engineer at his own expense

3.7. CUTTING AND PATCHING

- A. Contractor shall do cutting and patching of building materials required for installation of work herein specified. Remove walls, ceilings and floors (or portions thereof) necessary to accomplish scope of work. Do not cut or drill through structural members including wall, floors, roofs, and supporting structure, without the Architect's and Structural Engineer's approval and in a manner approved by them.
- B. Make openings in concrete with concrete hole saw or concrete drill. Use of star drill or air hammer for this work will not be permitted.
- C. Patching shall be by the contractors of the particular trade involved, shall match the existing construction type, quality, finish and texture, and shall meet approval of Architect-Engineer. Damage to building finishes, caused by installation of plumbing work shall be repaired at Contractor's expense to approval of Architect-Engineer.

3.8. SETTING, ADJUSTMENT AND EQUIPMENT SUPPORTS

- A. Work shall include mounting, alignment and adjustment of systems and equipment. Set equipment level on adequate foundation and provide proper anchor bolts and isolation as shown, specified or required by manufacturers in installation instructions. Level, shim and grout equipment bases as recommended by manufacturer. Mount motors, align and adjust drive shafts and belts according to manufacturer's instructions.
- B. Equipment failures resulting from improper installation or field alignment shall be repaired or replaced by Contractor at no cost to Owner.
- C. Floor or pad mounted equipment shall not be held in place solely by its own dead weight. Include anchor fastening in all cases.
- D. Provide floor or slab mounted equipment with 3-1/2" high concrete bases unless specified otherwise. Plumbing contractor shall form all pads; General contractor shall provide and place all concrete and reinforcing for said pads. Individual concrete pad shall be no less than 4" wider and 4" longer than equipment, and shall extend no less than 2" from each side of equipment.
- E. Provide each piece of equipment or apparatus suspended from ceiling or mounted above floor level with suitable structural support, platform or carrier in accordance with best-recognized practice. Verify that structural members of buildings are adequate to support equipment and unless otherwise indicated on plans or specified, arrange for their inclusion and attachment to building structure. Provide hangers with vibration isolators.
- F. Submit details of hangers, platforms and supports together with total weights of mounted equipment to Architect-Engineer for review before proceeding with fabrication or installation.

3.9. START-UP, CHANGEOVER, TRAINING AND OPERATIONAL CHECK

- A. Contractor shall perform the initial start-up of the systems and equipment and shall provide necessary supervision and labor to make the first seasonal changeover of systems. Personnel qualified to start-up and service this equipment, including manufacturer's technicians, and the Owner's operating personnel shall be present during these operations.
- B. Contractor shall be responsible for training Owner's operating personnel to operate and maintain the systems and equipment installed. Keep a record of training provided to Owner's personnel listing the date, subject covered, instructors name, names of Owner's personnel attending and total hours of instruction given each individual.
- C. All owner-training sessions shall be orderly and well organized and shall be video recorded digitally. At the end of the owner training, the "training" session recording shall be transmitted to the owner via DVD and shall become property of the owner.

3.10. FINAL CONSTRUCTION REVIEW

- A. At final construction review, each respective Contractor and major subcontractors shall be present or shall be represented by a person of authority. Each Contractor shall demonstrate, as directed by the Architect-Engineer, that the work complies with the purpose and intent of the contract documents. Respective Contractor shall provide labor, services, instruments or tools necessary for such demonstrations and tests.

END OF SECTION 220010

SECTION 220011 – BASIC PLUMBING MATERIALS AND METHODS

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 220010.
- B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. SUBMITTALS

- A. Provide documentation of all completed tests described herein and their results.

PART 2 – PRODUCTS (NOT APPLICABLE)

PART 3 - EXECUTION

3.1. TESTING PROCEDURES FOR PIPING SYSTEMS

- A. Test all lines and systems before they are insulated, painted or concealed by construction or backfilling. Provide fuel, water, electricity, materials, labor and equipment required for tests.
- B. Where entire system cannot be tested before concealment, test system in sections. Verify that system components are rated for maximum test pressures to be applied. Where specified test pressures exceed component ratings, remove or isolate components from system during tests. Upon completion, each system shall be tested as an entire system.
- C. Repair or replace defects, leaks and material failures revealed by tests and then retest until satisfactory. Make repairs with new materials.
- D. All systems shall hold scheduled test pressures for specified time without loss of initial test pressure.
- E. Upon completion of testing submit five copies of a typewritten report to A/E. Report shall list systems tested, test methods, test pressures, holding time and all failures with corrective action taken.
- F. For test pressure schedules see Section 221100 of this specification.

3.2. TEST METHODS AND PRESSURES

- A. Test methods and pressures shall be as follows:
 - 1. Hydrostatic Test (Closed Systems):
 - a. Hydrostatic test shall be performed using clean unused domestic water. Test pressures shall be as scheduled for system or 150% of operating pressure where not specified.
 - 2. Hydrostatic Test (Open System):
 - a. Test entire system with 10-foot head of water. Where system is tested in sections each joint in building except uppermost 10 feet of system shall be submitted to at least 10-foot head of water. Water shall be held in system for 15 minutes before inspection starts. System shall hold test pressure without leaks.
 - 3. Pneumatic Test:
 - a. Test entire system with compressed air. Systems operating above 25 PSI shall be tested at 75 PSI or 15% of operating pressure or whichever is greater.
 - b. Allow at least 1 hour after test pressure has been applied before making initial test.
 - c. Curing test, completely isolate entire system from compressor or other sources of air pressure.
 - 4. Pressure Relief and Safety Valve:
 - a. Before installation, test pressure temperature, and safety relief valves to confirm relief settings comply with specifications.
 - b. Tag items that pass test with date of test, observed relief pressure setting and inspector's signature.
 - c. Items installed in systems without test tag attached will be rejected.

3.3. STERILIZATION OF DOMESTIC WATER SYSTEMS

- A. After final pressure testing of distribution system thoroughly flush entire system with water until free of dirt and construction debris. Fill system with solution of liquid chlorine or hypochlorite of not less than 50 PPM. Retain treated water in system until test indicates non-spore-forming bacteria have been destroyed or for 24 hours whichever is greater.
- B. All points in systems shall have at least 10 PPM of solution at end of retention period. Open and close each

- valve at least six times in system during sterilization process to sterilize valve parts.
- C. When time and concentration conditions have been met, drain system and flush with fresh domestic water until residual cleaning solution is less than 1.0 PPM. Open and close each valve in system six times during flushing operation.
 - D. Test samples taken from several points in system shall indicate absence of pollution for two full days. Repeat sterilization as required. Acceptance of system will not be given until satisfactory bacteriological results are obtained.

3.4. CLEANING OF SYSTEMS AND EQUIPMENT

- A. After pressure testing of systems and equipment and before operational test thoroughly clean interiors of piping and equipment. Clean equipment as recommended by equipment manufacturers. Where specific instructions are not provided clean equipment systems as follows:

3.5. MAINTENANCE OF SYSTEMS

- A. Contractor shall be responsible for operation, maintenance and lubrication of equipment installed under this contract.
- B. Keep a complete record of equipment maintenance and lubrication and submit two copies with request for final construction review.
- C. Records shall indicate types of lubricants used and date or time when next maintenance or lubrication will need to be performed by Owner. Where special lubricants are required, Contractor shall provide Owner with a one year supply as determine by Equipment Manufacturer's recommendations.

3.6. PAINTING OF MATERIALS AND EQUIPMENT

- A. Paint all exterior piping with (2) two coats of an enamel rust inhibiting exterior paint in a color selected by architect.
- B. Touch-up painting and refinishing of factory applied finishes shall be by Plumbing Contractor. Contractor shall be responsible for obtaining proper type of painting materials and color from equipment manufacturer.
- C. Unless specified otherwise factory built equipment shall be factory painted. Paint shall be applied over surfaces only after they have been properly cleaned and coated with a corrosion resistant primer.
- D. After installation, damage to painted surfaces shall be properly prepared and primed with primers equal to factory materials. Finish coating shall be same color and type as factory finish.
- E. Where extensive refinishing is required equipment shall be completely repainted.

3.7. VALVE IDENTIFICATION

- A. Mark all valves with Seton No. 300-BL brass identification tags with system legend, valve number and size stamped on tag. Lettering shall be black ½" high. Tags shall be minimum 2" in diameter and attached to valve with Seton No. 16 brass jack chain.
- B. Prepare four copies of typewritten list of valve tags. List shall be typed in upper case and contain tag number, valve size, type, function and location. Frame one list under glass and mount near operating instruction in main equipment rooms.

3.8. EQUIPMENT LABELS:

- A. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/16 inch thick, and having predrilled holes for attachment hardware. Black letters on white background.
- B. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
- C. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
- D. Fasteners: Stainless-steel rivets or self-tapping screws.
- E. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.
- F. Label Content: Include equipment's Drawing designation or unique equipment number, Drawing numbers where equipment is indicated (plans, details, and schedules), plus the Specification Section number and title where equipment is specified.

3.9. EXCAVATION AND BACKFILL

- A. Perform necessary excavation to receive Work. Provide necessary sheathing, shoring, cribbing, tarpaulins, etc. for this operation, and remove it at completion of work. Perform excavation in accordance with appropriate section of these specifications, and in compliance with OSHA Safety Standards.
- B. Excavate trenches of sufficient width to allow ample working space, and no deeper than necessary for installation work.
- C. Conduct excavations so no walls or footings are disturbed or injured. Backfill excavations made under or adjacent to footing with selected earth or sand and tamp to compaction required by Architect-Engineer. Mechanically tamp backfill under concrete and pavings in six inch layers to 95% standard density, Reference

Division 2.

- D. Backfill trenches and excavations to required heights with allowance made for settlement. Tamp fill material thoroughly and moistened as required for specified compaction density. Dispose of excess earth, rubble and debris as directed by Architect.
- E. When available, refer to test hole information on Architectural or Civil drawings or specifications for types of soil to be encountered in excavations.

END OF SECTION 220011

SECTION 220013 – PROJECT COORDINATION

PART 1 GENERAL

1.1. RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

- A. This Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:
 - 1. Coordination Drawings.
 - 2. Administrative and supervisory personnel.
 - 3. Project meetings.
 - 4. Requests for Interpretation (RFIs).
- B. Each related sub-contractor shall participate in coordination requirements. Certain areas of responsibility will be assigned to a specific contractor.

1.3. COORDINATION

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections, that depend on each other for proper installation, connection, and operation.
- B. Coordination: Each contractor shall coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its operations with operations, included in different Sections, that depend on each other for proper installation, connection, and operation.
 - 1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
 - 2. Coordinate installation of different components with other contractors to ensure maximum accessibility for required maintenance, service, and repair.
 - 3. Make adequate provisions to accommodate items scheduled for later installation.
 - 4. Where availability of space is limited, coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair of all components, including mechanical and electrical.
- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and activities of other contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
 - 1. Delivery and processing of submittals.
 - 2. Progress meetings.
 - 3. Preinstallation conferences.
 - 4. Project closeout activities.
 - 5. Startup and adjustment of systems.

1.4. SUBMITTALS

- A. Coordination Drawings: Prepare Coordination Drawings if limited space availability necessitates maximum utilization of space for efficient installation of different components or if coordination is required for installation of products and materials fabricated by separate entities.
 - 1. Content: Project-specific information, drawn accurately to scale. Do not base Coordination Drawings on reproductions of the Contract Documents or standard printed data. Include the following information, as applicable:
 - a. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
 - b. Indicate required installation sequences.
 - c. Indicate dimensions shown on the Contract Drawings and make specific note of dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternate sketches to Architect for resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.
 - 2. Sheet Size: At least 8-1/2 by 11 inches but no larger than 30 by 40 inches. Format shall be PDF or other electronic format to facilitate multiple user commenting and sharing easily.

3. Refer to individual Sections for Coordination Drawing requirements for Work in those Sections.

- B. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including project managers, superintendent and other personnel in attendance at Project site to the General Contractor and other major subcontractors. Identify individuals and their duties and responsibilities; list email addresses and telephone numbers. Update the list as required during the project if personnel change.

1.5. COORDINATION

- A. Certain materials will be provided by other trades. Examine the Contract Documents and reviewed record Submittals to ascertain these general requirements. Contract Documents reflect a basis of design and may not reflect actual equipment or items being utilized.
- B. Carefully check space requirements with other trades and the physical confines of the area to insure that all material can be installed in the spaces allotted thereto including finished suspended ceilings and the spaces within the existing building. Make modifications thereto as required and approved.
- C. Transmit to other trades all information required for work to be provided under their respective Sections in ample time for installation.
- D. Wherever work interconnects with work of other trades, coordinate with other trades to insure that all trades have the information necessary so that they may properly install all the necessary connections and equipment. Identify all items of work that require access so that the ceiling trade will know where to install access doors and panels.
- E. Obtain equipment submittal information for all pieces of equipment to be connected to from other trades that clearly indicates all connection requirements, locations, sizes, and similar requirements. Obtain this information in ample time to coordinate other trade submittals and equipment coordination. Where requirements differ from that on plans or differs from provisions made in the work, immediately notify the Architect/Engineer. Do not proceed with work that is incompatible with equipment provided.
- F. Coordinate, project and schedule work with other trades in accordance with the construction sequence.
- G. Coordinate with the local Utility Companies to their requirements for service connections and provide all necessary materials, labor and testing.
- H. Coordinate with contractors for work under other Divisions of this specification for all work necessary to accomplish this contractor's work.
- I. Conduct a coordination meeting after reviewing all other trade coordination drawings with other relevant trades. This meeting shall be held to prevent conflicts during construction. Each major relevant subcontractor shall attend this meeting. Report any potential conflicts or clearance problems to Architect/Engineer after meeting.
- J. Adjust location of piping, ductwork, conduit, wiring, etc. to prevent interferences, both anticipated and encountered. Determine the exact route and location of each item prior to fabrication.

1. Right-of-Way:

- a. Lines that pitch have the right-of-way over those that do not pitch. For example: steam, condensate, and plumbing drains normally have right-of way. Lines whose elevations cannot be changed to have right-of-way over lines whose elevations can be changed.
- b. Make offsets, transitions and changes in direction in raceways as required to maintain proper headroom in pitch of sloping lines whether or not indicated on the Drawings.

1.6. DRAWINGS AND FILES

- A. The Drawings show only the general run of MEP systems, equipment, fixtures, piping and ductwork and other components as well as approximate location of items such as outlets, switches, diffusers, lights, and equipment connections, etc. Coordinate all exact locations of items with other trades, architectural elevations, equipment requirements, owner requirements, ceilings, access, serviceability, etc. All such modifications and coordination shall be made without additional cost to the Owner. Any significant changes in location of items necessary in order to meet field conditions shall be brought to the immediate attention of the Architect/Engineer and receive his approval before such alterations are made
- B. Wherever the work is of sufficient complexity, additional Detail Drawings to scale similar to that of the bidding Drawings, prepared on tracing medium of the same size as Contract Drawings. With these layouts, coordinate the work with the work of other trades. Such detailed work to be clearly identified on the Drawings as to the area to which it applies. Submit for review Drawings clearly showing the work and its relation to the work of other trades before commencing shop fabrication or erection in the field. Attend meetings with other trades to review all documents.
- C. When directed by the General Contractor for areas of necessary coordination provide 3D building modelling coordination files and documents with other trades. Transmit information electronically and attend meetings as directed by the G/C as well as take part in coordination activities and documentation. Contractor shall be required to generate their own electronic files for this process.

1.7. PROJECT MEETINGS

- A. General: Schedule and conduct meetings and conferences at Project site, unless otherwise indicated.
 - 1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
 - 2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
 - 3. Minutes: Record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within three days of the meeting.
- B. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity that requires coordination with other construction.
 - 1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect of scheduled meeting dates.
 - 2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:
 - a. The Contract Documents.
 - b. Options.
 - c. Related RFIs.
 - d. Related Change Orders.
 - e. Purchases.
 - f. Deliveries.
 - g. Submittals.
 - h. Possible conflicts.
 - i. Compatibility problems.
 - j. Time schedules.
 - k. Manufacturer's written recommendations.
 - l. Warranty requirements.
 - m. Compatibility of materials.
 - n. Space and access limitations.
 - o. Regulations of authorities having jurisdiction.
 - p. Testing and inspecting requirements.
 - q. Installation procedures.
 - r. Coordination with other work.
 - s. Required performance results.
 - t. Protection of adjacent work.
 - 3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
 - 4. Reporting: Distribute minutes of the meeting to each party present and to parties who should have been present.
 - 5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.
- C. Coordination Meetings: Conduct Project coordination meetings at regular intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.
 - 1. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
 - 2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
 - a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contractor is on time, ahead or behind schedule, in relation to Construction Schedule. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time. Discuss impact of various contractor schedules upon other contractors and how to remedy impacts.
 - b. Review present and future needs of each contractor present, including the following:
 - i. Interface requirements.
 - ii. Sequence of operations.

- iii. Status of submittals.
- iv. Deliveries.
- v. Off-site fabrication.
- vi. Access.
- vii. Quality and work standards.
- viii. Change Orders.

- 3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.8. REQUESTS FOR INTERPRETATION (RFIs)

- A. Procedure: Immediately on discovery of the need for interpretation of the Contract Documents, and if not possible to request interpretation at Project meeting, prepare and submit an RFI.
 - 1. Submit Contractor's suggested solution(s) to RFI. If Contractor's solution(s) impact the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
 - 2. Attachments: Include drawings, descriptions, measurements, photos, Product Data, Shop Drawings, and other information necessary to fully describe items needing interpretation.

PART 2 PRODUCTS (Not Used)

PART 3 EXECUTION (Not Used)

3.1. EQUIPMENT FURNISHED BY OTHERS

- A. Description:
 - 1. Items furnished by other trades (electrical contractor, etc.) such as disconnect switches, etc.
 - 2. Kitchen Equipment (may be furnished by owner, owner's vendor, or separate sub-contractor)
 - 3. Equipment furnished by general contractor
 - 4. Equipment furnished by owner
- B. General
 - 1. Fully review manufacturer's installation instructions for equipment. Installation of all related plumbing items shall be per same.
 - a. Plumbing contractor shall obtain same from others if not readily available.

END OF SECTION 220013

SECTION 220505 – PLUMBING DEMOLITION

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 220010.
- B. Drawings and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. SUMMARY

- A. This Section requires the selective removal and subsequent offsite disposal of the following:
 - 1. Plumbing and electrical equipment, devices, piping, conduits, ductwork, insulation, lighting, etc in existing building indicated on drawings and as required to accommodate new construction.
 - 2. Removal of MEP items in interior partitions as indicated on drawings.
 - 3. Removal and protection of existing fixtures, materials, and equipment items indicated to be removed, salvaged, relocated, reinstalled, etc.

1.3. SUBMITTALS

- A. General: Submit the following in accordance with Conditions of Contract and Division 1 Specification Sections.
- B. Schedule indicating proposed sequence of operations for selective demolition work to Architect for review prior to start of work. Include coordination for shutoff, capping, and continuation of utility services as required, together with details for dust and noise control protection.
 - 1. Provide detailed sequence of demolition and removal work to ensure uninterrupted progress of Owner's on-site operations.
 - 2. Coordinate with Owner's continuing occupation of portions of existing building and with Owner's partial occupancy of completed remodeled areas.
- C. Photographs of existing conditions of structure surfaces, equipment, and adjacent improvements that might be misconstrued as damage related to removal operations. File with Architect prior to start of work.

1.4. JOB CONDITIONS

- A. Occupancy:
 - 1. Owner will occupy portions of the building immediately adjacent to areas of selective demolition. Conduct selective demolition work in such a manner that will minimize need for disruption of Owner's normal operations. Provide minimum of 72 hours advance notice to Owner of demolition activities that will affect Owner's normal operations.
- B. Condition of Structures:
 - 1. Owner assumes no responsibility for actual condition of items or structures to be demolished. Conditions existing at time of Contractor's inspection for bidding purposes will be maintained by Owner insofar as practicable. However, minor variations within structure may occur by Owner's removal and salvage operations prior to start of selective demolition work.
 - 2. Partial Demolition and Removal: Items indicated to be removed but of salvageable value to Contractor may be removed from structure as work progresses. Transport salvaged items from site as they are removed. Storage or sale of removed items on site will not be permitted.
 - 3. Protections: Provide temporary barricades and other forms of protection to protect Owner's personnel and general public from injury due to selective demolition work.
 - 4. Provide protective measures as necessary and required to provide free and safe passage of Owner's personnel and general public to any occupied portions of building.
 - 5. Provide interior and exterior shoring, bracing, or support to prevent movement, settlement, or collapse of structure or element to be demolished and adjacent facilities or work to remain.
 - 6. Protect from damage existing finish work that is to remain in place and becomes exposed during demolition operations.
 - 7. Construct temporary insulated dustproof partitions where required to separate areas where noisy or extensive dirt or dust operations are performed. Equip partitions with dustproof doors and security locks.
 - 8. Provide temporary weather protection during interval between demolition and removal of existing construction on exterior surfaces and installation of new construction to ensure that no water leakage or damage occurs to structure or interior areas of existing building.
 - 9. Remove protections at completion of work.
- C. Damages:

1. Promptly repair damages caused to adjacent facilities by demolition work.
- D. Traffic:
 1. Conduct selective demolition operations and debris removal to ensure minimum interference with roads, streets, walks, and other adjacent occupied or used facilities. Do not close, block, or otherwise obstruct streets, walks, or other occupied or used facilities without written permission from authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.
- E. Flame Cutting:
 1. Do not use cutting torches for removal until work area is cleared of flammable materials. At concealed spaces, such as interior of ducts and pipe spaces, verify condition of hidden space before starting flame-cutting operations. Maintain portable fire suppression devices during flame-cutting operations.
- F. Utility Services: Maintain existing utilities indicated to remain in service and protect them against damage during demolition operations.
 1. Do not interrupt utilities serving occupied or used facilities, except when authorized in writing by authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to governing authorities.
- G. Maintain fire protection services during selective demolition operations.
- H. Environmental Controls:
 1. Use water sprinkling, temporary enclosures, and other methods to limit dust and dirt migration. Comply with governing and/or approved regulations pertaining to environmental protection. Do not use water when it may create hazardous or objectionable conditions such as ice, flooding, and pollution.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1. PREPARATION

- A. General:
 1. Provide interior and exterior shoring, bracing, or support to prevent movement, settlement, or collapse of areas to be demolished and adjacent facilities to remain.
 2. Cease operations and notify Architect immediately if safety of structure appears to be endangered. Take precautions to support structure until determination is made for continuing operations.
- B. Provide all necessary temporary supports of items and systems to remain that were supported from or otherwise affected by removal of other building components. Maintain integrity of all systems to remain and protect during the construction process.
- C. Erect and maintain dust-proof partitions and closures as required to prevent spread of dust or fumes to any occupied portions of the building.
- D. Where selective demolition occurs immediately adjacent to any occupied portions of the building, construct dust-proof partitions of minimum 4-inch studs, 5/8-inch drywall (joints taped) on occupied side, 1/2-inch fire-retardant plywood on demolition side. Fill partition cavity with sound-deadening insulation as required by Architect.
 1. Provide weatherproof closures for exterior openings resulting from demolition work.
- E. Locate, identify, stub off, and disconnect utility services that are not indicated to remain. Provide bypass connections as necessary to maintain continuity of service to any occupied areas of building. Provide minimum of 72 hours advance notice to Architect if shutdown of service is necessary during changeover.

