

# Turner High School

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Dr. Frankie Lizar, Assistant Principal  
Dr. Ben Sutherlin, Assistant Principal/Activities Director  
Dr. Rena Duewel, Principal Journey School of Choice  
Nicole McDowell, Counselor  
Suzanne Wilson Yao, Counselor  
Shirley Cochran Sandoval, Counselor

## **THS MISSION STATEMENT**

Empower students to be self-motivated, responsible learners within a diverse and digital society.

## **THS VISION STATEMENT**

Utilizing community and family strengths and a highly qualified staff, we will implement a rigorous curriculum which includes technological competencies, critical thinking, cultural awareness, and the acceptance of others while using instructional strategies that promote creativity and collaboration.

## **BELIEFS**

- Value the opportunity to learn and apply new knowledge.
- Understand education and learning are life-long processes.
- Expect to achieve academic excellence in a challenging curriculum utilizing real world applications and technology.
- Contribute to a positive and safe educational environment.
- Explore diverse interests and opportunities that promote college and career readiness.
- Respect oneself and others in personal, professional and digital interactions.
- Develop into independent thinkers, citizens and leaders.

Turner USD 202 does not discriminate on the basis of sex, race, color, national origin, religion, disability, or age as to treatment of students in programs and as to employment. Persons having inquiries concerning the District's compliance with Title VI, Title IX, Section 504, Americans with Disabilities Act, and the Age Discrimination Act may contact the school district's ADA and Section 504 Coordinator, the Assistant Superintendent of Administrative Services, 800 South 55th Street, Kansas City, Kansas 66106, 913-288-4100.

## SCHOOL SONG

Hail to thee our alma mater  
Proud we sing Thy praise  
Marching on to each his own way  
In Thy glorious way  
Always leading – ever fighting  
Blessed Black and Gold  
We are proud of our tradition  
Glorious, brave and bold

## FIGHT SONG

Let's give 3 rousing cheers  
For ole Turner High  
Praise her honor to the sky  
Praise her glory, praise her name  
And be sure to win this game  
La La La  
Down the field now fall into line  
Foward onward all the time  
Block out every man you see  
Charge 'em up to victory  
Ra Ra Ra  
Black and gold is your command  
To your every ready and loyal fans  
Now fight, fight, fight  
You golden Bears  
And win... This... game  
Na na na na na BEARS!!!

## SCHEDULE

Period 1 .....	7:20-8:10
Period 2 .....	8:15-9:05
Period 3 .....	9:10-10:00
Period 4 .....	10:05-10:55
Period 5 .....	11:00-12:25
Period 6 .....	12:30