3.2. DEMOLITION

- A. General:
 1. Perform selective demolition work in a systematic manner. Use such methods as required to complete work indicated on Drawings in accordance with demolition schedule and governing regulations.
- B. Demolish concrete and masonry in small sections. Cut concrete and masonry at junctures with construction to remain using power-driven masonry saw or hand tools; do not use power-driven impact tools.
- C. Locate demolition equipment throughout structure and promptly remove debris to avoid imposing excessive loads on supporting walls, floors, or framing.
- D. Provide services for effective air and water pollution controls as required.
- E. Completely fill below-grade areas and voids resulting from demolition work. Provide fill consisting of approved earth, gravel, or sand, free of trash and debris, stones over 6 inches in diameter, roots, or other organic

matter.

- F. If unanticipated plumbing, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure both nature and extent of the conflict. Submit report to architect in written accurate detail. Pending receipt of directive from Architect, rearrange selective demolition schedule as necessary to continue overall job progress without undue delay.

3.3. SALVAGED MATERIALS

- A. Salvaged Items: Where indicated on Drawings as "Salvage - Deliver to Owner," carefully remove indicated items, clean, store, and turn over to Owner and obtain a receipt.

3.4. DISPOSAL OF DEMOLISHED MATERIALS

- A. Remove debris, rubbish, and other materials resulting from demolition operations from building site. Transport and legally dispose off site.
- B. If hazardous materials are encountered during demolition operations, comply with applicable regulations, laws, and ordinances concerning removal, handling, and protection against exposure or environmental pollution.
- C. Burning of removed materials is not permitted on Project site.

3.5. CLEANUP AND REPAIR

- A. General:
 - 1. Upon completion of demolition work, remove tools, equipment, and demolished materials from site. Remove protections and leave interior areas broom clean. Repair demolition performed in excess of that required. Return elements of construction and surfaces to remain to condition existing prior to start operations. Repair adjacent construction or surfaces soiled or damaged by selective demolition work.

END OF SECTION 220505

SECTION 220523 – VALVES

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 220010.
- B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. EQUIVALENTS

- A. Equivalent valves shall be used only from the following specified valve manufacturers and listed on current comparison charts by Apollo, Hammond, Hays, Milwaukee, Muessco, Nibco, Rockwell-Nordstrom, Stockham, and Watts.

1.3. SUBMITTALS

- A. Product Data: For each type of valve indicated.

1.4. QUALITY ASSURANCE

- A. ASME Compliance: ASME B16.10 and ASME B16.34 for ferrous valve dimensions and design criteria.
- B. NSF Compliance: NSF 61 for valve materials for potable-water service and NSF 372 for lead content.

PART 2 - PRODUCTS

2.1. GENERAL REQUIREMENTS FOR VALVES

- A. Plumbing valve applications specified in this Section are limited to NPS 12 (DN 300).
- B. Refer to valve schedule articles for applications of valves.
- C. Caution: Revise pressure ratings and insert temperature ratings in valve articles if valves with higher ratings are required.
- D. Valve Pressure and Temperature Ratings: Not less than indicated and as required for system pressures and temperatures.
- E. Valve Sizes: Same as upstream piping unless otherwise indicated.
- F. Valve Actuator Types:
 - 1. Gear Actuator: For quarter-turn valves NPS 8 and larger.
 - 2. Handwheel: For valves other than quarter-turn types.
 - 3. Handlever: For quarter-turn valves NPS 6 and smaller[except plug valves.
 - 4. Chainwheel: Device for attachment to valve handwheel, stem, or other actuator; of size and with chain for mounting height, as indicated in the "Valve Installation" Article.
- G. Valves in Insulated Piping: With 2-inch stem extensions and the following features:
 - 1. Gate Valves: With rising stem.
 - 2. Ball Valves: With extended operating handle of non-thermal-conductive material, and protective sleeve that allows operation of valve without breaking the vapor seal or disturbing insulation.
 - 3. Butterfly Valves: With extended neck.
- H. Valve-End Connections:
 - 1. Flanged: With flanges according to ASME B16.1 for iron valves.
 - 2. Solder Joint: With sockets according to ASME B16.18.
 - 3. Threaded: With threads according to ASME B1.20.1.
 - 4. Grooved: With grooved ends to copper-tube dimensions or similar to AWWA C606.

2.2. VALVES

A. GATE VALVES

- 1. Gate valves shall be scheduled as type "GTV" valves. Valve specifications by type number shall be as follows:
 - a. GTV-1: 2" and smaller Hammond #IB640 (screwed) or IB635 (solder) ASTM B 62 bronze body and bonnet with malleable iron handwheel, 200 PSI-WOG/125 PSI-WSP.
 - b. GTV-2: 2 1/2" and larger Hammond #IR1140 HI, flanged, bolted bonnet, O.S. & Y., ASTM 126 iron body, bronze trimmed, 200 PSI-WOG/125 PSI-WSP.

B. BUTTERFLY VALVES

- 1. Butterfly valves shall be scheduled as Type "BFV" valves. Valve specifications by type number shall be as follows:

- a. BFV-1: Size 3" and larger Hammond #6211-01 (lever) or 6211-03 (gear) ASTM A 126 cast iron drilled and tapped full lug body, 200 PSI-WOG 12" and smaller, 150 PSI-WOG 14" and larger, extended neck, bronze disc, stainless steel stem, field-replaceable EPDM or (buna for oil or lubricated service) sleeve and stem seals.
 - b. BFV-2: Size 3" and larger Victaulic Series 608N (lever or gear), brass cast body to UNS C87850, copper-tube dimensioned grooved ends, 300 PSI CWP, aluminum-bronze disc, stainless steel stem, and pressure responsive fluoroelastomer seat. (Stem shall be offset from the disc centerline to provide complete 360-degree circumferential seating.)
2. UL classified in accordance with NSF-61 for potable water service. The system shall meet the low-lead requirements of NSF-372.

C. MANUAL BALANCING VALVES

1. Balancing valves shall be scheduled as Type "BAV" valves. Contractor shall provide bronze balancing valves with provisions for connecting differential pressure meter for purposes of setting flow rate through valve. Contractor shall install balancing valves in a manner that allows access to the setting indicator and the gauge connections. Valves shall be shipped in polyurethane block to be used as insulation. Equivalent valves by Armstrong, Bell and Gossett, Tour and Anderson, Nibco. Valves shall be as follows:
 - a. BAV-1 Sizes ½" through 6" Armstrong Model CBV I or CBV II circuit balance valve, 125 PSI-WP at 250 degrees F., meter connections with built-in check valves screwed or flanged ends. Provide complete with polyurethane insulation cover.

D. AUTOMATIC FLOW CONTROL VALVE FOR DRINKING WATER APPLICATIONS

1. Automatic balance valves ½ and ¾" [15 and 20mm], NSF/ANSI 61-G rated for commercial hot water service (temperature rated to 180F), and certified by the NSF with all wetted parts stainless steel; lead-free construction in compliance with ANS/NSF-372; Series 300 stainless steel body, nickel plated brass union nut, and tamper-resistant flow cartridge 300 series stainless steel. Victaulic "ICSS" Series 76X.

2.3. VALVE SCHEDULE

SYSTEM	SIZE	STOP	CHECK	BALANCE
Domestic Water	½"-2-1/2"	BLV-1	SCV-1	BAV-1
Domestic Water	3" and up	BFV-1 or 2	SCV-2	BAV-1
Natural Gas	½" - 1"	PLV-1	--	--
Natural Gas	1-1/4"-4"	PLV-2	--	--
Steam	½"-2"	GTV-1	SCV-1	--
Steam	2-1/2" and up	GTV-2	SCV-2	--
Pumped Condensate	½"-1-1/2"	--	SCV-1	--
Compressed Air	All	BLV-1	--	--

PART 3 – EXECUTION

3.1. VALVE INSTALLATION

- A. Install valves with unions, grooved joint couplings, or flanges at each piece of equipment arranged to allow service, maintenance, and equipment removal without system shutdown.
- B. Locate valves for easy access and provide separate support where necessary.
- C. Install valves in horizontal piping with stem at or above center of pipe.
- D. Install valves in position to allow full stem movement.
- E. Install swing check valves for proper direction of flow and in horizontal position with hinge pin level.

3.2. INSTALLATION

- A. Install necessary valves within piping systems to provide required flow control, to allow isolation for inspection, maintenance and repair of each piece of equipment or fixture, and on each main and branch service loop.
- B. Each valve shall be installed so that it is easily accessible for operation, visual inspection, and maintenance

and wherever possible, gate, check and ball valves shall be installed on a horizontal run with the handle upright and within 15 degrees of vertical. Butterfly valves shall be installed with the stem in the horizontal position and the handle at 90 degrees from vertical.

- C. Valves installed in piping systems shall be compatible with system maximum test pressure, pipe materials, pipe joining method, and fluid or gas conveyed in system.
- D. Valves 2-1/2" and smaller shall have soldered, grooved, or screwed end connections as required by piping materials unless otherwise specified or shown on drawings. Install union connection in the line within two feet of each screw end valve unless valve can be otherwise easily removed from line. Valves 3" and over shall have flange or grooved end connections.
- E. Non-rising stem valves shall not be installed at any point in the piping systems. With permission of Architect-Engineer non-rising stem valve may be installed at particular points where space is restricted.
- F. Provide butterfly valves 6" and smaller with 10 position lever handle for on-off application and infinite position handle for throttling applications. Provide butterfly valves 8" and up with fully enclosed all weather gear operators.
- G. Install globe valves with pressure on top of disc except that must be completely drained for inspection, maintenance or to prevent freezing shall be installed with stem in horizontal position to insure complete drainage of pipelines.
- H. Gate valves shall not be installed in pipelines where intended for throttling service or where piping is subject to vibration as part of normal operating conditions.
- I. Valves shall be designed for repacking under pressure when fully opened and backseated.
- J. Balancing valves installed by means of sweating or soldering shall have their interiors removed before installation and reinstalled upon dissipation of the heat associated with installation. Using a wet rag in lieu of removing the valve interior as a means of heat dissipation during installation is not acceptable.

3.3. ADJUSTING

- A. Adjust or replace valve packing after piping systems have been tested and put into service but before final adjusting and balancing. Replace valves if persistent leaking occurs.

END OF SECTION 220523

SECTION 221000 – PLUMBING PIPING

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 220010.
- B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. SUBMITTALS

- A. Product Data: For each type of product to be used.

PART 2 - PRODUCTS

2.1. PIPING MATERIALS

- A. Piping used throughout project shall conform to the following specifications. Piping shall be plainly marked with manufacturers name and weight. See piping material schedule at end of this Section for materials to be used for each piping system.
 - 1. PVC Water Pipe:
 - a. Pipe
 - i. PVC, AWWA C909. All pipe joints shall be gasketed bell and spigot push joints. Pipe shall be color coded blue. ASTM D1784 class 12454. 235psi class.
 - ii. American Water Works Associations (AWWA) Standards: C909 PVCO Pressure pipe for water service.
 - b. Ductile Iron Pipe Joints and Fittings:
 - i. Joints: PVC molded and fabricated gasketed bell and spigot joints of the latest approved design of the manufacturer. Joints shall be so designed to guarantee a water-tight joint for the life of the pipeline.
 - ii. Provides rods or ties for all thrust joints are shown or called for, fittings shall be provided with anchoring lugs.
 - 2. HDPE Below Grade Polyethylene Water Piping:
 - a. Provide high density polyethylene pipe listed for use in underground water service applications. Pipe shall be UV stabilized.
 - b. DR 9, ASTM D3035, AWWA C901, NSF
 - c. PE3408/PE3608 material conforming to ASTM D3350 with the cell classification of 345464C/E and is listed with the Plastic Pipe Institute's (PPI) TR4. Formulated with carbon black and ultraviolet stabilizer for maximum protection against UV rays for added assurance.
 - d. Joints shall be fused.

PART 3 EXECUTION

3.1. PIPING INSTALLATION

- A. No piping containing water shall be located in areas subject to freezing temperatures, including: unheated attics, unheated plenums, chases wall spaces or cavities within exterior walls, under slabs, or in concrete.
- B. Pipe sizes indicated on plans and as specified refer to nominal size in inches, unless otherwise indicated. Pipes are sized to nearest ½". In no case shall piping smaller than size specified be used.
- C. Contractor shall provide and be responsible for proper location of pipe sleeves, hangers, supports, and inserts. Install hangers, supports, inserts, etc., as recommended by manufacturer and as specified and detailed on drawings.
- D. Verify construction types and provide proper hangers, inserts and supports for construction used. Install inserts, hangers and supports in accordance with manufacturers load ratings and provide for thermal expansion of piping without exceeding allowable stress on piping or supports. Provide solid type hangers and supports where pipe travel exceeds manufacturer's recommendations for fixed hanger and supports.
- E. Secure piping with approved anchors and provide guides where required to insure proper direction of piping expansion. Piping shall be installed so that allowable stress for piping, valves and fittings used are not exceeded during normal operation or testing of piping system.
- F. Fittings pressures and temperature ratings shall be equal to or exceed maximum operating temperature and working pressure of piping system. No mitered or field fabricated pipe fittings will be permitted.
- G. All pipe threads shall meet ANSI Standard B2.1 for taper pipe threads. Lubricate pipe threads with Teflon thread sealant and lubricating compound applied full strength. Powdered or made-up compound will not be permitted. Pipe thread compound shall be applied only to male pipe threads.

- H. Make changes in piping size and direction with approved factory made fittings. Provide fittings suitable for at least 125 PSI working pressure or of pressure rating required for maximum working pressure of system whichever is greater.

3.2. PIPING SUPPORTS, ANCHORS, SLEEVES AND SEALS

- A. Furnish proper type and size pipe sleeves to General Contractor for installation in concrete or masonry walls or floors. Sleeves are not required for supply and waste piping through wall supporting plumbing fixtures or for cast iron soil pipe passing through concrete slab or grade except where penetrating a membrane waterproof floor.
- B. Plumbing Contractor shall supervise installation of sleeves to insure proper location and installation.
- C. Each sleeve shall be continuous through wall floor or roof and shall be cut flush on each side except where indicated otherwise. Sleeves shall not be installed in structural member except where indicated or approved.
- D. Sleeves passing through above grade floors subject to flooding such as toilet rooms, bathrooms, equipment rooms and kitchens shall be cast iron with integral flanges and shall extend 1 inch above finished floor. Size sleeves for and seal space between pipe sleeve with Thunderline Link-Seal.
- E. Provide steel pipe sleeves in bearing walls and masonry walls. Opening in non-bearing walls, floors and ceilings may be 20 gauge galvanized pipe sleeves or openings cut with concrete core drill.
- F. Pipe insulation shall run continuous through pipe sleeves with 1/4" minimum clearance between insulation and pipe sleeve. Provide metal jackets over insulated pipes passing through fire walls, floors and smoke partitions. Jacket shall be 0.018 stainless steel extending 12 inches on either side of barrier and secured to insulation with 3/8" wide band. Seal annular space between jacket and pipe sleeves with Thunderline High Temperature Link Seal.
- G. All below grade and exterior wall penetrations shall be installed in a pipe sleeve and sealed between the pipe and pipe sleeve with Thunderline High Temperature Link Seal.

3.3. PIPE HANGERS AND SUPPORTS

- A. Provide and be responsible for locations of piping hangers, supports and inserts, etc., required for installation of piping under this contract. Design of hangers and supports shall conform to current issue of Manufacturers Standardization Society Specification (MSS) SP-58.
- B. Pipe hangers shall be capable of supporting piping in all conditions of operation. They shall allow free expansion and contraction of piping, and prevent excessive stress resulting from transferred weight being induced into pipe or connected equipment. Support horizontal or vertical pipes at locations of least vertical movement.
- C. Where horizontal piping movements are such that hanger rod angularity from vertical is greater than 4 degrees from cold to hot position of pipe, offset hanger, pipe, and structural attachments so that rod is vertical in hot position.
- D. Hangers shall not become disengaged by movements of supported pipe.
- E. Provide sufficient hangers to adequately support piping system at specified spacing, at changes in piping direction and at concentrated loads. Hangers shall provide for vertical adjustment to maintain pitch required for proper drainage, and for longitudinal travel due to expansion and contraction of piping. Fasten hangers to building structural members wherever practicable.
- F. Provide continuous threaded hanger rods wherever possible. No chain, wire, or perforated straps shall be used.
- G. Hanger rods shall be subject to tensile loading only, where lateral or axial pipe movement occurs provide suitable linkage to permit swing. Provide pipe support channels with galvanized finish for concealed locations and painted finish for exposed locations. Submit design for multiple pipe supports indicating pipe sizes, service and support detail to Architect-Engineer for review prior to fabrication.

*Copper Plated

- H. Pipe supports for horizontal piping mounted on pipe racks or stanchions shall be Advanced Thermal Systems low friction graphite slide supports or equivalent by Elcen or Grinnell. Where racks and supports are not detailed on drawings submit detailed support drawings to Architect-Engineer for review prior to fabrication.
- I. Provide Elcen Fig. 50 pipe saddle with adjuster to support piping from floor. Provide complete with pedestal type floor stand.
- J. Provide necessary structural steel and attachment accessories for installations of pipe hangers and supports. Where heavy piping loads are to be attached to building structure verify structural loading with Architect-Engineer prior to installations.
- K. Equivalent hangers and supports by Auto-Grip, Basic Engineer, Bee Line, Elcen, Fee & Mason, Fluorocarbon Company, Unistrut or Super Strut Inc.

END OF SECTION 221000

SECTION 221119 – DOMESTIC WATER PIPING SPECIALTIES

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 220010.
- B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. SUMMARY

- A. This Section includes the following sanitary drainage piping specialties:

- 1. Unions
- 2. Strainers
- 3. Backflow Preventers
- 4. Thermometers and Gauges.

1.3. SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Field quality-control test reports.
- C. Operation and maintenance data.

1.4. QUALITY ASSURANCE

- A. NSF Compliance:
 - 1. Comply with NSF 14, "Plastics Piping Components and Related Materials," for plastic domestic water piping components.
 - 2. Comply with NSF 61, "Drinking Water System Components - Health Effects; Sections 1 through 9."

PART 2 - PRODUCTS

2.1. INSULATING UNIONS AND FLANGES

- A. Provide insulating unions and flanges conforming to following specifications and plainly and permanently marked with manufacturers name and pressure class rating. Unions and flanges shall be as follows:
 - 1. Steel pipe to steel pipe screwed end:
 - a. Provide Stockham malleable iron No. 693-1/2 insulating union with high dielectric strength insulating sleeve and gasket.
 - 2. Steel pipe to steel pipe flanged end:
 - a. Provide two weld neck flanges of proper pressure rating insulated on both sides with Central or Klingerit Flange Insulation Kit.
 - 3. Iron or steel pipe to copper pipe:
 - a. Provide Epco Dielectric union or flange with screwed or solder joint as required. Union shall have 250 PSI rating and flange 175 PSI rating at 190 degrees F.
 - b. Dielectric Waterway Fitting: Copper-silicon casting conforming to UNS C87850, and UL classified in accordance with ANSI / NSF-61 for potable water service, with threaded or grooved ends. Victaulic Style 647 or equal.

2.2. UNIONS

- A. Provide unions or flanged joint in each line preceding connections to equipment or valves requiring maintenance.
 - 1. Unions or flanges for servicing and disconnect are not required in installations using grooved joint couplings.
- B. Provide Stockham brass seat unions of material and pressure rating required by piping system.
- C. Where piping systems of dissimilar materials are jointed together provide proper insulating union as specified under this specification.
- D. Equivalent unions by Fairbanks or Grinnell.

2.3. STRAINERS FOR DOMESTIC WATER PIPING

- A. Y-Pattern Strainers:

1. Pressure Rating: 125 psig minimum, unless otherwise indicated.
 2. Body: Bronze for NPS 2 and smaller; cast iron with interior lining complying with AWWA C550 or FDA-approved, epoxy coating and for NPS 2-1/2 and larger.
 3. End Connections: Threaded for NPS 2 and smaller; flanged for NPS 2-1/2 and larger.
 4. Screen: Stainless steel with round perforations, unless otherwise indicated.
 5. If retaining more than one screen size, indicate screen size on Drawings.
 6. Perforation Size:
 - a. Strainers NPS 2 and Smaller: 0.062 inch
 - b. Strainers NPS 2-1/2 to NPS 4: 0.062 inch.
 - c. Strainers NPS 5 and Larger: 0.125 inch.
 7. Drain: Factory-installed, hose-end drain valve.
- B. Install strainers upstream from automatic control valves, water service backflow preventers and RPZ backflow preventers 1" and larger. Where strainers are an integral part of these items or incorporated in accessory equipment directly upstream, individual line strainers will not be required. Strainers shall be same size as piping. Provide strainers with proper isolation and blow down valves to allow basket removal for cleaning.
- C. Install strainer so that basket contains debris by gravity at no flow conditions to allow removal of large debris not able to be passed by blow down.

2.4. BACKFLOW PREVENTERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. All types of backflow preventers listed:
 - a. Watts
 - b. Febco
 - c. Zurn-Wilkins
 2. Vacuum breakers, single check valves:
 - a. Cash Acme
- B. Provide where shown on plans the following types of backflow preventers. Provide isolation valve ahead of backflow preventers.
1. Reduced Pressure Zone Principle (3/4"-10"):
 - a. Watts Series 909 reduced pressure backflow preventer complete with strainers and valves. Provide isolation valve ahead of backflow preventers. Provide with air gap fitting and pipe to floor drain.
 2. Double Check Valve (2-1/2"-10"):
 - a. Watts Series 709 double check valve assembly complete with ball type test cocks, OS&Y valve shut offs and strainer. Epoxy coated cast iron check valve bodies with bronze seats.

2.5. GAUGES

- A. GENERAL
1. Provide thermometers and wells and pressure test plugs as hereinafter specified and shown on the plans so that proper testing and balancing and trouble shooting can be accomplished.
- B. GAUGES
1. Gauges shall be bourdon tube with minimum 4-1/2" dial and die cast aluminum case with black enamel finish. The movement shall be all stainless steel with Grade A phosphor bronze bourdon tube brazed at socket and tip. The accuracy of the gauge shall be within 1/2 percent of the scale range. The pointer shall be the micrometer adjustment type recalibrated from the front. Pressure, compound, and differential pressure gauges shall have suitable scale ranges, shall be submitted and are subject to the review of the Engineer. Graduations shall be one pound or less on all gauges where this is standard for the required range.
 2. Gauges shall have 1/4" IPS connections and shall be Moeller "Vantage" gauges with Case Style No. 2, or approved equal. If it complies with these specifications, equipment manufactured by one of the following manufacturers will be acceptable: Ashcroft, Marsh, Trerice, Moeller, Weksler, Taylor, Weiss, or Midwest.
 3. Install a Sisco 1/4" or 1/2" NPT fitting (Test Plug) of solid brass at desired indicated locations. Test plug shall be capable of receiving either a pressure or temperature probe 1/8" o.d. Dual seal core shall be

- neoprene for temperature to 200°F and shall be rated zero leakage from vacuum to 1000 psig.
4. Install gauges vertically.

C. INSTALLATION

1. Thermometers shall be installed as hereinafter specified. Where thermometer is scheduled, a thermometer well shall be provided.
2. All thermometer wells shall be constructed of brass or stainless steel and where installed in insulated piping shall have at least 2-1/2" lagging extension. Gauges shall be installed as hereinafter specified.
3. Gauge cocks shall be polished brass A10 1/4" tee handle type with threaded ends. 125 psi rated.
4. Provide gauge cock with 1/4" pipe nipple for connection to gauge cock.
5. Pressure temperature ratings of each well shall be suitable for the system in which it is installed in accordance with specifications and as indicated on the drawings. All wells shall be filled with Silicon and be complete with caps and chains.
6. Thermometers shall have the temperature ranges as required for the intended application and shall be installed as scheduled.

D. THERMOMETER & TEST GAUGE COCK INSTALLATION SCHEDULE

SERVICE	Thermometer & Well	Press Gauge & Gauge Cock
Fire Water Service		X

PART 3 EXECUTION

3.1. INSTALLATION

- A. Refer to other Division 22 Sections for piping joining materials, joint construction, and basic installation requirements.
- B. Install backflow preventers in each water supply to plumbing equipment and systems and to other equipment and water systems that may be sources of contamination. Comply with authorities having jurisdiction.
1. Locate backflow preventers in same room as connected equipment or system.
 2. Install drain for backflow preventers with atmospheric-vent drain connection with air-gap fitting, fixed air-gap fitting, or equivalent positive pipe separation of at least two pipe diameters in drain piping and pipe to floor drain. Locate air-gap device attached to or under backflow preventer. Simple air breaks are not acceptable for this application.
 3. Do not install bypass piping around backflow preventers.
- C. Install water regulators with inlet and outlet shutoff valves. Install pressure gages on inlet and outlet.
- D. Install balancing valves in locations where they can easily be adjusted.
- E. Install temperature-actuated water mixing valves with check stops or shutoff valves on inlets and with shutoff valve on outlet. Install at approximately 6' AFF for service and maintenance.
1. Install thermometers and water regulators if specified.
 2. Install cabinet-type units recessed in or surface mounted on wall as specified.
- F. Install Y-pattern strainers for water on supply side of each control valve, water pressure-reducing valve, solenoid valve, and pump.
- G. Install water hammer arresters in water piping according to PDI-WH 201.
- H. Install supply-type, trap-seal primer valves with outlet piping pitched down toward drain trap a minimum of 1 percent, and connect to floor-drain body, trap, or inlet fitting. Adjust valve for proper flow.
- I. Piping installation requirements are specified in other Division 22 Sections. Drawings indicate general arrangement of piping and specialties.

3.2. FIELD QUALITY CONTROL

- A. Perform the following tests and prepare test reports:
1. Test each backflow preventer according to authorities having jurisdiction and the device's reference standard.
- B. Remove and replace malfunctioning domestic water piping specialties and retest as specified above.

END OF SECTION 221119

DIVISION 26
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SECTION 260010 – ELECTRICAL PROVISIONS

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. All contract documents including drawings, alternates, addenda and modifications and general provisions of the Contract, including General and Supplementary Conditions and all other Division Specification Sections, apply to work of this section. All preceding and following sections of this specification division are applicable to the Electrical Contractor, all sub-contractors, and all material suppliers.

1.2. SCOPE OF WORK

- A. This DIVISION requires the furnishing and installing of complete functioning Electrical systems, and each element thereof, as specified or indicated on Drawings or reasonably inferred, including every article, device or accessory reasonably necessary to facilitate each system's functioning as indicated by the design and the equipment specified. Elements of the Work include materials, labor, supervision, supplies, equipment, transportation, and utilities.
- B. In case of an inconsistency between the Drawings and Specifications or within either document, the better quality or the greater quantity of work shall be provided in accordance with the Architect or Engineer's interpretation.
- C. Refer to Architectural, Structural and Mechanical Drawings and all other contract documents and to relevant equipment drawings and shop drawings to determine the extent of clear spaces and make all offsets required to clear equipment, beams and other structural members to facilitate concealing conduit in the manner anticipated in the design.

1.3. SPECIFICATION FORM AND DEFINITIONS

- A. The Engineer indicated in these specifications is Pearson Kent McKinley Raaf Engineers LLC. 13300 W 98th Street, Lenexa, KS 66215, PHONE 913-492-2400, EMAIL admin@pkmreng.com.
- B. Contractor, wherever used in these specifications, shall mean the Company that enters into contract with the Owner to perform this section of work.
- C. When a word, such as "proper", "satisfactory", "equivalent", and "as directed", is used, it requires the Architect-Engineer's review.
- D. "PROVIDE" means to supply, purchase, transport, place, erect, connect, test, and turn over to Owner, complete and ready for regular operation, the particular Work referred to.
- E. "INSTALL" means to join, unite, fasten, link, attach, set up, or otherwise connect together before testing and turning over to Owner, complete and ready for regular operation, the particular Work referred to.
- F. "FURNISH" means to supply all materials, labor, equipment, testing apparatus, controls, tests, accessories, and all other items customarily required for the proper and complete application for the particular Work referred to.
- G. "WIRING" means the inclusion of all raceways, fittings, conductors, connectors, tape, junction and outlet boxes, connections, splices, and all other items necessary and/or required in connection with such Work.
- H. "CONDUIT" means the inclusion of all fittings, hangers, supports, sleeves, etc.
- I. "AS DIRECTED" means as directed by the Architect/Engineer, or his representative.
- J. "CONCEALED" means embedded in masonry or other construction, installed behind wall furring or within double partitions, or installed above hung ceilings.

1.4. QUALIFICATIONS

- A. The contractors responsible for work under this section shall have completed a job of similar scope and magnitude within the last 3 years. The contractors shall employ an experienced, competent and adequate work force licensed in their specific trade and properly supervised at all times. Unlicensed workers and general laborers shall be adequately supervised to insure competent and quality work and workmanship required by this contract and all other regulations, codes and practices. At all times the contractors shall comply with all applicable local, state and federal guidelines, practices and regulations. Contractor may be required to submit a statement of qualifications upon request before any final approval and selection. Failure to be able to comply with these requirements is suitable reason for rejection of a bid.

1.5. LOCAL CONDITIONS

- A. The contractor shall visit the site and determine the existing local conditions affecting the work required. Failure to determine site conditions or nature of existing or new construction will not be considered a basis for granting additional compensation.

1.6. CONTRACT CHANGES

- A. Changes or deviations from the contract documents; including those for extra or additional work must be submitted in writing for review of Architect-Engineer. No verbal change orders will be recognized.

1.7. LOCATIONS AND INTERFERENCES

- A. Locations of equipment, conduit and other electrical work are indicated diagrammatically by electrical drawings. Layout work from dimensions on Architectural and Structural Drawings. Verify equipment size from manufacturers shop drawings.
 - 1. Contractor shall be responsible for confirming adequate working space (depth, width, and height) is maintained about all equipment as required per applicable sections of the NEC, including all entrance and egress requirements.
 - 2. Coordinate with other trades to verify adequate Dedicated Equipment Space is maintained about all equipment as required per NEC.
- B. Study and become familiar with contract drawings of other trades and in particular general construction drawings and details in order to obtain necessary information for figuring installation. Cooperate with other workmen and install work in such a way to avoid interference with their Work. Minor deviations, not affecting design characteristics, performance or space limitation may be permitted if reviewed prior to installation by Architect-Engineer.
- C. Any conduit, apparatus, appliance or other electrical item interfering with proper placement of other work as indicated on drawings, specified, or required, shall be removed, relocated and reconnected without extra cost. Damage to other Work caused by this contractor, subcontractor, workers or any cause whatsoever, shall be restored as specified for new work.
- D. Do not scale electrical drawings for dimensions. Accurately layout work from dimensions indicated on Architectural drawings unless they are found to be in error.

1.8. PERFORMANCE

- A. Final acceptance of work shall be subject to the condition that all systems, equipment, apparatus and appliances operate satisfactorily as designed and intended. Work shall include required adjustment of systems and control equipment installed under this specification division.
- B. The Contractor warrants to the Owner and Architect-Engineer the quality of materials, equipment, workmanship and operation of equipment provided under this specification division for a period of one year from and after completion of building and acceptance of mechanical systems by Owner.

1.9. WARRANTY

- A. The Contractor warrants to the Owner and Architect-Engineer that upon notice from them within a one year warranty period following date of acceptance, that all defects that have appeared in materials and/or workmanship, will be promptly corrected to original condition required by contract documents at Contractor's expense.
- B. The above warranty shall not supersede any separately stated warranty or other requirements required by law or by these specifications.

1.10. ALTERNATES

- A. Refer to General Requirements for descriptions of any alternates that may be included.

1.11. MATERIALS, EQUIPMENT AND SUBSTITUTIONS

- A. The intent of these specifications is to allow ample opportunity for the Contractor to use their ingenuity and abilities to perform the work to their and the Owner's best advantage, and to permit maximum competition in bidding on standards of materials and equipment required.
- B. Material and equipment installed under this contract shall be first class quality, new, unused and without damage.
- C. In general, these specifications identify required materials and equipment by naming one or more manufacturer's brand, model, catalog number and/or other identification. The first named manufacturer or product is used as the basis for design; other manufacturers named must furnish products consistent with specifications of first named product as determined by Engineer. Base bid proposal shall be based only on materials and equipment by manufacturers named, except as hereinafter provided.
- D. Where materials or equipment are described but not named, provide required items of first quality, adequate in every respect for intended use. Such items shall be submitted to Architect-Engineer for review prior to procurement.
- E. Materials and equipment proposed for substitutions shall be equal to or superior to that specified in construction, efficiency, utility, aesthetic design, and color as determined by Architect-Engineer whose decision shall be final and without further recourse. Physical size of substitute brand shall be no larger than space provided including allowances for access for installation and maintenance. Requests must be accompanied by two copies of complete descriptive and technical data including manufacturer's name, model and catalog number, photographs or cuts, physical dimensions, operating characteristics and any other information needed for comparison.
- F. If the Contractor wishes to incorporate products other than those named in the Base Bid Specifications they

shall submit a request for approval of equivalency in writing no later than (10) ten calendar days prior to bid date. Substitutions after this may be refused at Engineers option. Equivalents will ONLY be considered approved when listed by addendum.

1. In proposing a substitution prior to or subsequent to receipt of bids, include in such bid the cost of altering other elements of this project, including adjustments in mechanical or electrical service requirements necessary to accommodate such substitution.
- G. Within 10 working days after bids are received, the apparent low bidder shall submit to the Architect-Engineer for approval, three copies of a list of all major items of equipment they intend to provide. Within 30 working days after award of Contract, Contractor shall submit shop drawings for equipment and materials to be incorporated in work, for Architect-Engineer review. Where 30-day limit is insufficient for preparation of detailed shop drawings on major equipment or assemblies, Contractor shall submit manufacturer's descriptive catalog data and indicate date such detailed shop drawings will be submitted along with manufacturer's certification that order was placed within 30 working day limit.

1.12. ELECTRONIC PLAN FILES

- A. Electronic files of the contract documents may be available from the Engineer to successful bidders and manufacturers for a fee of \$50 per sheet, \$100 minimum and \$25 email/shipping charge. A release of liability form will be required along with payment prior to release of files.

1.13. OPENINGS, ACCESS PANELS AND SLEEVES

- A. This Contractor shall include the installation of all boxes, access panels and sleeves for openings required to install this work, except structural openings incorporated in the structural drawings. Sleeves shall be installed for all conduits passing through structural slabs and walls. Contractor shall set and verify the location of sleeves that pass through beams, as shown on structural plans. All floor and wall penetrations shall be sealed to meet fire-rating requirements.
- B. All penetrations through interior or exterior and rated or non-rated walls and floors shall be appropriately sealed prevent entry and movement of rodents and insects. Contractor shall coordinate their work with all other trades.

1.14. ARCHITECTURAL VERIFICATION AND RELATED DOCUMENTS

- A. Contractor shall consult all Architectural Drawings and specifications in their entirety incorporating and certifying all millwork, furniture, and equipment rough-in including utility characteristics such as voltage, phase, amperage, pipe sizes, duct sizes, including height, location and orientation. Shop drawings incorporating these requirements should be submitted to the Architect for approval prior to installation or rough in.

1.15. EXTENT OF CONTRACT WORK

- A. Provide electrical systems indicated on drawings, specified or reasonably implied. Provide every device and accessory necessary for proper operation and completion of electrical systems. In no case will claims for "Extra Work" be allowed for work about which Electrical Contractor could have been informed before bids were taken.
- B. Where specific information for devices, lights or equipment shown on the plans is missing, provide an allowance in the contract amount for furnishing a product reasonably implied by the level of other devices, lights and equipment provided in the contract documents.
- C. Electrical Contractor shall be familiar with equipment provided by other Contractors that require electrical connections and control. Follow circuiting shown on drawings for lighting, power and equipment connections.
- D. Make required electrical connections to equipment provided under Architectural and Mechanical divisions of this project. Receive and install electric control devices requiring field installation, wiring, and service connection. Equipment supplied by the automatic temperature control contractor shall be installed by the mechanical or automatic temperature control subcontractor. Make required internal field wiring modifications indicated on wiring diagrams of factory installed control systems for control sequence specified. These field modifications shall be limited to jumper connections and connection of internal wiring to alternate terminal block lugs. The cost for field modifications requiring rewiring of factory installed control systems for equipment provided by General or Mechanical Contractors shall be included in base bid of the respective contractor. All temperature control wiring shall be by a licensed electrician under the supervision of temperature control contractor.
- E. Check electrical data and wiring diagrams received from Mechanical Contractor of compliance with project voltages, wiring, controls and protective devices shown on electrical drawings. Promptly bring discrepancies found to attention of Architect-Engineer for a decision.
- F. Provide safety disconnect switches, contactors, and manual and magnetic motor starters for mechanical and electrical equipment requiring such devices. Omit these devices where included as part of factory installed prewired control systems provided with mechanical equipment. With exception of factory installed devices, provide safety disconnect switches, contacts and motor starters by one manufacturer to allow maximum interchangeability of repair parts and accessories for these devices.
- G. To maximum extent possible electrical controls in boiler rooms, equipment rooms, and control rooms shall be grouped in accessible locations and arranged according to function. Where possible use group control panels and combination starters in lieu of individually enclosed devices.

1.16. CODES, ORDINANCES, RULES AND REGULATIONS

- A. Provide work in accordance with applicable rules, codes, ordinances and regulations of Local, State, Federal Governments, and other authorities having lawful jurisdiction.
- B. Conform to latest editions and supplements of following codes, standards or recommended practices.
- C. BUILDING CODES:
 - 1. International Building Codes (Latest adopted version of applicable codes)
- D. SAFETY CODES:
 - 1. National Electrical Safety Code Handbook H30 - National Bureau of Standards
 - 2. Occupational Safety and Health Standard (OSHA) Department of Labor
 - 3. Safety Code for Elevators ANSI A17.1
- E. NATIONAL FIRE CODES AND STANDARDS:
 - 1. NFPA No. 70 National Electrical Code
- F. UNDERWRITERS LABORATORIES INC.:
 - 1. All materials, equipment and component parts of equipment shall bear UL labels whenever such devices are listed by UL.
- G. MISCELLANEOUS CODES:
 - 1. ANSI A117.1 - Handicapped Accessibility
 - 2. Americans with Disabilities Act (ADA)
- H. ENERGY EFFICIENCY REQUIREMENTS:
 - 1. All electrical systems and components shall be manufactured and installed in compliance with ASHRAE 90.1 – 2007 and latest adopted version of IECC.

1.17. STANDARDS

- A. Drawings and specifications indicate minimum construction standard, should any work indicated be sub-standard to any ordinances, laws, codes, rules or regulations bearing on work, Contractor shall promptly notify Architect/Engineer in writing before proceeding with work so that necessary changes can be made. However, if Electrical Contractor proceeds with work knowing it to be contrary to any ordinances, laws, rules, and regulations he shall thereby have assumed full responsibility for and shall bear all costs required to correct non-complying work.

1.18. PERMITS/FEES

- A. Electrical Contractor shall secure and pay for necessary permits and certificates of inspection required by governmental ordinances, laws, rules or regulations. Keep a written record of all permits and inspection certificates and submit two copies to Architect/Engineer with request for final review.
- B. Contractor shall include in bid any charges by local utility providers to establish new services to the structure. Coordinate with the utility suppliers to verify exact which part of the work is to be performed by whom.

PART 2 - PRODUCTS

- A. Not Used

PART 3 - EXECUTION

3.1. SUBMITTALS

- A. Contractor shall furnish submittals of all materials and equipment required by the specifications. Refer to each specification section for the submittals (if any) required for that section.
- B. Submittal format shall be as indicated below. Submittals not meeting these requirements will be returned without action for re-submittal.
 - 1. Submittals shall be furnished in an Adobe PDF format.
 - 2. Submittals shall be per individual submittal section, as listed in the table of contents. All required submittals within that section shall be grouped together in a single submittal.
 - a. Furnishing submittals by division or by individual item may result in delayed reviewing of the submittal(s) due to additional administrative time required to process the large size and/or quantity of files.
 - 3. Submittals shall have a cover page containing the following information: The project name, the applicable specification section and paragraph, the submittal date, and the Contractor's stamp (see below for

- requirements).
 - 4. Mark each submitted item as applicable with scheduled mark, name, etc. corresponding to the plans.
 - 5. Where generic catalog cuts are submitted for review, conspicuously mark or provide schedule of equipment, capacities, controls, fitting sizes, etc. that are to be provided. Each catalog sheet shall bear the equipment manufacturer's name and address.
 - 6. Where equipment submitted does not appear in base specifications or specified equivalent, mark submittals with applicable alternate numbers, change order number or letters of authorization.
 - 7. All submittals on materials and equipment listed by UL shall indicate UL approval on submittal.
- C. Contractor review:
- 1. Contractor shall check all submittals to verify that they meet specifications and/or drawings requirements before forwarding submittals to the Architect-Engineer for their review. All submittals submitted to Architect-Engineer shall bear contractor's approval stamp that shall indicate that Contractor has reviewed submittals and that they meet specification and/or drawing requirements. Contractor's submittal review shall specifically check for but not be limited to the following: equipment capacities, physical size in relation to space allowed; electrical characteristics, provisions for supply, return and drainage connections to building systems. All submittals not meeting Contractor's approval shall be returned to their supplier for re-submittal.
 - 2. No submittals will be considered for review by the Architect-Engineer without Contractor's approval stamp, or that have extensive changes made on the original submittal as a result of the Contractor's review.
 - 3. Before submitting shop drawings and material lists, verify that all equipment submitted is mutually compatible and suitable for the intended use. Verify that all equipment will fit the available space and allow ample room for maintenance. If the size of equipment furnished makes necessary any change in location, or configuration, submit a shop drawing showing the proposed layout.
- D. Review Schedule:
- 1. The shop drawing / submittal dates shall be at least as early as required to support the project schedule and shall also allow for two weeks Architect-Engineer review time plus a duplication of this time for re-submittal if required.
 - 2. Submittal of all shop drawings as soon as possible after permitting approval but before construction starts is preferred.
 - 3. Approval of shop drawings submitted prior to receipt of a permit for that respective scope of work should be considered conditional pending review/approval of the construction documents by the AHJ. Changes required to the submittal as a result of permitting comments received after architect's/engineer's review shall not be a justification for a change in price.
 - 4. Any time delay caused by correcting and re-submitting submittals/shop drawings will be the Contractor's responsibility.
- E. The Architect's-Engineer's checking and subsequent review of such drawings, schedules, literature, or illustrations shall not relieve the Contractor from responsibility for deviations from Drawings or Specifications unless he has, in writing, called the Architect's-Engineer's attention to such deviations at the time of submission, and secured their written approval; nor shall it relieve the contractor from responsibility for errors in dimensions, details, size of members, or omissions of components for fittings; or for coordinating items with actual building conditions and adjacent work.
- F. Any corrections or modifications made by the Architect-Engineer shall be deemed acceptable to the Contractor at no change in price unless written notice is received by the Architect-Engineer prior to the performance of any work incorporating such corrections or modifications.
- G. Submittals that require re-submission shall have the items that were revised "flagged" or in some other manner marked to call attention to what has been changed.
- H. Coordination
- 1. After shop drawings have been reviewed and approved by all parties, transmit a set of submittals to each other trade (eg Plumbing, Mechanical, Electrical, Controls, etc) that will interface with installation. Each other contractor shall review the submittal for coordination and return a stamped submittal indicating they have reviewed the submittal for coordination purposes.

3.2. SHOP DRAWINGS

- A. Shop drawings shall meet all of the above requirements for submittals.
- B. Contractor shall submit Adobe PDF sets of all fabrication drawings. Cost of drawing preparation, printing and distribution shall be paid for by the contractor and included in his base bid.
- C. No work shall be fabricated until Architect-Engineer's review has been obtained.
- D. Electrical equipment location and conduit coordination shop drawings for conduit fabrication and electrical equipment clearances shall be a minimum of 1/4" scale. Shop drawings shall not be a reproduction of the contract document and shall show details of the following: Fabrication, assembly, and installation, including

plans, elevations above finished floor, sections, components, and attachments to other work.

3.3. OPERATING AND MAINTENANCE INSTRUCTIONS (O & M MANUALS)

- A. Submit with shop drawings of equipment, three sets of operating and maintenance instructions and parts lists for all items of equipment provided. Instructions shall be prepared by equipment manufacturer.
- B. Keep in safe place, keys and wrenches furnished with equipment under this contract. Present to Owner and obtain receipt for same upon completion of project.
- C. Prepare a complete brochure, covering systems and equipment provided and installed under his contract. Submit brochures to Architect/Engineer for review before delivery to Owner. Contractor at his option may prepare this brochure or retain an individual to prepare it for him. Include cost of this service in bid. Brochures shall contain following:
 - 1. Certified equipment drawings/or catalog data with equipment provided clearly marked as outlined under Section this specification.
 - 2. Complete installation, operating, maintenance instructions and parts lists for each item of equipment.
 - 3. Record copy of all submittals indicating actual equipment installed indicating options, characteristics. Copies of submittals shall bear the stamps of all parties that reviewed submittals.
 - 4. Special emergency operating instructions with a list of service organizations (including addresses and telephone numbers) capable of rendering emergency service to various parts of system.
 - 5. Record Set Drawings: The Contractor shall mark up a set of contract documents during construction noting all changes and deviations including change orders. These will be delivered to Architect at end of the project. After the originals are changed to reflect the blue line set, a copy shall be included in the brochure.
 - 6. Provide brochure bound in black vinyl three-ring binders with metal hinge. Reinforce binding edge of each sheet of loose-leaf type brochure to prevent tearing from continued usage. Clearly print on label insert of each brochure:
 - a. Project name and address.
 - b. Section of work covered by brochure, i.e., Electrical.

3.4. RECORD DOCUMENTS

- A. During construction, keep an accurate record of all deviations between the work as shown on Drawings and that which is actually installed. Keep this record set of prints at the job site for review by the Architect/Engineer.
- B. Upon completion of the installation and acceptance by the owner, transfer all record drawing information to one neat and legible set of prints. Then deliver them to the Architect/Engineer for transmittal to the Owner.
- C. Provide one copy of on high quality heavy weight presentation type paper. Blueprints or other media which fade shall not be used.
- D. Provide one electronic scanned version of record documents in Adobe PDF format – PDFs may be submitted on electronic media (DVD, USB) or via an FTP or other file sharing site. Provide electronic copies in conjunction with hard copy documents.

3.5. PREMIUM TIME WORK

- A. The following Work shall be performed at night or weekend other than holiday weekends as directed and coordinated with the Owner.
 - 1. All tie-in, cut-over and modifications to the existing electrical system and other existing system requiring tie-ins or modifications shall be arranged and scheduled with the Owner to be done at a time as to maintain continuity of the service and not interfere with normal building operations.

3.6. CLEANING UP

- A. Contractor shall take care to avoid accumulation of debris, boxes, crates, etc., resulting from the installation of his work. Contractor shall remove from the premises each day all debris, boxes, etc., and keep the premises clean.
- B. Contractor shall clean up all fixtures and equipment at the completion of the project.
- C. All switchboards, panelboards, wireways, trench ducts, cabinets and enclosures shall be thoroughly vacuumed clean prior to energizing equipment and at the completion of the project. Equipment shall be opened for observation by the Architect/Engineer as required.

3.7. WATERPROOFING

- A. Avoid, if possible, the penetration of any waterproof membranes such as roofs, machine room floors, basement walls, and the like. If such penetration is necessary, perform it prior to the waterproofing and furnish all sleeves or pitch-pockets required. Advise the Architect/Engineer and obtain written permission before penetrating any waterproof membrane, even where such penetration is shown on the Drawings.
- B. If Contractor penetrates any walls or surfaces after they have been waterproofed, he shall restore the waterproof integrity of that surface as directed by the Architect/Engineer at his own expense

3.8. CUTTING AND PATCHING

- A. Contractor shall do cutting and patching of building materials required for installation of work herein specified. Remove walls, ceilings and floors (or portions thereof) necessary to accomplish scope of work. Do not cut or drill through structural members including wall, floors, roofs, and supporting structure, without the Architect's and Structural Engineer's approval and in a manner approved by them.
- B. Make openings in concrete with concrete hole saw or concrete drill. Use of star drill or air hammer for this work will not be permitted.
- C. Patching shall be by the contractors of the particular trade involved, shall match the existing construction type, quality, finish and texture, and shall meet approval of Architect-Engineer. Damage to building finishes, caused by installation of electrical work shall be repaired at Contractor's expense to approval of Architect-Engineer.

3.9. SETTING, ADJUSTMENT AND EQUIPMENT SUPPORTS

- A. Work shall include mounting, alignment and adjustment of systems and equipment. Set equipment level on adequate foundations and provide proper anchor bolts and isolation as shown or specified. Level, shim, and grout equipment bases as recommended by manufacturer. Mount motors, align and adjust drive shafts and belts according to manufacturer's instruction. Equipment failures resulting from improper installation or field alignment shall be repaired or replaced by Contractor at no cost to Owner.
- B. Floor or pad mounted equipment shall not be held in place solely by its own dead weight. Include anchor fastening in all cases.
- C. Provide electrical floor mounted equipment with 3-1/2" high concrete bases unless shown or specified otherwise. Electrical contractor shall size all pads. General contractor shall form all pads, provide and place all concrete for said pads. Individual concrete pad shall be no less than 4" wider and 4" longer than equipment, and shall extend no less than 2" from each side of equipment.
- D. Provide each piece of equipment or apparatus suspended from ceiling or mounted above floor level with suitable structural support, platform or carrier in accordance with best recognized practice. Electrical contractor shall arrange for attachment to building structure, unless otherwise indicated on drawings or as specified. Provide hangers with vibration eliminators where required. Contractor shall verify that structural members of building are adequate to support equipment. Submit details of hangers, platforms and supports together with total weights of mounted equipment to Architect/Engineer for review before proceeding with fabrication or installation.
- E. Provide 3-1/2" high concrete housekeeping pad as specified above where two or more conduits penetrate floor below panelboards.

3.10. START-UP, CHANGEOVER, TRAINING AND OPERATION CHECK

- A. Electrical Contractor shall be responsible for training Owner's operating personnel to operate and maintain systems and equipment installed. Keep a record of training provided to Owner's personnel listing the date, subject covered, instructor's name, names of Owner's personnel attending and total hours of instruction given each individual.
- B. All owner-training sessions shall be orderly and well organized and shall be video recorded digitally. At the end of the owner training, the "training" session recording shall be transmitted to the owner via DVD and shall become property of the owner.

3.11. FINAL CONSTRUCTION REVIEW

- A. At final construction review, Electrical Contractor and the major sub-contractors shall be present or shall be represented by a person of authority. Each Contractor shall demonstrate, as directed by Architect/Engineer, that the work complies with purpose and intent of plans and specifications. Respective Contractor shall provide labor, services, instruments or tools necessary for such demonstrations and tests.

END OF SECTION 260010

SECTION 260011 – BASIC ELECTRICAL MATERIALS AND METHODS

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 260010.
- B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

PART 2 - PRODUCTS

Not Used

PART 3 - EXECUTION

3.1. NEUTRAL AND GROUND WIRES

- A. Where individual circuit homeruns (hots, neutral, and ground as part of a single circuit) are indicated on the plans serving lighting and branch circuit receptacle loads, these shall be individual circuits with individual neutrals (no sharing of neutrals and/or grounds).
- B. Where shared circuit homeruns (hots, neutral, and ground as part of separate circuits) are indicated on the plans, these shall be allowed to share one (common) ground for three (3) circuits from different phases occurring in one (1) conduit run. When additional circuits occur in conduit run, additional ground wires shall be installed. Conduit shall be upsized and conductors shall be de-rated based on NEC current carrying conductor tables, counting all hots and neutrals as current carrying conductors.
 - 1. No sharing of neutral conductors is allowed in multi-wire branch circuit homeruns, unless the installation meets the requirements of 2014 NEC 210.4(B), and is specifically approved by the engineer of record.

3.2. TESTS RECORDING, REPORTING TESTS AND DATA

- A. Record nameplate horsepower, amperes, volts, phase service factor and other necessary data on motors and other electrical equipment furnished and/or connected under this contract.
- B. Record motor starter catalog number, size and rating and/or catalog number of thermal-overload units installed in all motor starters furnished and/or connected under this contract. See motor starter specification for instructions for proper sizing of thermal-overload units.
- C. Record amperes-per-phase at normal or near-normal loading of each item of equipment furnished and/or connected.
- D. Record correct readings of each feeder conductor after energized and normally loaded, and again after balancing of feeder loads as required by current readings.
- E. Record voltage and ampere-per-phase readings taken at service entrance equipment after completion of project with building operating at normal electrical load.
- F. Short-Circuit Calculations
 - 1. Contractor shall contact utility company after utility company design is complete and determine exact available fault current in amperes at the point of utility connection (Service Point).
 - 2. Contractor shall utilize the above available fault current to calculate the available fault current in amperes (RMS-SYM) at the service equipment.
 - 3. The available fault current shall be labeled on the service equipment – refer to Section 260553.
- G. Submit at least two (2) typewritten copies of data noted above to Architect-Engineer for review prior to final inspection.
- H. Keep a record of all deviations made from routes, locations, circuiting, etc. shown on contract drawings. Prior to final inspection submit one new set of project drawings with all deviations and changes clearly indicated.

3.3. CLEANING AND PAINTING OF MATERIALS AND EQUIPMENT

- A. Before energizing switchboards, transformers, panelboards, starters, variable frequency drive and other similar electrical equipment, Contractor shall thoroughly vacuum out all dirt, dust and debris from inside of equipment and shall thoroughly clean outside and inside of equipment.
- B. Touch-up painting and refinishing of factory applied finishes shall be by Electrical Contractor. Contractor shall be responsible for obtaining proper type of painting materials and color from equipment manufacturer.
- C. Unless specified otherwise factory built equipment shall be factory painted. Paint shall be applied over surfaces only after they have been properly cleaned and coated with a corrosion resistant primer.
- D. After installation, damage to painted surfaces shall be properly prepared and primed with primers equal to factory materials. Finish coating shall be same color and type as factory finish.
- E. Where extensive refinishing is required equipment shall be completely repainted.

3.4. EXCAVATION AND BACKFILL

- A. Perform necessary excavation to receive work. Provide necessary sheathing, shoring, cribbing, tarpaulins, etc. for this operation, and remove at completion of work. Perform excavation in accordance with appropriate section of these specifications, and in compliance with OSHA Safety Standards.
- B. Excavate trenches of sufficient width to allow ample working space, and no deeper than necessary for installation work.
- C. Conduct excavations so no walls or footings are disturbed or injured.
- D. Backfill excavations made under or adjacent to footing with selected earth or sand and tamp to compaction required by A/E.
- E. Mechanically tamp backfill under concrete and pavings in 6" layers to 95% standard density, Reference Division 2.
- F. Backfill trenches and excavations to required heights with allowance made for settlement.
- G. Tamp fill material thoroughly and moistened as required for specified compaction density.
- H. Dispose of excess earth, rubble and debris as directed by Architect.
- I. When available, refer to test hole information on architectural drawings or specifications for types of soil to be encountered in excavations.

3.5. TEMPORARY COVERINGS

- A. Provide temporary covering over all electrical panels, distribution panelboards, outlet boxes and other equipment as required to keep same free from damage due to moisture, plaster, paint, concrete or other foreign materials. Any equipment with finish damaged by moisture, paint, plaster or other foreign materials shall be cleaned and refinished as directed by the Architect without additional cost to the Owner.
- B. All temporary openings in conduits shall be covered with metal or plastic caps.

3.6. PROTECTIVE COVERS

- A. Provide protective wire guards over all wall mounted and ceiling mounted devices subject to damage in areas such as gymnasiums, shops and similar occupancies.
- B. Provide lockable covers over thermostats and similar wall mounted devices where items are located in public spaces but should not be operable by the general public.

END OF SECTION 260011

SECTION 260013 – PROJECT COORDINATION

PART 1 GENERAL

1.1. RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

- A. This Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:
 - 1. Coordination Drawings.
 - 2. Administrative and supervisory personnel.
 - 3. Project meetings.
 - 4. Requests for Interpretation (RFIs).
 - 5. Wiring of equipment furnished by others
- B. Each related sub-contractor shall participate in coordination requirements. Certain areas of responsibility will be assigned to a specific contractor.

1.3. COORDINATION

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations, included in different Sections, that depend on each other for proper installation, connection, and operation.
- B. Coordination: Each contractor shall coordinate its construction operations with those of other contractors and entities to ensure efficient and orderly installation of each part of the Work. Each contractor shall coordinate its operations with operations, included in different Sections, that depend on each other for proper installation, connection, and operation.
 - 1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
 - 2. Coordinate installation of different components with other contractors to ensure maximum accessibility for required maintenance, service, and repair.
 - 3. Make adequate provisions to accommodate items scheduled for later installation.
 - 4. Where availability of space is limited, coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair of all components, including mechanical and electrical.
- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and activities of other contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
 - 1. Delivery and processing of submittals.
 - 2. Progress meetings.
 - 3. Preinstallation conferences.
 - 4. Project closeout activities.
 - 5. Startup and adjustment of systems.

1.4. SUBMITTALS

- A. Coordination Drawings: Prepare Coordination Drawings if limited space availability necessitates maximum utilization of space for efficient installation of different components or if coordination is required for installation of products and materials fabricated by separate entities.
 - 1. Content: Project-specific information, drawn accurately to scale. Do not base Coordination Drawings on reproductions of the Contract Documents or standard printed data. Include the following information, as applicable:
 - a. Indicate functional and spatial relationships of components of architectural, structural, civil, mechanical, and electrical systems.
 - b. Indicate required installation sequences.
 - c. Indicate dimensions shown on the Contract Drawings and make specific note of dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternate sketches to Architect for resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.
 - 2. Sheet Size: At least 8-1/2 by 11 inches but no larger than 30 by 40 inches. Format shall be PDF or

other electronic format to facilitate multiple user commenting and sharing easily.

3. Refer to individual Sections for Coordination Drawing requirements for Work in those Sections.

- B. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including project managers, superintendent and other personnel in attendance at Project site to the General Contractor and other major subcontractors. Identify individuals and their duties and responsibilities; list email addresses and telephone numbers. Update the list as required during the project if personnel change.

1.5. COORDINATION

- A. Certain materials will be provided by other trades. Examine the Contract Documents and reviewed record Submittals to ascertain these general requirements. Contract Documents reflect a basis of design and may not reflect actual equipment or items being utilized.
- B. Carefully check space requirements with other trades and the physical confines of the area to insure that all material can be installed in the spaces allotted thereto including finished suspended ceilings and the spaces within the existing building. Make modifications thereto as required and approved.
- C. Transmit to other trades all information required for work to be provided under their respective Sections in ample time for installation.
- D. Wherever work interconnects with work of other trades, coordinate with other trades to insure that all trades have the information necessary so that they may properly install all the necessary connections and equipment. Identify all items of work that require access so that the ceiling trade will know where to install access doors and panels.
- E. Obtain equipment submittal information for all pieces of equipment to be connected to from other trades that clearly indicates all connection requirements, locations, sizes, and similar requirements. Obtain this information in ample time to coordinate other trade submittals and equipment coordination. Where requirements differ from that on plans or differs from provisions made in the work, immediately notify the Architect/Engineer. Do not proceed with work that is incompatible with equipment provided.
- F. Coordinate, project and schedule work with other trades in accordance with the construction sequence.
- G. Coordinate with the local Utility Companies to their requirements for service connections and provide all necessary materials, labor and testing.
- H. Coordinate with contractors for work under other Divisions of this specification for all work necessary to accomplish this contractor's work.
- I. Conduct a coordination meeting after reviewing all other trade coordination drawings with other relevant trades. This meeting shall be held to prevent conflicts during construction. Each major relevant subcontractor shall attend this meeting. Report any potential conflicts or clearance problems to Architect/Engineer after meeting.
- J. Adjust location of piping, ductwork, conduit, wiring, etc. to prevent interferences, both anticipated and encountered. Determine the exact route and location of each item prior to fabrication.

1. Right-of-Way:

- a. Lines that pitch have the right-of-way over those that do not pitch. For example: steam, condensate, and plumbing drains normally have right-of way. Lines whose elevations cannot be changed to have right-of-way over lines whose elevations can be changed.
- b. Make offsets, transitions and changes in direction in raceways as required to maintain proper headroom in pitch of sloping lines whether or not indicated on the Drawings.

1.6. DRAWINGS AND FILES.

- A. The Drawings show only the general run of MEP systems, equipment, fixtures, piping and ductwork and other components as well as approximate location of items such as outlets, switches, diffusers, lights, and equipment connections, etc. Coordinate all exact locations of items with other trades, architectural elevations, equipment requirements, owner requirements, ceilings, access, serviceability, etc. All such modifications and coordination shall be made without additional cost to the Owner. Any significant changes in location of items necessary in order to meet field conditions shall be brought to the immediate attention of the Architect/Engineer and receive his approval before such alterations are made
- B. Wherever the work is of sufficient complexity, additional Detail Drawings to scale similar to that of the bidding Drawings, prepared on tracing medium of the same size as Contract Drawings. With these layouts, coordinate the work with the work of other trades. Such detailed work to be clearly identified on the Drawings as to the area to which it applies. Submit for review Drawings clearly showing the work and its relation to the work of other trades before commencing shop fabrication or erection in the field. Attend meetings with other trades to review all documents.
- C. When directed by the General Contractor for areas of necessary coordination provide 3D building modelling coordination files and documents with other trades. Transmit information electronically and attend meetings as directed by the G/C as well as take part in coordination activities and documentation. Contractor shall be required to generate their own electronic files for this process.

1.7. PROJECT MEETINGS

- A. General: Schedule and conduct meetings and conferences at Project site, unless otherwise indicated.
1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
 2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
 3. Minutes: Record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within three days of the meeting.
- B. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity that requires coordination with other construction.
1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect of scheduled meeting dates.
 2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:
 - a. The Contract Documents.
 - b. Options.
 - c. Related RFIs.
 - d. Related Change Orders.
 - e. Purchases.
 - f. Deliveries.
 - g. Submittals.
 - h. Possible conflicts.
 - i. Compatibility problems.
 - j. Time schedules.
 - k. Manufacturer's written recommendations.
 - l. Warranty requirements.
 - m. Compatibility of materials.
 - n. Space and access limitations.
 - o. Regulations of authorities having jurisdiction.
 - p. Testing and inspecting requirements.
 - q. Installation procedures.
 - r. Coordination with other work.
 - s. Required performance results.
 - t. Protection of adjacent work.
 3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
 4. Reporting: Distribute minutes of the meeting to each party present and to parties who should have been present.
 5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.
- C. Coordination Meetings: Conduct Project coordination meetings at regular intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.
1. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
 2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
 - a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contractor is on time, ahead or behind schedule, in relation to Construction Schedule. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time. Discuss impact of various contractor schedules upon other contractors and how to remedy impacts.
 - b. Review present and future needs of each contractor present, including the following:
 - i. Interface requirements.
 - ii. Sequence of operations.

- iii. Status of submittals.
- iv. Deliveries.
- v. Off-site fabrication.
- vi. Access.
- vii. Quality and work standards.
- viii. Change Orders.

- 3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.8. REQUESTS FOR INTERPRETATION (RFIs)

- A. Procedure: Immediately on discovery of the need for interpretation of the Contract Documents, and if not possible to request interpretation at Project meeting, prepare and submit an RFI.
 - 1. Submit Contractor's suggested solution(s) to RFI. If Contractor's solution(s) impact the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
 - 2. Attachments: Include drawings, descriptions, measurements, photos, Product Data, Shop Drawings, and other information necessary to fully describe items needing interpretation.

PART 2 PRODUCTS (Not Used)

PART 3 EXECUTION (Not Used)

3.1. EQUIPMENT FURNISHED BY OTHERS

- A. Description:
 - 1. Items furnished by other trades (mechanical or plumbing contractor, etc.) such as mechanical/plumbing equipment, line voltage actuators, VFDs (not by electrical contractor), etc.
 - 2. Kitchen equipment (may be furnished by owner, owner's vendor, or separate sub-contractor)
 - 3. Equipment furnished by general contractor
 - 4. Equipment furnished by owner
- B. General
 - 1. Fully review manufacturer's installation instructions for equipment. Installation of all related electrical items noted below shall be per same.
 - a. Electrical contractor shall obtain same from others if not readily available.
- C. Disconnecting Means
 - 1. An approved disconnecting means shall be provided at all equipment and shall serve to disconnect power from same.
 - 2. Disconnecting means may be a switch, circuit breaker, or a cord-and-plug type connection.
 - 3. Disconnecting means shall be within sight of equipment, as defined by NEC.
 - 4. Disconnect switches may be non-fused, unless specifically shown fused on the plans or otherwise required by code to be fused.
 - a. All disconnect switches serving elevator equipment shall be provided with an overcurrent protective device.
- D. Wiring of Equipment
 - 1. Wire sizes used shall be as directed on plans or installation instructions, whichever is greater. Contractor shall notify engineer of any deviations from wire sizes listed on construction documents.
 - 2. Wiring shall include a neutral conductor where shown on plans or required by installation instructions.
 - a. If a neutral conductor is shown on the plans but not required by installation instructions, verify removal of neutral wire with engineer via RFI prior to proceeding.
 - 3. Wiring of elevators and other such equipment shall account for voltage drop limitations of equipment.
 - 4. Wiring of VFDs shall be as follows:
 - a. Secondary VFD cables shall be symmetrically shielded and grounded or, where the length of the conductors is less than the VFD manufacturer's recommended maximum, be copper conductors installed in metallic conduit. Same shall not be installed in the same raceway as other cables or combined in wire gutters or cable trays

END OF SECTION 260013

SECTION 260505 – ELECTRICAL DEMOLITION

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 260010.
- B. Drawings and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. SCOPE

- A. Demolition work to be performed whether shown or not on the drawings. Disconnect and remove any lights, equipment, conduit, wiring, devices, etc. not required to remain and/or required to be removed to accommodate new construction.

1.3. SUMMARY

- A. This Section requires the selective removal and subsequent offsite disposal of the following:
 - a. Mechanical and electrical equipment, devices, piping, conduits, ductwork, insulation, lighting, etc in existing building as required to accommodate new construction.
 - b. Removal of MEP items in interior partitions.
 - c. Removal and protection of existing fixtures, materials, and equipment items to be removed, salvaged, relocated, reinstalled, etc.

1.4. SUBMITTALS

- A. General: Submit the following in accordance with Conditions of Contract and Division 1 Specification Sections.
- B. Schedule indicating proposed sequence of operations for selective demolition work to Architect for review prior to start of work. Include coordination for shutoff, capping, and continuation of utility services as required, together with details for dust and noise control protection.
 - 1. Provide detailed sequence of demolition and removal work to ensure uninterrupted progress of Owner's on-site operations.
 - 2. Coordinate with Owner's continuing occupation of portions of existing building and with Owner's partial occupancy of completed remodeled areas.
- C. Photographs of existing conditions of structure surfaces, equipment, and adjacent improvements that might be misconstrued as damage related to removal operations. File with Architect prior to start of work.

1.5. JOB CONDITIONS

- A. Occupancy: Owner will occupy portions of the building immediately adjacent to areas of selective demolition. Conduct selective demolition work in such a manner that will minimize need for disruption of Owner's normal operations. Provide minimum of 72 hours advance notice to Owner of demolition activities that will affect Owner's normal operations.
- B. Condition of Structures: Owner assumes no responsibility for actual condition of items or structures to be demolished. Conditions existing at time of Contractor's inspection for bidding purposes will be maintained by Owner insofar as practicable. However, minor variations within structure may occur by Owner's removal and salvage operations prior to start of selective demolition work.
- C. Partial Demolition and Removal: Items indicated to be removed but of salvageable value to Contractor may be removed from structure as work progresses. Transport salvaged items from site as they are removed. Storage or sale of removed items on site will not be permitted.
- D. Protections: Provide temporary barricades and other forms of protection to protect Owner's personnel and general public from injury due to selective demolition work.
 - a. Provide protective measures as necessary and required to provide free and safe passage of Owner's personnel and general public to any occupied portions of building.
 - b. Provide interior and exterior shoring, bracing, or support to prevent movement, settlement, or collapse of structure or element to be demolished and adjacent facilities or work to remain.
 - c. Protect from damage existing finish work that is to remain in place and becomes exposed during demolition operations.
 - d. Construct temporary insulated dustproof partitions where required to separate areas where noisy or extensive dirt or dust operations are performed. Equip partitions with dustproof doors and security locks.
 - e. Provide temporary weather protection during interval between demolition and removal of existing construction on exterior surfaces and installation of new construction to ensure that no water leakage or damage occurs to structure or interior areas of existing building.
 - f. Remove protections at completion of work.

2. Damages: Promptly repair damages caused to adjacent facilities by demolition work.
 3. Traffic: Conduct selective demolition operations and debris removal to ensure minimum interference with roads, streets, walks, and other adjacent occupied or used facilities. Do not close, block, or otherwise obstruct streets, walks, or other occupied or used facilities without written permission from authorities having jurisdiction. Provide alternate routes around closed or obstructed traffic ways if required by governing regulations.
- E. Flame Cutting:
1. Do not use cutting torches for removal until work area is cleared of flammable materials. At concealed spaces, such as interior of ducts and pipe spaces, verify condition of hidden space before starting flame-cutting operations. Maintain portable fire suppression devices during flame-cutting operations.
- F. Utility Services: Maintain existing utilities indicated to remain in service and protect them against damage during demolition operations.
1. Do not interrupt utilities serving occupied or used facilities, except when authorized in writing by authorities having jurisdiction. Provide temporary services during interruptions to existing utilities, as acceptable to governing authorities.
- G. Maintain fire protection services during selective demolition operations.
- H. Environmental Controls:
- a. Use water sprinkling, temporary enclosures, and other methods to limit dust and dirt migration. Comply with governing and/or approved regulations pertaining to environmental protection. Do not use water when it may create hazardous or objectionable conditions such as ice, flooding, and pollution.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1. PREPARATION

- A. General: Provide interior and exterior shoring, bracing, or support to prevent movement, settlement, or collapse of areas to be demolished and adjacent facilities to remain.
- B. Cease operations and notify Architect immediately if safety of structure appears to be endangered. Take precautions to support structure until determination is made for continuing operations.
- C. Provide all necessary temporary supports of items and systems to remain that were supported from or otherwise affected by removal of other building components. Maintain integrity of all systems to remain and protect during the construction process.
- D. Erect and maintain dust-proof partitions and closures as required to prevent spread of dust or fumes to any occupied portions of the building.
- a. Where selective demolition occurs immediately adjacent to any occupied portions of the building, construct dust-proof partitions of minimum 4-inch studs, 5/8-inch drywall (joints taped) on occupied side, 1/2-inch fire-retardant plywood on demolition side. Fill partition cavity with sound-deadening insulation as required by Architect.
 - b. Provide weatherproof closures for exterior openings resulting from demolition work.
- E. Locate, identify, stub off, and disconnect utility services that are not indicated to remain. Provide bypass connections as necessary to maintain continuity of service to any occupied areas of building. Provide minimum of 72 hours advance notice to Architect if shutdown of service is necessary during changeover.

3.2. DEMOLITION

- A. General: Perform selective demolition work in a systematic manner. Use such methods as required to complete work indicated on Drawings in accordance with demolition schedule and governing regulations.
1. Demolish concrete and masonry in small sections. Cut concrete and masonry at junctures with construction to remain using power-driven masonry saw or hand tools; do not use power-driven impact tools.
 2. Locate demolition equipment throughout structure and promptly remove debris to avoid imposing excessive loads on supporting walls, floors, or framing.
 3. Provide services for effective air and water pollution controls as required.
 4. Completely fill below-grade areas and voids resulting from demolition work. Provide fill consisting of approved earth, gravel, or sand, free of trash and debris, stones over 6 inches in diameter, roots, or other organic matter.
- B. If unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure both nature and extent of the conflict. Submit report to architect in written

accurate detail. Pending receipt of directive from Architect, rearrange selective demolition schedule as necessary to continue overall job progress without undue delay.

3.3. SALVAGED MATERIALS

- A. Salvaged Items: Where indicated on Drawings as "Salvage - Deliver to Owner," carefully remove indicated items, clean, store, and turn over to Owner and obtain a receipt.

3.4. DISPOSAL OF DEMOLISHED MATERIALS

- A. Remove debris, rubbish, and other materials resulting from demolition operations from building site. Transport and legally dispose off site.
- B. If hazardous materials are encountered during demolition operations, comply with applicable regulations, laws, and ordinances concerning removal, handling, and protection against exposure or environmental pollution.
- C. Burning of removed materials is not permitted on Project site.

3.5. CLEANUP AND REPAIR

- A. General: Upon completion of demolition work, remove tools, equipment, and demolished materials from site. Remove protections and leave interior areas broom clean. Repair demolition performed in excess of that required. Return elements of construction and surfaces to remain to condition existing prior to start operations. Repair adjacent construction or surfaces soiled or damaged by selective demolition work.

END OF SECTION 260505

SECTION 260519 – WIRE AND CABLE

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

- A. This Section includes the following:
1. Building wires and cables rated 600 V and less.
 2. Connectors, splices, and terminations rated 600 V and less.

1.3. SUBMITTALS

- A. Product Data: For each type of product indicated.
B. Qualification Data: For testing agency.
C. Field quality-control test reports.

1.4. QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
B. Comply with NFPA 70.

1.5. COORDINATION

- A. Set sleeves in cast-in-place concrete, masonry walls, and other structural components as they are constructed.

PART 2 - PRODUCTS

2.1. CONDUCTORS AND CABLES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Southwire Company.
 2. General Cable Corporation.
 3. Encore Wire Corporation.
 4. AFC Cable Systems, Inc. (Multiconductor cable only)
- B. Copper Conductors: Comply with NEMA WC 70.
C. Aluminum Conductors: Comply with NEMA WC 70.
- a. Same shall be compacted aluminum (Stabiloy)
- D. Conductor Insulation: Comply with NEMA WC 70 for Types THHN-THWN-2.
1. Provide consistent color coding of all circuits as follows:

Phase	Distribution System	
	120/208	277/480
A	Black	Brown
B	Red	Orange
C	Blue	Yellow
N	White	Gray
Ground	Green	Green w/ Stripe ¹

Notes:

- 1) Stripe shall be white or yellow in color.

- E. Multiconductor Cable: Comply with NEMA WC 70 for metal-clad cable, Type MC with ground wire.

2.2. CONNECTORS AND SPLICES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Cable manufacturers listed above under 2.1, Item A.
 2. Hubbell Power Systems, Inc.
 3. O-Z/Gedney; EGS Electrical Group LLC.

4. 3M; Electrical Products Division.
5. Tyco Electronics Corp.

- B. Description: Factory-fabricated connectors and splices of size, ampacity rating, material, type, and class for application and service indicated.

PART 3 - EXECUTION

3.1. CONDUCTOR MATERIAL APPLICATIONS

- A. Feeders: Copper. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
1. Aluminum conductors acceptable only when specifically shown/scheduled on drawings.
- B. Branch Circuits: Copper. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
1. Aluminum conductors are not permitted for branch circuit wiring.

3.2. CONDUCTOR INSULATION AND MULTICONDUCTOR CABLE APPLICATIONS AND WIRING METHODS

- A. Provide insulation / cable types for conductors as follows:

Application	Insulation / Cable Type		
	THHN/THWN-2 ¹	XHHW-2 ¹	MC Cable ³
Service Entrance	X ²	X	
Feeders:			
Exposed, Exterior	X ²	X	
Exposed, Interior	X		
Concealed in Ceilings, Walls, Partitions, and Crawlspace	X		
Concealed in Concrete, below Slabs-on-Grade, and Underground	X ²	X	
Branch Circuits:			
Exposed, Exterior	X ²	X	
Exposed, Interior - Including Crawlspace	X		
Concealed in Ceilings, Walls, and Partitions	X		X
Concealed in Concrete, below Slabs-on-Grade, and Underground	X ²	X	

Notes:

- 1) Single conductors in raceway. Refer to Section 260533 - Raceway & Boxes for acceptable raceway types/applications.
 - 2) THHN/THWN-2 is acceptable for these installations at contractor's discretion.
 - 3) Metal Clad (MC) cable installations shall be in accordance with the following:
 - (i) MC cable shall not be used for homeruns.
 - (ii) MC cable may be used for light fixture and equipment whips in lengths no longer than 6'-0". The use of MC cable from lighting fixture to lighting fixture shall not be allowed.
 - (iii) MC cable shall not be installed in exposed locations for lighting purposes. MC cable may be exposed in mechanical spaces for equipment whips.
- B. Cord Drops and Portable Appliance Connections: Type SO, hard service cord with stainless-steel, wire-mesh, strain relief device at terminations to suit application.
- C. Class 1 Control Circuits: Type THHN-THWN-2, in raceway.
- D. Class 2 Control Circuits: Type THHN-THWN-2, in raceway or Power-limited cable, concealed in building finishes.

3.3. INSTALLATION OF CONDUCTORS AND CABLES

- A. Conceal cables in finished walls, ceilings, and floors, unless otherwise indicated.
- B. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.
- C. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips, that will not damage cables or raceway.
- D. Install exposed cables parallel and perpendicular to surfaces of exposed structural members, and follow surface contours where possible.
- E. Support cables per National Electrical Code requirements.

- F. Identify and color-code conductors and cables according to Division 26 Section "Identification for Electrical Systems."

3.4. CONNECTIONS

- A. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.
- B. Make splices and taps that are compatible with conductor material and that possess equivalent or better mechanical strength and insulation ratings than unspliced conductors.
- C. Wiring at Outlets: Install conductor at each outlet, with at least 6 inches of slack.

3.5. FIELD QUALITY CONTROL

- A. Perform tests and inspections and prepare test reports.
- B. Tests and Inspections:
 - 1. After installing conductors and cables and before electrical circuitry has been energized, test service entrance and feeder conductors for compliance with requirements.
 - 2. Test Reports: Prepare a written report to record the following:
 - a. Test procedures used.
 - b. Test results that comply with requirements.
 - c. Test results that do not comply with requirements and corrective action taken to achieve compliance with requirements.
- C. Remove and replace malfunctioning units and retest as specified above.

END OF SECTION 260519

SECTION 260526 – GROUNDING

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 260010.
- B. Reference Section 260519 for general requirements of all conductors.
- C. Reference Section 260527 for bonding at swimming pools.
- D. Reference Section 260528 for grounding of patient care areas in healthcare facilities.
- E. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. DESCRIPTION OF WORK

- A. Provide grounding electrodes, conductors, connections and equipment to provide a solidly grounded electrical system.

1.3. STANDARDS

- A. Except as modified by governing codes and by the Contract Documents, comply with the latest applicable provisions and latest recommendations of the following:
 - 1. Underwriters Laboratory Standard No. U.L. 467.
 - 2. ANSI C-1 1978.
 - 3. IEEE Standards No. 142-1982, 1100-1992 and No. 80.
 - 4. National Electrical Safety Code.
 - 5. NFPA.

1.4. SUBMITTALS

- A. For each type of product data listed.
- B. Submit test reports certifying resistance values for buried or driven grounds and water pipe grounds.

PART 2 - PRODUCTS

2.1. CONDUCTORS

- A. Grounding conductor sizes shall be as shown on plans or if not specifically shown shall be no smaller than that required by the NEC.
- B. Insulated Conductors: Annealed tinned copper wire. Size as indicated on Drawings; insulation to conform with requirements of Section 260519.
- C. Bare Copper Conductors:
 - 1. Stranded Conductors: ASTM B 8.
 - 2. Tinned Conductors: ASTM B 33.
- D. Grounding Bus: Rectangular bars of annealed copper, 1/4" by 2" in cross section, unless otherwise indicated; with insulators.

2.2. GROUNDING ELECTRODES

- A. Ground Rods:
 - 1. Copper-clad steel fabricated by molten welding process.
 - 2. Diameter: 5/8 Inch. Use 3/4" for rocky soil.
 - 3. Length: 8 feet.

2.3. CONNECTORS

- A. Listed and labeled by a nationally recognized testing laboratory acceptable to authorities having jurisdiction for applications in which used, and for specific types, sizes, and combinations of conductors and other items connected.
- B. Bolted Connectors for Conductors and Pipes: Copper or copper alloy, bolted pressure-type, with at least two bolts.
 - 1. Pipe Connectors: Clamp type, sized for pipe.
- C. Welded Connectors: Exothermic-welding kits of types recommended by kit manufacturer for materials being joined and installation conditions.
- D. Ground Lugs and Connectors for Cable Tray: Tin-plated aluminum alloy suitable for use with aluminum or copper conductors.

PART 3 - EXECUTION

3.1. APPLICATIONS

A. General:

1. Where metal raceways, cable trays, cable armor, cable sheath, enclosures, frames, fittings, and other metal non-current-carrying parts are indicated to serve as grounding conductors, same shall be effectively bonded where necessary to assure electrical continuity and the capacity to safely conduct and fault current likely to be imposed on them.
 - a. Any non-conductive paint, enamel, or similar coating shall be removed at threads, contact points, and contact surfaces or be connected by means of fittings so designed as to make such removal unnecessary.

B. Underground Grounding Conductors: Install bare tinned copper conductor, #2/0 AWG minimum.

1. Bury at least 24" below grade.

C. Conductor Terminations and Connections:

1. Pipe and Equipment Grounding Conductor Terminations: Bolted connectors.
2. Underground Connections: Bolted or Welded connectors.
3. Connections to Structural Steel: Bolted or Welded connectors.

D. Grounding Bus: Install in electrical service rooms, data rooms, and elsewhere as indicated.

1. Install bus on insulated spacers a minimum of 1" from wall and 6" above finished floor, unless otherwise indicated.

3.2. EQUIPMENT GROUNDING

A. Install insulated equipment grounding conductors with all feeders and branch circuits.

1. Provide low voltage distribution system with a separate green insulated equipment grounding conductor for each single or three-phase feeder.
2. Branch circuits shall consist of phase and neutral conductors as shown/indicated and a green ground conductor installed in common raceway which shall serve as the equipment grounding conductor.
 - a. Equipment grounding conductors for branch circuit home runs shown on the drawings shall indicate an individual and separate ground conductor for that homerun which shall be terminated at the branch circuit panelboard, switchboard, or other distribution equipment. No sharing of equipment grounding conductors sized according to the size of the overcurrent device and NEC Table 250-122 shall be allowed.
3. Where ground cable is installed in metallic conduit, bond cable to conduit at both ends.
4. Connect ground conductors in cables and in conduit to appropriate ground buses (as in switchgear, motor control centers, and distribution panelboards) or directly to metallic enclosure if no ground bus is provided.
5. Required equipment grounding conductors and straps shall be sized in compliance with N.E.C. Table 250-122.
6. Equipment grounding conductors shall be provided with green type TW 600 volt insulation. Related feeder and branch circuit grounding conductors shall be connected to ground bus with approved pressure connectors.
7. Where parallel feeders are installed in more than one raceway, each raceway shall have a green insulated equipment grounding conductor.

B. Separately Derived Systems

1. Equipment grounding conductors shall be provided for separately derived systems and shall be grounded to building steel, cold water pipes, etc., or an alternate grounding means.

C. Conduit Attachment to Electrical Equipment:

1. Ground conduits to metal framework of electrical equipment with double locknuts or grounding bushings and bonding jumpers unless otherwise noted.
2. Install bonding jumpers at all electrical equipment to provide continuous ground return path through conduit.
3. Install bonding jumpers across expansion fittings between conduit sections for ground path continuity.
4. Bond conduits to cable tray where conduit enters or exits tray.
5. Provide grounding type bushings for conduits terminated through multiple concentric knockouts not fully knocked out, on inside of electrical enclosures. Install bonding jumper between ground bushing and

enclosure.

D. Receptacles:

1. Install bonding jumpers between outlet box and receptacle grounding terminal except where contact device or yoke is provided for grounding purposes.

E. Switches

1. Where required, provide grounding clip on each toggle switch. Mount over device mounting strap such that contact is made between mounting strap, screw, faceplate and outlet box.
2. Provide devices with ground screw and bond to switch box.

F. Wireways:

1. Install grounding jumpers for bonding between wireway and other panelboards, conduit, switchgear, motor control centers, and at any other point where solid connection would otherwise not provided in supporting system to insure continuous ground.

G. Pull Boxes, Junction Boxes and Enclosures:

1. Connect all equipment grounding conductors together and connect to the box.

H. Dry-Type Transformers:

1. Perform grounding in accordance with N.E.C.
2. Install bonding jumper across flexible conduit from transformer housing to rigid conduit.

I. Coordination with Other Trades:

1. Where low-voltage cabling for tele/data, security systems, A/V systems, etc. is not otherwise part of the scope of work indicated herein, electrical contractor shall coordinate required grounding/bonding of these components with the owner's vendor or other subcontractor.
2. Each system of continuous metallic piping and ductwork shall be grounding in accordance with the requirements of the National Electrical Code.
 - a. Portions of these systems which are isolated by flexible connections, insulated couplings, etc. shall be bonded to the equipment ground with a flexible bonding jumper.
3. Mechanical equipment shall be bonded to the building equipment grounding system. This shall include, but not be limited to: fans, pumps, chillers, etc.

3.3. GROUNDING ELECTRODE SYSTEM

A. General:

1. The system neutral shall be grounded at the service entrance only and kept isolated for grounding systems throughout the building.

3.4. INSTALLATION

- A. Grounding Electrode Conductors: route along shortest and straightest paths possible, unless otherwise indicated or required by Code. Avoid obstructing access or placing conductors where they may be subjected to strain, impact, or damage.
- B. Ground Rods: Drive rods until tops are 2" below finished floor or final grade, unless otherwise indicated.
 1. Interconnect ground rods with grounding electrode conductor below grade and as otherwise indicated. Make connections without exposing steel or damaging coating (if any).
- C. Bonding Straps and Jumpers: Install in locations accessible for inspection and maintenance, except where routed through short lengths of conduit.
 1. Bonding to Structure: Bond straps directly to basic structure, taking care not to penetrate any adjacent parts.
 2. Bonding to Equipment Mounted on Vibration Isolation Hangers and Supports: Install so vibration is not transmitted to rigidly mounted equipment.
 3. Use exothermic-welded connectors for outdoor locations, but if a disconnect-type connection is required, use a bolted clamp.

END OF SECTION 260526

SECTION 260529 – HANGERS & SUPPORTS FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2. SUMMARY

- A. This Section includes the following:
 - 1. Hangers and supports for electrical equipment and systems.
 - 2. Construction requirements for concrete bases.
- B. Related Sections include the following:
 - 1. Division 26 Section "Vibration And Seismic Controls For Electrical Systems" for products and installation requirements necessary for compliance with seismic criteria.

1.3. DEFINITIONS

- A. EMT: Electrical metallic tubing.
- B. IMC: Intermediate metal conduit.
- C. RMC: Rigid metal conduit.

1.4. PERFORMANCE REQUIREMENTS

- A. Delegated Design: Design supports for multiple raceways, including comprehensive engineering analysis by a qualified professional engineer, using performance requirements and design criteria indicated.
- B. Design supports for multiple raceways capable of supporting combined weight of supported systems and its contents.
- C. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

1.5. QUALITY ASSURANCE

- A. Welding: Qualify procedures and personnel according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."
- B. Comply with NFPA 70.

1.6. COORDINATION

- A. Coordinate size and location of concrete bases. Cast anchor-bolt inserts into bases. Concrete, reinforcement, and formwork requirements are specified in Division 03.
- B. Coordinate installation of roof curbs, equipment supports, and roof penetrations. These items are specified in Division 07 Section "Roof Accessories."

PART 2 PRODUCTS

2.1. SUPPORT, ANCHORAGE, AND ATTACHMENT COMPONENTS

- A. Steel Slotted Support Systems: Comply with MFMA-4, factory-fabricated components for field assembly.
 - 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - a. Allied Tube & Conduit.
 - b. Cooper B-Line, Inc.; a division of Cooper Industries.
 - c. ERICO International Corporation.
 - d. GS Metals Corp.
 - e. Thomas & Betts Corporation.
 - f. Unistrut; Tyco International, Ltd.
 - g. Wesanco, Inc.
 - 2. Metallic Coatings: Hot-dip galvanized after fabrication and applied according to MFMA-4.
 - 3. Nonmetallic Coatings: Manufacturer's standard PVC, polyurethane, or polyester coating applied according to MFMA-4.
 - 4. Painted Coatings: Manufacturer's standard painted coating applied according to MFMA-4.
 - 5. Channel Dimensions: Selected for applicable load criteria.
- B. Raceway and Cable Supports: As described in NECA 1 and NECA 101.
- C. Conduit and Cable Support Devices: Steel hangers, clamps, and associated fittings, designed for types and sizes of raceway or cable to be supported.

- D. Support for Conductors in Vertical Conduit: Factory-fabricated assembly consisting of threaded body and insulating wedging plug or plugs for non-armored electrical conductors or cables in riser conduits. Plugs shall have number, size, and shape of conductor gripping pieces as required to suit individual conductors or cables supported. Body shall be malleable iron.
- E. Structural Steel for Fabricated Supports and Restraints: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.
- F. Mounting, Anchoring, and Attachment Components: Items for fastening electrical items or their supports to building surfaces include the following:
 - 1. Powder-Actuated Fasteners: Threaded-steel stud, for use in hardened portland cement concrete, steel, or wood, with tension, shear, and pullout capacities appropriate for supported loads and building materials where used.
 - a. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - i. Hilti Inc.
 - ii. ITW Ramset/Red Head; a division of Illinois Tool Works, Inc.
 - iii. MKT Fastening, LLC.
 - iv. Simpson Strong-Tie Co., Inc.; Masterset Fastening Systems Unit.
 - 2. Mechanical-Expansion Anchors: Insert-wedge-type, [zinc-coated] steel, for use in hardened portland cement concrete with tension, shear, and pullout capacities appropriate for supported loads and building materials in which used.
 - a. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - i. Cooper B-Line, Inc.; a division of Cooper Industries.
 - ii. Empire Tool and Manufacturing Co., Inc.
 - iii. Hilti Inc.
 - iv. ITW Ramset/Red Head; a division of Illinois Tool Works, Inc.
 - v. MKT Fastening, LLC.
 - 3. Concrete Inserts: Steel or malleable-iron, slotted support system units similar to MSS Type 18; complying with MFMA-4 or MSS SP-58.
 - 4. Clamps for Attachment to Steel Structural Elements: MSS SP-58, type suitable for attached structural element.
 - 5. Through Bolts: Structural type, hex head, and high strength. Comply with ASTM A 325.
 - 6. Toggle Bolts: All-steel springhead type.
 - 7. Hanger Rods: Threaded steel.

2.2. FABRICATED METAL EQUIPMENT SUPPORT ASSEMBLIES

- A. Description: Welded or bolted, structural-steel shapes, shop or field fabricated to fit dimensions of supported equipment.
- B. Materials: Comply with requirements in Division 05 Section "Metal Fabrications" for steel shapes and plates.

PART 3 EXECUTION

3.1. APPLICATION

- A. Comply with NECA 1 and NECA 101 for application of hangers and supports for electrical equipment and systems except if requirements in this Section are stricter.
- B. Support raceways at intervals no greater than ten (10) feet and with one support within three (3) feet of each coupling, box, fitting, or outlet box. Provide one support within three (3) feet of each elbow or bend.
- C. Maximum Support Spacing and Minimum Hanger Rod Size for Raceway: Space supports for EMT, IMC, and RMC as required by NFPA 70. Minimum rod size shall be 1/4 inch in diameter.
- D. Multiple Raceways or Cables: Install trapeze-type supports fabricated with steel slotted support system, sized so capacity can be increased by at least 20 percent in future without exceeding specified design load limits.
 - 1. Secure raceways and cables to these supports.
- E. Spring-steel clamps designed for supporting single conduits without bolts may be used for 1-1/2-inch and smaller raceways serving branch circuits and communication systems above suspended ceilings and for fastening raceways to trapeze supports.
- F. Comply with NECA 1 and NECA 101 for application of hangers and supports for electrical equipment and systems except if requirements in this Section are stricter.
- G. Use one or two-hole saddle-type clamps where single conduits are exposed below 6'-0" AFF.

3.2. SUPPORT INSTALLATION

- A. Comply with NECA 1 and NECA 101 for installation requirements except as specified in this Article.
- B. Strength of Support Assemblies: Where not indicated, select sizes of components so strength will be adequate to carry present and future static loads within specified loading limits. Minimum static design load used for strength determination shall be weight of supported components plus 200 lb.
- C. Mounting and Anchorage of Surface-Mounted Equipment and Components: Anchor and fasten electrical items and their supports to building structural elements by the following methods unless otherwise indicated by code:
 - 1. To Wood: Fasten with lag screws or through bolts.
 - 2. To New Concrete: Bolt to concrete inserts.
 - 3. To Masonry: Approved toggle-type bolts on hollow masonry units and expansion anchor fasteners on solid masonry units.
 - 4. To Existing Concrete: Expansion anchor fasteners.
 - 5. Instead of expansion anchors, powder-actuated driven threaded studs provided with lock washers and nuts may be used in existing standard-weight concrete 4 inches thick or greater. Do not use for anchorage to lightweight-aggregate concrete or for slabs less than 4 inches thick.
 - 6. To Steel:
 - a. Welded threaded studs complying with AWS D1.1/D1.1M, with lock washers and nuts
 - b. Beam clamps (MSS Type 19, 21, 23, 25, or 27) complying with MSS SP-69
 - c. Spring-tension clamps].
 - 7. To Light Steel: Sheet metal screws.
 - 8. Items Mounted on Hollow Walls and Nonstructural Building Surfaces: Mount cabinets, panelboards, disconnect switches, control enclosures, pull and junction boxes, transformers, and other devices on slotted-channel racks attached to substrate.
- D. Drill holes for expansion anchors in concrete at locations and to depths that avoid reinforcing bars.

3.3. INSTALLATION OF FABRICATED METAL SUPPORTS

- A. Comply with installation requirements in Division 05 Section "Metal Fabrications" for site-fabricated metal supports.
- B. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor electrical materials and equipment.
- C. Field Welding: Comply with AWS D1.1/D1.1M.

3.4. CONCRETE BASES

- A. Construct concrete bases of dimensions indicated but not less than 4 inches larger in both directions than supported unit, and so anchors will be a minimum of 10 bolt diameters from edge of the base.
- B. Use 3000-psi, 28-day compressive-strength concrete. Concrete materials, reinforcement, and placement requirements are specified in Division 03."
- C. Anchor equipment to concrete base.
 - 1. Place and secure anchorage devices. Use supported equipment manufacturer's setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.
 - 2. Install anchor bolts to elevations required for proper attachment to supported equipment.
 - 3. Install anchor bolts according to anchor-bolt manufacturer's written instructions.

END OF SECTION 260529

SECTION 260533 – RACEWAYS AND BOXES

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 260010.
- B. Drawings and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. DESCRIPTION OF WORK

- A. Provide complete raceways systems, boxes and fittings for all required electrical systems.

1.3. STANDARDS

- A. Except as modified by governing codes and by the Contract Documents, comply with the latest applicable provisions and latest recommendations of the following:

1. Rigid Steel Conduit

- a. U.L. Standard UL-6
- b. A.N.S.I. C80-1
- c. Federal Specification WW-C-581E

2. Intermediate Metallic Conduit

- a. U.L. Standard UL-1242
- b. Federal Specification WW-C-581E

3. Electrical Metallic Tubing

- a. U.L. Standard UL-797
- b. A.N.S.I. C80-3
- c. Federal Specification WW-C-563

4. Flexible Steel Conduit

- a. U.L. Standard UL-1

5. Liquid Tight Flexible Conduit

- a. U.L. Standard UL-360

6. Non-Metallic Conduit

- a. U.L. Standard UL-651
- b. A.N.S.I. Standard F512
- c. N.E.M.A. Standard TC-2
- d. Federal Specifications GSA-FSS and W-C-1094-A

7. Wireways and Auxiliary Gutters

- a. U.L. Standard UL-870

8. Rigid Aluminum Conduit

- a. A.N.S.I. C80.5

1.4. SUBMITTALS

- A. Provide manufacturer's catalog cuts of fittings.
- B. Where wireways and/or auxiliary gutters are employed full erection drawings must be submitted. Drawings to include plan views, elevations, size of wireways, type and quantity of conductors proposed to be installed therein, etc.
- C. Indicate duct banks or multi-trade coordinated shop drawings.
- D. Submit shop drawings or catalog descriptive data on boxes exceeding twenty-four (24") inches for any one dimension.
- E. Submit shop drawings or catalog descriptive for floor boxes and accessories.

PART 2 - PRODUCTS

2.1. RACEWAY TYPES

- A. Standard Threaded Rigid Steel Conduit.

1. Rigid conduit heavy wall galvanized.
 2. Threaded type fittings: "Erickson" couplings where threaded cannot be used.
- B. Intermediate Metallic Conduit
1. Light weight rigid steel conduit.
 2. Threaded type fittings: "Erickson" couplings where threaded cannot be used.
- C. Electrical Metallic Tubing
1. Continuous, seamless tubing, galvanized or sheradized on the exterior, coated on the interior with a smooth hard finish of lacquer, varnish, or enamel.
 2. Couplings and connectors:
 - a. Indoor and two (2") inches in size and smaller, shall be steel set-screw type fittings.
 - b. 2-1/2 inch size and larger must employ steel compression gland fittings.
 - c. Outdoor shall be raintight steel compression gland fittings.
 3. Indent type fittings shall not be used.
 4. All connectors shall have insulated throat.
 5. Where installed in slab or concrete work, provide approved concrete tight fittings.
- D. Flexible Steel Conduit
1. Single strip, continuous, flexible interlocked, double-wrapped steel, galvanized inside and outside, forming smooth internal wiring channel.
 2. Maximum length: (six 6) feet.
 3. Each section of raceway must contain an equipment grounding wire bonded at each end and sized as required. Provide connectors with insulating bushings.
 4. Steel squeeze-type or steel set screw type fittings.
- E. Liquid Tight Flexible Electrical Conduit
1. Same as flexible steel conduit except with tough, insert water-tight plastic outer jacket.
 2. Cast malleable iron body and gland nut, cadmium plated with one-piece brass grounding bushings which thread to interior of conduit. Spiral molded vinyl sealing ring between gland nut and bushing and nylon insulated throat.
- F. Non-Metallic Raceway
1. Composed of polyvinyl chloride suitable for 90 degrees C. Provide rigid polyvinyl chloride (PVC) type EPC 40 heavy wall plastic conduit meeting current NEMA Standard TC-2. Conduit shall be listed UL 651 for underground and exposed use.
 2. Raceway, fittings, and cement must be produced by the same manufacturer who must have had a minimum of ten (10) years experience in manufacturing the products.
 3. Materials must have a tensile strength of 7,000-7,200 psi at 73.4 degrees F., flexural strength of 12,000 psi and compressive strength of 9,000 psi.
 4. All joints shall be solvent cemented in accordance with the recommendations of the manufacturer.
- G. Wireways and Auxiliary Gutters
1. Painted steel or galvanized steel.
 2. Of sizes and shapes indicated on the Drawings and as required.
 3. Provide all necessary elbows, tees, connectors, adapters, etc.
 4. Wire retainers not less than twelve (12") inches on center.
- H. Aluminum Conduit
1. Do not use aluminum conduit unless specifically indicated on the drawings for special purposes.

2.2. LOCKNUTS AND BUSHINGS

- A. Locknuts shall be steel. Die cast locknuts shall not be used.
- B. All bushings shall be insulated. Use nylon insulated metallic bushings for sizes 1" and larger. Plastic bushings may be used in 1/2" and 3/4" sizes.

2.3. OUTLET BOXES

- A. General
1. Recessed wall boxes shall be 2-1/2" deep.
 2. Surface-mounted wall boxes shall be 1-1/2" or 2-1/2" deep as required.
 3. Lighting Fixture Box

- a. Four (4") inch octagon with 3/8" fixture stud.
 - b. For suspended ceiling work, four (4") inch octagon with removable backplate where required, and two (2) parallel bars for securing to the cross-furring channels and extend flexible conduit to each fixture.
4. Plug any open knockouts not utilized.
- B. Cast Type Conduit Boxes, Outlet Bodies and Fittings
1. Use Ferrous Alloy boxes and conduit bodies with Rigid Steel or IMC.
 2. Use Ferrous Alloy or cast aluminum boxes and conduit bodies with Electrical Metallic Tubing.
 3. Covers: Cast or sheet metal unless otherwise required.
 4. Tapered threads for hubs.
- C. Weatherproof Boxes
1. Use for all exterior exposed devices.
 2. Cast aluminum construction.
 3. Internal hub threads.
 4. NEMA 3R listed.

2.4. JUNCTION AND PULL BOXES

- A. Outlet boxes as listed above may be used as junction boxes where provided as a 2-gang box minimum.
- B. Steel Boxes
1. No. 12 USS gauge sheet steel for boxes with maximum side less than forty (40") inches, and maximum area not exceeding 1,000 square inches; riveted or welded 3/4 inch flanges at exterior corners.
 2. No. 10 USS gauge sheet steel for boxes with maximum side forty (40") to sixty (60") inches, and maximum area 1,000 to 1,500 square inches; riveted or welded 3/4 inch flanges at exterior corners.
 3. No. 10 USS gauge sheet steel riveted or welded to 1-1/2 by 1-1/2 by 1/4" welded angle iron framework for boxes with a maximum side exceeding sixty (60") inches and more than 1,500 square inches in area.
 4. Covers
 - a. Same gauge steel as box.
 - b. Subdivided single covers so no section of cover exceeds fifty (50) pounds.
 - c. Machine bolts, machine screws threaded into tapped holes, or sheet metal screws as required; maximum spacing twelve (12") inches.
 5. Finish: Galvanized steel or paint with rust inhibiting primer and ANSI No. 61 light gray finish coat.
 6. Where size of box is not indicated, size to permit pulling, racking and splicing of cables.
 7. For Boxes over 600 Volts
 - a. Provide insulated cable supports and removable steel barriers to isolate each feeder. Stencil cable voltage class in red letters on the front cover of the box.
 - b. Braze a ground connector suitable for copper cables to the inside of the box.
- C. Exterior Pull / Junction boxes
1. NEMA 3R or 4X rated.
 2. Stainless steel or reinforced non-metallic construction.
- D. In-Grade Pull Boxes (Quazite or similar)
1. Polymer concrete box. Removable cover with stainless steel bolts.
 2. Box shall be traffic-rated where located in pavement or other areas subject to vehicle traffic.

PART 3 - EXECUTION

3.1. APPLICATION OF RACEWAYS

- A. The following applications must be adhered to except as otherwise required by Code. Raceways not conforming to this listing must be removed by the Contractor and replaced with the specified material at the Contractor's expense.
1. Rigid Steel - Application: Where exposed to mechanical injury, where specifically required, exterior exposed locations, and where required by codes and for all circuits in excess of 600 volts.
 2. I.M.C. - Application: Same as standard threaded rigid steel conduit.
 3. E.M.T. - Applications: Use in every instance except where another material is specified. EMT shall not be used underground or in slab on grade.
 4. Flexible Steel - Applications: Use in dry areas for connections to lighting fixtures in hung ceilings, connections to equipment installed in removable panels of hung ceilings at bus duct takeoffs, at all

transformer or equipment raceway connections where sound and vibration isolation is required.

5. Liquid-Tight Flexible Conduit - Applications: Use in areas subject to moisture where flexible steel is unacceptable at connections to all motors, and all raised floor areas.
6. Non-Metallic Conduit - Application: Schedule 40 - Where specifically indicated on the drawings and for raceways in slab or below grade. All bends shall be made with steel elbows and wrapped unless the bend is encased in concrete.
7. Wireways and Auxiliary Gutters - Application: Where indicated on the Drawings and as otherwise specifically approved.

3.2. RACEWAY SYSTEMS IN GENERAL

- A. Provide raceways for all wiring systems, including security, data transmission, paging, low voltage et. al. Where non-metallic raceways are utilized, provide sizes as required with the grounding conductor considered as an insulated additional conductor. Wiring of each type and system must be kept independent and installed in separate raceways – including, but not limited to:
 1. Wiring of different voltages (480/277V vs. 208/120V)
 2. Emergency / Normal Wiring (except as permitted by NEC 700)
- B. Install capped bushings on raceways as soon as installed and remove only when wires are pulled. Securely tie embedded raceway in place prior to embedment. Lay out the work in advance to avoid excessive concentrations of multiple raceway runs.
- C. Locate raceways so that the strength of structural members is unaffected and they do not conflict with the services of other trades. Install one (1") inch or larger raceways, in or through structural members (beams, slabs, etc.) only when and in the manner accepted by the Architect/Engineer. Draw up couplings and fittings full and tight.
- D. Install no conduits or other raceways sized smaller than permitted in applicable NEC Tables. Where conduit sizes shown on drawings are smaller than permitted by code, Contractor shall include cost for proper size conduit in his base bid. In no case reduce conduit sizes indicated on drawings or specified without written approval of Architect-Engineer. Minimum conduit size shall be 3/4".
- E. Above-grade raceways to comply with the following:
 1. Install raceways concealed except at surface cabinets and for motor and equipment connection in electrical and mechanical rooms. Install a minimum of six (6") inches from flues, steam pipes, or other heated lines. Provide flashing and counter-flashing for waterproofing of raceways, outlets, fittings, etc., which penetrate the roof. Route exposed raceways parallel or perpendicular to building lines with right-angle turns and symmetrical bends. Run concealed raceways in a direct line and, where possible, with long sweep bends and offsets. Provide sleeves in forms for new concrete walls, floor slabs, and partitions for passage of raceways. Waterproof sleeved raceways where required.
 2. Raceways shall not be run on roofs or exposed on the outside of the buildings unless specifically noted as exposed on the drawings or approved by the Architect/Engineer.
 3. Provide raceway expansion joints for exposed and concealed raceways with necessary bonding conductor at building expansion joints and between buildings or structures and where required to compensate for raceway or building thermal expansion and contraction. Provide expansion fittings every 200 feet on outdoor conduit.
 4. Provide one (1) empty 3/4 inch raceway for each three (3) spare unused poles or spaces of each flush-mounted panelboard. Terminate empty 3/4 inch conduit in a junction box, which after completion, is accessible to facilitate future branch circuit extension.
 5. Provide raceway installation (with appropriate seal-offs, explosion-proof fittings, etc.) in special occupancy area, as required. Provide conduit seal-offs where portions of an interior raceway system pass through walls, ceiling, or floors which separate adjacent rooms having substantially different maintained temperatures, as in refrigeration or cold storage rooms.
 6. Provide pull string in spare or empty raceways. Allow five (5) feet of slack at each end and in each pull box. Tie each end of the string to a washer or equivalent that does not fit into the conduit. Tag both ends of string denoting opposite end termination location.
- F. Below Grade
 1. Below grade raceways to comply to the following:
 - a. Do not penetrate waterproof membranes unless proper seal is provided.
 2. Protect steel raceway in earth or fill with two (2) coats of asphalt base paint. Touch up abrasions and wrench marks after conduit is in place.
 3. In lieu of the above, protect steel raceways with a minimum of ten (10) mil tape approved for the purpose and overlapped a minimum of one-half tape width to provide a minimum twenty (20) mil thickness.
- G. No raceway may be installed in a concrete slab or members except with the permission of the Structural Engineer and with the written consent of the Owner.

1. Conduits embedded in structural concrete slabs shall have an outside diameter less than one third of the thickness of the concrete slab and shall be installed entirely within the center one third of the concrete slab.
2. Raceways embedded in concrete slabs shall be spaced not less than eight (8") inches on centers and as widely spaced as possible where they converge at panels or junction boxes.
3. In no case will installation of raceways be permitted to interfere with the proper placement of principal reinforcement.
4. Raceways running parallel to slab supports, such as beams, columns, and structural walls, shall be installed not less than twelve (12") inches from such supporting elements.
5. To prevent displacement during concrete pour of lift slab, saddle supports for conduit, outlet boxes, junction boxes, inserts, etc., shall be secured with suitable adhesives.

H. Non-metallic raceway installation shall conform to the following:

1. All joints are to be made by the solvent cementing method using the material recommended by the raceway manufacturer. To insure good joints, components shall be cleaned prior to assembly.
2. Raceway cut-offs shall be square and made by handsaw or other approved means which does not deform the conduit. Raceway shall be reamed prior to solvent cementing to couplings, adapters, or fittings.
3. Electrical devices which are served by PVC raceways shall be grounded by means of a ground wire pulled in the raceway.
4. Bends shall be made by methods that do not deform or damage the conduit. The radii of field bends shall not be less than those established by the N.E.C.
5. Raceway expansion fittings shall be provided where necessary. The position of the expansion fitting shall be adjusted proportional to the temperature at installation.
6. Raceway supports shall be installed, in such a manner, to allow the PVC conduit to slide through the supports as the temperature changes.
7. Elbows must be galvanized rigid steel, intermediate metallic conduit or concrete encased. Plastic conduit may only be used for exterior underground applications or circuits beneath slabs on grade. Provide galvanized rigid steel (GRS) radius bends and risers as conduits rise above grade or above floor slab.
8. Provide exterior underground conduit with metal detection strip.
9. Provide matching plastic fittings. Fittings shall meet the same standards and specifications as the conduit on which it is installed.
10. Joining and bending of conduit and installation of fittings shall be done only by methods recommended.
11. Provide conduit support spacing as recommended for the highest ambient temperature expected.
12. Provide interlocking conduit spacers for multiple runs of underground conduits installed in same trench.
13. Provide expansion couplings on long runs regardless of ambient temperatures. Determine amount of conduit expansion and contraction from published charts or tables.
14. Test workmanship by conducting a low-pressure air (3.0-5.0 psi) test after system is installed and cemented joints are set. Plug and block ends to prevent movement prior to pressurization. Check for leaks at all joints with a soap solution. Even low-pressure air can cause high thrust loads and caution must be observed. The test shall be observed by the architect, engineer or owner's representative, prior to backfill. All below grade conduit that could potentially drain water into electrical equipment (ie. Main electrical service located in basement below utility transformer) must be watertight.

- I. Raceways in hung ceiling shall be run on and secured to slab or primary structural members of ceiling, not to lathing channels or T-bars, Z-bars, or other elements which are the direct supports of the ceiling panels. Secure conduit firmly to steel by clips and fittings designed for that purpose. Install as high as possible, but not less than 1'-0" above hung ceilings.
- J. Exposed raceways shall be run parallel or at right angles with building lines.
- K. Clear raceway of all obstructions and dirt prior to pulling in wires or cables. This shall be done with ball mandrel (diameter approximately 85% of conduit inside diameter) followed by close fitting wire brush and wad of felt, or similar material. This assembly may be pulled in together with, but ahead of, the cable being installed. All empty raceways shall be similarly cleaned. Clear any raceway which rejects ball mandrel.

3.3. OUTLET BOXES

- A. Fit outlet boxes in finished ceilings or walls with appropriate covers, set flush with the finished surface. Where more than one switch or device is located at one point, use gang boxes and covers unless otherwise indicated. Sectional switch boxes or utility boxes will not be permitted. Provide Series "GW" (Steel City) tile box, or as accepted, or a four (4") inch square box with tile ring in masonry walls, which will not be plastered or furred. Where drywall material is utilized, provide plaster ring.
 1. Provide outlet boxes of the type and size suitable for the specific application.
 2. Where outlet boxes contain two (2) or more 277 volt devices, or where devices occur of different applied voltages, or where normal and emergency devices occur in same box, provide suitable barrier.
 3. Install all wall mounted switch and receptacle boxes with bracing between two adjacent studs where rigid

conduit is not used for circuiting. Box and receptacle shall not deflect on operation or insertion of plugs.

- B. Install boxes and covers for wiring devices so that the wiring devices will be installed with a vertical orientation unless otherwise noted on the drawings.
- C. The exact location of outlets and equipment is governed by structural conditions and obstructions, or other equipment items. When necessary, relocate outlets so that when fixtures or equipment are installed, they will be symmetrically located according to the room layout and will not interfere with other work or equipment. Verify final location of outlets, panels equipment, etc., with Architect.
- D. Back-to-back outlets in the same wall, or "thru-wall" type boxes not permitted. Provide twelve (12") inch (minimum) spacing for outlets shown on opposite sides of a common wall to minimize sound transmission.
- E. Provide twenty four (24") inch (minimum) horizontal spacing for outlets shown on opposite sides of a fire rated wall.
 - 1. Provide listed fire putty pads around the each box to maintain fire rating, where aggregate area of boxes in wall exceeds maximum per code.
- F. Install top of switch outlet boxes 48" above floor unless otherwise called for or required by wainscot, counter, etc. Install bottom of receptacle outlet boxes 16" above floor unless otherwise called for on drawings.
 - 1. Adjust mounting heights to nearest masonry joint for minimum cutting in case of flush outlets.

3.4. JUNCTION AND PULL BOXES

- A. Provide junction and pull boxes as indicated on the drawings and as required for the complete installation of the various electrical systems, and to facilitate proper pulling of wires and cables.
 - 1. J-boxes and pull boxes shall be sized per electrical code minimum.
 - 2. Boxes on empty conduit systems shall be sized as if containing conductors of #4 AWG.
 - 3. Wiring systems required to have separate/independent raceways (See Section 3.2 above) shall also be provided with separate junction and pull boxes. These wiring systems may occupy the same outlet box only if a divider is installed between the wiring that is listed for this purpose.
- B. Pull Box Spacing
 - 1. Provide pull boxes so no individual conduit run contains more than the equivalent of four (4) quarter bends (360 degrees total).
 - 2. Conduit Sizes 1-1/4" and Larger.
 - a. Provide boxes to prevent cable or wire from being excessively twisted, stretched, or flexed during installation.
 - b. Provide boxes for medium voltage cables so that maximum pulling tensions do not exceed cable manufacturer's recommendations.
 - c. Provide support racks for boxes with multiple sets of conductors do not rest on any metal work inside box.
 - 3. Conduit Sizes one (1") inch and smaller, low voltage wire and cable (maximum distances)
 - a. 200 feet straight runs.
 - b. 150 feet runs with one 90 degree bend or equivalent.
 - c. 125 feet runs with two 90 degree bends or equivalent.
 - d. 100 feet runs with three or four 90 degree bends or equivalent.

END OF SECTION 260533

SECTION 260553 – ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 260010.
- B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. DESCRIPTION OF WORK

- A. A. Provide identification on all equipment, raceways, boxes and conductors.

PART 2 - PRODUCTS

2.1. NAMEPLATES

- A. Nameplates shall be lamacoid plates with engraved upper-case letters and beveled edges.
 - 1. Stamped or embossed metal tags are not considered acceptable for this purpose.
- B. Color:
 - 1. Normal-power equipment shall have white nameplates with black letters, enclosed by a black border.
 - 2. Equipment fed from the emergency electrical system, or otherwise designated on the plans for emergency use, shall have red nameplates with white letters, enclosed by a white border.
 - 3. Nameplates for short circuit ratings and calculations shall be yellow with black letters, enclosed by black border.
- C. All nameplates shall be engraved and must be secured with rivets, brass or cadmium plate screws. The use of Dymo tape or the like is unacceptable.
- D. Nameplate inscriptions shall bear the name and number of equipment to which they are attached as indicated on the Drawings. The engineer reserves the right to make modifications in the inscriptions as necessary.
 - 1. Inscription letters shall be 1/2" in size.

2.2. CABLE TAGS AND WIRE IDENTIFICATION LABELS

- A. Cable tags shall be flameproof secured with nylon ties.
- B. Wire markers shall be preprinted cloth tape type or approved equivalent.

2.3. IDENTIFICATION LABELS

- A. Acceptable Manufacturers
 - 1. W.H. Brady Company (Style A)
 - 2. Thomas & Betts Company (T&B), Style A.
 - 3. Seaton
- B. Plasticized Cloth
 - 1. Non-conductive.
 - 2. Waterproof.
 - 3. Capable of withstanding continuous temperatures of 235 degrees F and intermittent temperatures to 300 degrees F.
 - 4. Overcoating for protection against oil, solvents, chemicals, moisture, abrasion and dirt.
- C. Heavy, thermo-resistant industrial grade adhesive, for adhesion of label to any surface without curling, peeling or falling off.
- D. Label Designations, Nominal System Voltages Applied to the covers of all medium and low voltage pull, splice and junction boxes.
- E. Machine printed.
 - 1. Letters shall be 3/8" in size.

PART 3 - EXECUTION

3.1. INSTALLATION

- A. Service Entrance Equipment
 - 1. Where electrical equipment (switchboard, panelboard, disconnect switch, etc.) is installed as service

entrance equipment, contractor shall furnish and install a nameplate listing the following:

- a. Equipment Short-Circuit Current Rating in amperes (RMS SYM), as indicated on the drawings.
- b. Whether or not the equipment is fully or series-rated.
- c. Available Fault Current in amperes. Contractor shall perform available fault current calculation (as outlined in Section 260011) to obtain available fault at Service Equipment.
- d. Date fault current calculations were performed.

i. Example:

EQUIPMENT FULLY-RATED AT 65,000 AMPERES RMS SYM AVAILABLE FAULT CURRENT: 45,203 AMPERES DATE CALCULATED: 2/24/2022
--

B. Disconnect Switches.

1. Furnish and install a nameplate for each disconnect switch engraved with the equipment designation which the disconnect serves and the panel and circuit the switch is fed from.

C. Disconnect Switches.

1. Furnish and install a nameplate for each disconnect switch engraved with the equipment designation which the disconnect serves.

a. Example:

AHU – 1 FED FROM PANEL LP-1 – 32

2. Nameplate shall be mounted at the top of the disconnect.

D. Receptacles.

1. Furnish and install a clear typed label on each faceplate for each receptacle indicating panel and circuit.

a. Example:

LP-1/32

2. Label shall be mounted at the top of the faceplate.

E. Pullboxes, Enclosures, and Cable Terminations.

1. Circuits rated over 40 Amp and all cables over 600V:
 - a. Provide identification label with circuit numbers on enclosure cover.
 - b. Furnish and install cable tags on each cable that enters a pullbox, enclosure, switchboard, and at terminations. Mark tags with type written inscription noting the load served, type and size of cable, and the overcurrent device protecting the cable.

F. Branch circuits:

1. Provide identification label with panel and circuit numbers on enclosure cover.
2. Identify each circuit with wire markers when enclosure label and wire colors do not provide enough information to identify each circuit without tracing.
3. Provide feeders and branch circuit home runs with plasticized wire marker indicating circuit number and power source. Provide feeders phase identification letter at each terminal point in addition to its circuit number.
4. 4 square box covers hidden above lay-in ceilings may be marked with indelible ink marker in lieu of using printed labels.

G. Warning Signs

1. Provide electrical equipment and accessible wiring enclosures operating at voltage above 240 volts with self-sticking polyester sign with wording and size conforming to ANSI Standard Z35.1-1964 and OSHA 19.0.144iii(2) Specifications "Danger High Voltage" warning sign and voltage marker applied to front door or cover of device or enclosure.
2. Provide large equipment such as transformers and main distribution equipment with self-sticking polyester sign with wording and size conforming to ANSI Standard Z35.1-1964 and OSHA 19.0.144iii(2) Specifications indicating all electrical characteristics.

H. Boxes

1. Provide identification labels for all low voltage and medium voltage pull, splice and junction boxes in main feeder and subfeeder runs, indicating nominal system voltage.
2. Apply labels after painting of boxes, conduits, and surrounding areas have been completed.
3. Clean surfaces before applying labels; clean aluminum surfaces with solvent wipe.
4. Apply labels on cover and minimum of one (1) fixed side; one (1) label visible from floor where boxes are installed exposed.

END OF SECTION 260553

SECTION 260923 – LIGHTING CONTROL DEVICES

PART 1 GENERAL

1.1. SUMMARY

- A. This Section includes the following lighting control devices:

1. Time switches.
2. Outdoor photoelectric switches.
3. Indoor occupancy sensors.
4. Lighting contactors.
5. Emergency shunt relay.

1.2. SUBMITTALS

- A. Product Data: For each type of product indicated.
B. Field quality-control test reports.
C. Operation and maintenance data.

1.3. QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

PART 2 PRODUCTS

2.1. TIME SWITCHES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. GE
2. Intermatic, Inc.
3. Leviton.
4. Lithonia Lighting.
5. Paragon Electric Co.
6. Square D.
7. TORK.
8. Watt Stopper.

- B. Electronic Time Switches: Electronic, solid-state programmable units with alphanumeric display; complying with UL 917.

1. Contact Configuration: SPST.
2. Contact Rating: 30-A inductive or resistive, 240-V ac.
3. Retain one of first three subparagraphs below.
4. Program: 8 on-off set points on a 24-hour schedule and an annual holiday schedule that overrides the weekly operation on holidays.
5. Circuitry: Allow connection of a photoelectric relay as substitute for on-off function of a program.
6. Astronomic Time: All channels.
7. Battery Backup: For schedules and time clock.

- C. Electromechanical-Dial Time Switches: Type complying with UL 917.

1. Contact Configuration: SPST.
2. Contact Rating: 30-A inductive or resistive, 240-V ac.
3. Five subparagraphs below describe optional features.
4. Circuitry: Allow connection of a photoelectric relay as substitute for on-off function of a program.
5. Astronomic dial in first subparagraph below makes the time switch self-adjusting for seasonal changes and automatically adjusts on-off times as days grow shorter or longer.
6. Astronomic time dial.
7. Eight-Day Program: Uniquely programmable for each weekday and holidays.
8. Skip-a-day mode.
9. Wound-spring reserve carryover mechanism to keep time during power failures, minimum of 16 hours.

2.2. OUTDOOR PHOTOELECTRIC SWITCHES

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. GE
2. Intermatic, Inc.
3. Leviton.

4. Lithonia Lighting.
 5. Paragon Electric Co.
 6. Square D.
 7. TORK.
 8. Watt Stopper.
- B. Description: Solid state, with DPST dry contacts rated for 1800-VA tungsten or 1000-VA inductive, to operate connected relay, contactor coils, or microprocessor input; complying with UL 773A.
1. Light-Level Monitoring Range: 1.5 to 10 fc, with an adjustment for turn-on and turn-off levels within that range, and a directional lens in front of photocell to prevent fixed light sources from causing turn-off.
 2. Time Delay: 15-second minimum, to prevent false operation.
 3. Surge Protection: Metal-oxide varistor, complying with IEEE C62.41.1, IEEE C62.41.2, and IEEE 62.45 for Category A1 locations.
 4. Mounting: Twist lock complying with IEEE C136.10, with base-and-stem mounting or stem-and-swivel mounting accessories as required to direct sensor to the north sky exposure.

2.3. LIGHTING CONTACTORS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Eaton Electrical Inc.; Cutler-Hammer Products.
 2. GE.
 3. Hubbell Lighting.
 4. Square D.
 5. TORK.
 6. Watt Stopper.
- B. Description: Electrically operated and mechanically held, combination type with nonfused disconnect, complying with NEMA ICS 2 and UL 508.
1. Current Rating for Switching: Listing or rating consistent with type of load served, including tungsten filament, inductive, and high-inrush ballast (ballast with 15 percent or less total harmonic distortion of normal load current).
 2. Fault Current Withstand Rating: Equal to or exceeding the available fault current at the point of installation.
 3. Enclosure: Comply with NEMA 250.
 4. Provide with control and pilot devices as scheduled, matching the NEMA type specified for the enclosure. Provide with accessory module for 2-wire control as necessary for control.
 5. The contactor shall have provisions for factory or field addition of:
 - a. Four (4) N.O. or N.C. auxiliary contacts rated 6 amperes continuous at 600 volts.
 - b. Single or double circuit, N.O. or N.C., 30 or 60 ampere 600 volt power-pole adder.
 - c. Control-circuit fuse holder, one or two fuses.
 - d. 0.2-60 second TDE or TDD timer attachment.
 - e. Transient-suppression module for control circuit of 120 volts.

PART 3 EXECUTION

3.1. SENSOR INSTALLATION

- A. Install and aim sensors in locations to achieve not less than 90 percent coverage of areas indicated. Do not exceed coverage limits specified in manufacturer's written instructions.
- B. When requested within 12 months of date of Substantial Completion, provide on-site assistance in adjusting sensors to suit actual occupied conditions. Provide up to two visits to Project during other than normal occupancy hours for this purpose.

3.2. CONTACTOR INSTALLATION

- A. Mount electrically held lighting contactors with elastomeric isolator pads, to eliminate structure-borne vibration, unless contactors are installed in an enclosure with factory-installed vibration isolators.

3.3. IDENTIFICATION

- A. Identify components and power and control wiring according to Division 26 Section "Identification for Electrical Systems."
1. Identify controlled circuits in lighting contactors.
 2. Identify circuits or luminaries controlled by photoelectric and occupancy sensors at each sensor.
- B. Label time switches and contactors with a unique designation.

3.4. FIELD QUALITY CONTROL

- A. Perform the following field tests and inspections and prepare test reports:
 - 1. After installing time switches and sensors, and after electrical circuitry has been energized, adjust and test for compliance with requirements.
 - 2. Operational Test: Verify operation of each lighting control device, and adjust time delays.
- B. Lighting control devices that fail tests and inspections are defective work.

END OF SECTION 260923

SECTION 262726 – WIRING DEVICES

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 260010.
- B. Drawings and general provisions of Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Shop Drawings: List of legends and description of materials and process used for premarking wall plates.
- C. Operation and Maintenance Data: For wiring devices to include in all manufacturers' packing label warnings and instruction manuals that include labeling conditions.

1.3. QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- B. Comply with NFPA 70.

PART 2 PRODUCTS

2.1. GENERAL

- A. Manufacturers
 - 1. Manufacturers' Names: Shortened versions (shown in parentheses) of the following manufacturers' names are used in other Part 2 articles:
 - a. Eaton Wiring Devices; (may be listed below and/or submitted as Eaton, Cooper, Arrow Hart, or Crouse-Hinds).
 - b. Hubbell Incorporated; Wiring Device-Kellems (Hubbell).
 - c. Leviton Mfg. Company Inc. (Leviton).
 - d. Pass & Seymour/Legrand; Wiring Devices & Accessories (Pass & Seymour).
 - 2. All devices shall be from the same manufacturer.
- B. Finishes
 - 1. Color: Wiring device catalog numbers in Section Text do not designate device color.
 - a. Wiring Devices Connected to Normal Power System: Gray, unless otherwise indicated or required by NFPA 70 or device listing.
 - i. Color shall be coordinated and verified with Architect and owner.
 - b. Wiring Devices Connected to Emergency Power System: Red.
 - c. Isolated Ground Devices: Orange.
 - d. TVSS Devices: Blue.
 - e. Controlled Devices: Green.

2.2. STRAIGHT BLADE RECEPTACLES

- A. General Requirements for Convenience Receptacles
 - 1. Unless otherwise modified below, all receptacles shall comply with the following:
 - 2. Commercial / Common Areas: 125 V, 20 A
 - 3. Residential / Dwelling Unit Areas: 125 V, 15 A
 - 4. Comply with NEMA WD 1, NEMA WD 6 configuration 5-20R, and UL 498.
 - 5. Multiple types of receptacles may be required of a single device (Ex.: a Hospital-Grade GFCI receptacle), as indicated on the plans and in the execution section below. Where such a device is required, it shall meet the requirements of all applicable sections below.
 - 6. Products: Subject to compliance with requirements, provide one of the following:
 - a. Refer to list of approved manufacturers in general section.
 - b. Receptacle model/series(all manufacturers): 5361 (single), 5362 (duplex).
- B. GFCI Receptacles
 - 1. Straight blade, feed or non-feed-through type.
 - 2. Include indicator light that is lighted when device is tripped.

3. Products: Subject to compliance with requirements, provide one of the following:
 - a. Cooper; SGF20.
 - b. Hubbell; GFRST20.
 - c. Leviton; G5362.
 - d. Pass & Seymour; 2097.
4. Where devices are shown labeled as GFI on drawings provide GFCI receptacle (feed-through devices are not acceptable unless otherwise noted, or with written permission from the engineer).
 - a. Devices labeled as GFIP on the drawings may be protected as a feed-through device.

C. Weather-Resistant Receptacles

1. Receptacles shall UL-listed as weather-resistant.
2. Receptacles shall be identified with an "WR" on the receptacle face.
3. Products: Refer to General Requirements for Convenience Receptacles. WR receptacles shall be of same series.

2.3. SNAP SWITCHES

- A. Comply with NEMA WD 1 and UL 20.
- B. Switches, 120/277 V, 20 A:

1. Products: Subject to compliance with requirements, provide one of the following:
 - a. Catalog numbers in subparagraphs below are for 20-A devices; revise catalog numbers if 15-A devices are desired.
 - b. Cooper; 2221 (single pole), 2222 (two pole), 2223 (three way), 2224 (four way).
 - c. Hubbell; CS1221 (single pole), CS1222 (two pole), CS1223 (three way), CS1224 (four way).
 - d. Leviton; 1221-2 (single pole), 1222-2 (two pole), 1223-2 (three way), 1224-2 (four way).
 - e. Pass & Seymour; 20AC1 (single pole), 20AC2 (two pole), 20AC3 (three way), 20AC4 (four way).

C. Pilot Light Switches, 20 A:

1. Products: Subject to compliance with requirements, provide one of the following:
 - a. Cooper; 2221PL for 120 V and 277 V.
 - b. Hubbell; HPL1221PL for 120 V and 277 V.
 - c. Leviton; 1221-PLR for 120 V, 1221-7PLR for 277 V.
 - d. Pass & Seymour; PS20AC1-PLR for 120 V.
2. Description: Single pole, with neon-lighted handle, illuminated when switch is "ON."

D. Key-Operated Switches, 120/277 V, 20 A:

1. Products: Subject to compliance with requirements, provide one of the following:
 - a. Cooper; 2221L.
 - b. Hubbell; HBL1221L.
 - c. Leviton; 1221-2L.
 - d. Pass & Seymour; PS20AC1-L.
2. Description: Single pole, with factory-supplied key in lieu of switch handle.

2.4. WALL PLATES

- A. Single and combination types to match corresponding wiring devices.
 1. Plate-Securing Screws: Metal with head color to match plate finish.
 2. Material for Finished Spaces: 0.035-inch-thick, satin-finished stainless steel.
 3. Material for Unfinished Spaces: Galvanized steel.
 4. Material for Damp Locations: Cast aluminum with spring-loaded lift cover, and listed and labeled for use in "wet locations."
- B. Wet-Location, Weatherproof Cover Plates: NEMA 250, complying with type 3R weather-resistant, die-cast aluminum with lockable in-use cover.
- C. Damp-Location, Damp Location Cover Plates: NEMA 250, spring loaded and gasketed, die-cast aluminum.
- D. Emergency Devices
 1. Coverplates for devices fed from emergency power shall be denoted as such with a device plate engraved with the word "EMERGENCY" in red capital letters.

PART 3 EXECUTION

3.1. INSTALLATION

- A. Comply with NECA 1, including the mounting heights listed in that standard, unless otherwise noted.
- B. Coordination with Other Trades:
 - 1. Take steps to insure that devices and their boxes are protected. Do not place wall finish materials over device boxes and do not cut holes for boxes with routers that are guided by riding against outside of the boxes.
 - 2. Keep outlet boxes free of plaster, drywall joint compound, mortar, cement, concrete, dust, paint, and other material that may contaminate the raceway system, conductors, and cables.
 - 3. Install device boxes in brick or block walls so that the cover plate does not cross a joint unless the joint is troweled flush with the face of the wall.
 - 4. Install wiring devices after all wall preparation, including painting, is complete.
- C. Conductors:
 - 1. Do not strip insulation from conductors until just before they are spliced or terminated on devices.
 - 2. Strip insulation evenly around the conductor using tools designed for the purpose. Avoid scoring or nicking of solid wire or cutting strands from stranded wire.
 - 3. The length of free conductors at outlets for devices shall meet provisions of NFPA 70, Article 300, without pigtails.
 - 4. Existing Conductors:
 - a. Cut back and pigtail, or replace all damaged conductors.
 - b. Straighten conductors that remain and remove corrosion and foreign matter.
 - c. Pigtail existing conductors is permitted provided the outlet box is large enough.
- D. Receptacle Types:
 - 1. The following receptacle types shall be furnished in lieu of "standard" 120V, 15 or 20 amp receptacles at all of the following locations, regardless of plan designation:
 - a. Refer to the National Electrical Code (NEC), for definitions of all locations listed below.
 - 2. GFCI Receptacles:
 - a. Within the following locations in dwelling units:
 - i. Bathrooms
 - ii. Garages
 - iii. Crawl Spaces and Unfinished Areas of Basements
 - iv. Above-counter receptacles in Kitchens
 - v. Where located within 6'-0" of a sink.
 - vi. Laundry Areas
 - vii. Where installed to serve a dishwasher.
 - b. Bathrooms / Locker Rooms
 - c. Kitchens (unless circuit is provided with GFCI protection at the circuit breaker)
 - d. Rooftops
 - e. Outdoors
 - f. Where located within 6'-0" of a sink.
 - g. Garages, Service Bays, etc.
 - h. Unfinished areas.
 - 3. Weather-Resistant Receptacles:
 - a. In all damp or wet locations.
- E. Device Installation:
 - 1. Replace all devices that have been in temporary use during construction or that show signs that they were installed before building finishing operations were complete.
 - 2. Keep each wiring device in its package or otherwise protected until it is time to connect conductors.
 - 3. Do not remove surface protection, such as plastic film and smudge covers, until the last possible moment.
 - 4. Connect devices to branch circuits using pigtails that are not less than 6 inches in length.
 - 5. When there is a choice, use side wiring with binding-head screw terminals. Wrap solid conductor tightly clockwise, 2/3 to 3/4 of the way around terminal screw.
 - 6. Use a torque screwdriver when a torque is recommended or required by the manufacturer.
 - 7. When conductors larger than No. 12 AWG are installed on 15- or 20-A circuits, splice No. 12 AWG

pigtails for device connections.

8. Tighten unused terminal screws on the device.
9. When mounting into metal boxes, remove the fiber or plastic washers used to hold device mounting screws in yokes, allowing metal-to-metal contact.
10. Wall plates shall not support wiring devices. Provide wiring device with accessories as required to properly install devices and wall plates.
11. All devices shall be flush-mounted except as otherwise noted on the drawings.
12. Locations
 - a. Comply with layout drawings for general location; contact Owner's Representative for questions about locations and mounting methods.
 - b. Relocate outlets obviously placed in a location or manner not suitable to the room finish.
 - c. Avoid placing outlets behind open doors.
 - d. Align devices vertically and horizontally. Device plates shall be aligned vertically with tolerance of 1/16". All four edges of device plates shall be in contact with the wall surface.
13. Mounting Heights as indicated on the Drawings and according to ADA requirements.
14. Ganging of Switches - provide barriers between ganged 277 volt switches of different phases.
15. Power Outlets - install power outlets complete with back boxes, where installed in existing buildings or extensions of existing buildings. Coordinate phase connections for rotating equipment with connections in existing building.
16. Install device plates on all outlet boxes. Provide blank plates for all empty, spare and boxes for future devices.
17. Caulk around edges of outdoor device plates and boxes when rough wall surfaces prevent a raintight seal. Use caulking material as approved by the Architect/Engineer.
18. Emergency/normal power devices and/or 277V/120V devices are not to occupy the same box. Where same are shown on plans to be ganged, provide separate boxes immediately adjacent to each other.

F. Receptacle Orientation:

1. Install ground pin of vertically mounted receptacles up.

G. Device Plates:

1. Do not use oversized or extra-deep plates. Repair wall finishes and remount outlet boxes when standard device plates do not fit flush or do not cover rough wall opening.
2. Provide matching blank wall plates to cover outlet or junction boxes intended for future devices.
3. Provide matching blank wall plates with 4 port knock outs at all telephone, data, and tele/data outlet locations. Also provide with matching blankouts in each port.
4. Where wall plates for special devices are available only from manufacturer of device, provide designs and finishes equivalent to above specification.
5. Verify with Architect finish of any plate where it may be apparent a special finish or color should have been specified.

H. Switches

1. Where switches are indicated to be installed near doors, corner walls, etc., mount same not less than 2 inches and not more than 18 inches from trim. Verify exact locations with the Architect.
2. Carefully coordinate the location of switches to insure locations at the strike side of doors.
3. Furnish and install an engraved legend for each switch that controls exhaust fans, motors, equipment systems, etc., not located within sight of the controlling switch.

I. Arrangement of Devices: Unless otherwise indicated, mount flush, with long dimension vertical and with grounding terminal of receptacles on top. Group adjacent switches under single, multi-gang wall plates.

J. Single-Station Smoke Detectors: Where more than one smoke alarm is installed within a dwelling or suite, they shall be connected so that the operation of any smoke alarm causes the alarm in all smoke alarms to sound.

3.2. IDENTIFICATION

A. Comply with Division 26 Section "Identification for Electrical Systems."

1. Receptacles: Identify panelboard and circuit number from which served. Use hot, stamped or engraved machine printing with black-filled lettering on face of plate, and durable wire markers or tags inside outlet boxes.
2. Switches: Identify panelboard and circuit number from which served. Use hot, stamped or engraved machine printing with black-filled lettering on face of plate, and durable wire markers or tags inside outlet boxes.

3.3. FIELD QUALITY CONTROL

- A. Perform tests and inspections and prepare test reports.
 - 1. Test Instruments: Use instruments that comply with UL 1436.
- B. Tests for Convenience Receptacles:
 - 1. Test for correct wire terminations (no open ground, neutral, or hot).
 - 2. Test for correct polarity (no hot/ground reverse or hot/neutral reverse).
 - 3. Verify GFCI devices are operating properly.
 - 4. Using the test plug, verify that the device and its outlet box are securely mounted.

END OF SECTION 262726

SECTION 265000 – LIGHTING

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 260500.
- B. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2. SUBMITTALS

- A. Product Data:
 - 1. Arrange in order of luminaire designation.
 - 2. Include data on features, accessories, and finishes.
 - 3. Include physical description and dimensions of luminaires.
 - 4. Include emergency lighting units, including batteries and chargers.
 - 5. Include life, output (lumens, CCT, and CRI), and energy efficiency data.
 - 6. Photometric data and adjustment factors based on laboratory tests
- B. Shop Drawings: Show details of nonstandard or custom lighting fixtures. Indicate dimensions, weights, methods of field assembly, components, features, and accessories.
- C. Product Certificates: For each type of ballast for bi-level and dimmer-controlled fixtures, signed by product manufacturer.
- D. Field quality-control test reports.
- E. Seismic Qualification Certificates: For luminaires, accessories, and components, from manufacturer.
 - 1. Basis for Certification: Indicate whether withstand certification is based on actual test of assembled components or on calculation.
 - 2. Dimensioned Outline Drawings of Equipment Unit: Identify center of gravity and locate and describe mounting and anchorage provisions.

PART 2 - PRODUCTS

2.1. INSPECTION

- A. Prior to installation of luminaires Electrical Contractor shall inspect luminaire and verify unit meets or exceeds specifications, is new and unused without damage or defect and is suitable for the intended service.
- B. See architectural and electrical plans for luminaire locations, coordinate installation with other trades. At the completion of the project all luminaires shall be aligned, level and cleaned to the satisfaction of the A/E.

2.2. EQUIVALENT MANUFACTURERS

- A. The following light fixture manufacturers are generally approved equals to those manufacturers listed in the Lighting Fixture Schedule on the drawings. The approval herein no way relieves the contractor of meeting all specification requirements. All light fixtures substituted for fixtures specified on drawings must conform in materials, dimensions, appearance, performance, and be of equal quality to the fixture specified and described in the Lighting Fixture Schedule. Fixture manufacturers not listed here must be submitted and approved a minimum of 10 days prior to bid.
- B. Provide luminaires by the following manufacturers:
- C. Outdoor: ABS Lighting, Antique Street Lights, Architectural Area Lighting, Bega, Beta Calco, Daybrite, Devine, Excelsior, Gardco, G.E., Hadco, Hubbell, Holophane, Hydrel, Invue, Kim, King Luminaire, Lithonia, LSI Lighting Systems, Lumark, Lumec, Lumiere, Lumenton, McGraw-Edison, McPhilben, Ruud, Sterner, Stonco, Sun Valley Lighting, US Architectural, Vista Pro, Williams.
- D. LED lamps and Modules: Philips, General Electric, Osram/Sylvania, Cree, Nichia.
- E. LED Power Supplies: Osram/Sylvania, General Electric, Philips.

2.3. LUMINAIRES

- A. Provide luminaires complete with lamps and accessories required for hanging. Contractor shall insure that lamps, reflector lens and trim are clean at time of final inspection. Mount recessed luminaires with trim flush to ceilings, free of gaps or cracks.
- B. Coordinate mounting of ceiling mounted luminaires with General Contractor. Where additional supports are required due to luminaire location or weight, electrical contractor shall provide supports, unless otherwise specified under ceiling specifications.
- C. Consult architectural plans and existing conditions where applicable for ceiling types and provide surface and recessed lighting fixtures with appropriate mounting components and accessories. Verify mounting requirements prior to ordering and shop drawing submission.
- D. All fixtures and components mounted in areas lower than 8'-0" or in mechanical, electrical or service type areas

subject to circulation of staff or maintenance shall be coordinated prior to installation so as to minimize damage or injury. Any devices or fixtures mounted without coordination/notification with architect that become hazards to walk paths or subject to damage shall be moved at no expense to the owner at the satisfaction of the architect/engineer. (ie. if a fixture can be located a short distance away that avoids a beam or prevents it from being mounted 3" above a persons head that should be coordinated prior to installation)

- E. Fixtures mounted in fire rated ceilings shall be provided and installed with fire rated enclosures to maintain ceiling integrity. Provide engineered products by EZ-Barrier, Tenmat or similar products or provide enclosures fabricated in accordance with building code and UL requirements. Maintain all fixture required heat sink and other clearances.

2.4. LED LIGHTING SYSTEMS

- A. LED components, lamps, drivers, and fixtures shall comply with: PCC 47 CFR Part 15; UL 8750; ANSI/NEMA Standards C78.377, NEMA SSL-1, C82.77, IESNA Standards TM-16-05, RP-16, LM-79, LM-80 and TM-21.
- B. The LED module itself and all its components must not be subject to mechanical stress.
- C. Assembly must not damage or destroy conducting paths on the circuit board.
- D. Installation of LED modules (with power supplies) shall adhere to all applicable electrical and safety standards.
- E. Correct polarity shall be clearly identified.
- F. LED module must be protected from unbalanced voltage drop, and/or overload.
- G. Ensure that the power supply is of adequate power to operate the load.
- H. Install system according to manufacturer's heat sinking parameters.
- I. For applications involving exposure to humidity and dust, the module shall be protected by a fixture or housing with a suitable protection glass. The module shall be protected against condensation water by treatment with an appropriate circuit board conformal coating. The conformal coating should have the following features.
 - 1. Optical transparency
 - 2. UV resistance
 - 3. Thermal expansion properties matching those of the module (15-30 x 10-6cm/cm/K)
 - 4. Low permeability of steam for all climate conditions
 - 5. Resistance against corrosive environments
- J. The LED module shall be operated with an electronically stabilized power supply offering protection against short circuits overload and overheating.
- K. All drivers used for supplying power to LED arrays in lighting fixtures shall be by the light fixture manufacturer.
- L. Drivers shall be integral to the fixture unless otherwise shown or specified.

PART 3 - EXECUTION

3.1. LUMINAIRES

- A. All light fixtures shall be cleaned and free of all construction debris. Install units as shown and detailed on the plans and per manufacturers' directions.
- B. Reference luminaire schedule on plans for specific luminaire, lamp, and ballast requirements.
- C. Reinstall any fixtures called out for relocation or remounting in renovation areas as though they are new fixtures. Make all provisions to properly mount and support existing fixtures being reused.
- D. Luminaires submitted must meet or exceed specified luminaire in performance and construction and appearance. Provide luminaires at each location shown on drawings. Luminaires shall be in accordance with type designation on drawings.

3.2. ADJUSTMENTS

- A. Occupancy Adjustments: When requested within 12 months of date of Substantial Completion, provide on-site assistance in adjusting the direction of aim of luminaires to suit occupied conditions. Make up to two visits to Project during other-than-normal hours for this purpose. Some of this work may be required during hours of darkness.
- B. During adjustment visits, inspect all luminaires. Replace lamps or luminaires that are defective.
- C. Parts and supplies shall be manufacturer's authorized replacement parts and supplies.
- D. Adjust the aim of luminaires in the presence of the Architect.

3.3. FIELD QUALITY CONTROL

- A. Test for Emergency Lighting: Interrupt power supply to demonstrate proper operation. Verify transfer from normal power to battery and retransfer to normal.
- B. Prepare a written report of tests, inspections, observations, and verifications indicating and interpreting results. If adjustments are made to lighting system, retest to demonstrate compliance with standards.

END OF SECTION 265000

SECTION 265600 – EXTERIOR LIGHTING

PART 1 - GENERAL

1.1. RELATED DOCUMENTS

- A. Reference Section 260010.
- B. Reference Section 265000 for general requirements of all light fixtures.
- C. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

PART 2 - PRODUCTS

2.1. POLES AND SUPPORT COMPONENTS, GENERAL REQUIREMENTS

- A. Structural Characteristics: Comply with AASHTO LTS-4.
 - 1. Wind-Load Strength of Poles: Adequate at indicated heights above grade without failure, permanent deflection, or whipping in steady winds of speed indicated in Part 1 "Structural Analysis Criteria for Pole Selection" Article, with a gust factor of 1.3.
 - 2. Strength Analysis: For each pole, multiply the actual equivalent projected area of luminaires and brackets by a factor of 1.1 to obtain the equivalent projected area to be used in pole selection strength analysis.
- B. Luminaire Attachment Provisions: Comply with luminaire manufacturers' mounting requirements. Use stainless-steel fasteners and mounting bolts, unless otherwise indicated.
- C. Mountings, Fasteners, and Appurtenances: Corrosion-resistant items compatible with support components.
 - 1. Materials: Shall not cause galvanic action at contact points.
 - 2. Anchor Bolts, Leveling Nuts, Bolt Caps, and Washers: Hot-dip galvanized after fabrication, unless stainless-steel items are indicated.
 - 3. Anchor-Bolt Template: Plywood or steel.
- D. Concrete Pole Foundations: Cast in place, with anchor bolts to match pole-base flange. Concrete, reinforcement, and formwork are specified in Division 03 Section "Cast-in-Place Concrete."

2.2. STEEL POLES

- A. Poles: Comply with ASTM A 500, Grade B, carbon steel with a minimum yield of 46,000 psig; 1-piece construction up to 40 feet in height with access handhole in pole wall.
 - 1. Mounting Provisions: Butt flange for bolted mounting on foundation or breakaway support.
- B. Steel Mast Arms: [Single-arm] [Truss] [Davit] type, continuously welded to pole attachment plate. Material and finish same as pole.
- C. Brackets for Luminaires: Detachable, cantilever, without underbrace.
 - 1. Adapter fitting welded to pole and bracket, then bolted together with stainless-steel bolts.
 - 2. Cross Section: Tapered oval, with straight tubular end section to accommodate luminaire.
 - 3. Match pole material and finish.
- D. Pole-Top Tenons: Fabricated to support luminaire or luminaires and brackets indicated, and securely fastened to pole top.
- E. Steps: Fixed steel, with nonslip treads, positioned for 15-inch vertical spacing, alternating on opposite sides of pole; first step at elevation 10 feet above finished grade.
- F. Grounding and Bonding Lugs: Welded 1/2-inch threaded lug, complying with requirements in Division 26 Section "Grounding and Bonding for Electrical Systems," listed for attaching grounding and bonding conductors of type and size listed in that Section, and accessible through handhole.
- G. Cable Support Grip: Wire-mesh type with rotating attachment eye, sized for diameter of cable and rated for a minimum load equal to weight of supported cable times a 5.0 safety factor.
- H. Factory-Painted Finish: Comply with NAAMM's "Metal Finishes Manual for Architectural and Metal Products" for recommendations for applying and designating finishes. Color shall be as selected by Architect.

2.3. POLE ACCESSORIES

- A. Base Covers: Manufacturers' standard metal units, arranged to cover pole's mounting bolts and nuts. Finish same as pole.

PART 3 - EXECUTION

3.1. EXTERIOR POLE AND GROUND MOUNTED FIXTURE INSTALLATIONS

- A. POLE INSTALLATION

1. Align pole foundations and poles for optimum directional alignment of luminaires and their mounting provisions on the pole.
2. See Evaluations for structural- and soil- engineering coordination.
3. Concrete Pole Foundations: Set anchor bolts according to anchor-bolt templates furnished by pole manufacturer.
4. Foundation-Mounted Poles: Mount pole with leveling nuts, and tighten top nuts to torque level recommended by pole manufacturer.
 - a. Grout void between pole base and foundation. Use nonshrink or expanding concrete grout firmly packed to fill space.
 - b. Install base covers, unless otherwise indicated.
 - c. Use a short piece of 1/2-inch-diameter pipe to make a drain hole through grout. Arrange to drain condensation from interior of pole.
5. Raise and set poles using web fabric slings (not chain or cable).

B. CORROSION PREVENTION

1. Aluminum: Do not use in contact with earth or concrete. When in direct contact with a dissimilar metal, protect aluminum by insulating fittings or treatment.
2. Steel Conduits: Comply with Division 26 Section "Raceway and Boxes for Electrical Systems." In concrete foundations, wrap conduit with 0.010-inch- thick, pipe-wrapping plastic tape applied with a 50 percent overlap.

C. GROUNDING

1. Ground metal poles and support structures according to Division 26 Section "Grounding and Bonding for Electrical Systems."
 - a. Install grounding electrode for each pole, unless otherwise indicated.
 - b. Install grounding conductor pigtail in the base for connecting luminaire to grounding system.

END OF SECTION 265600

END OF DIVISION 260000

END OF DIVISION 260000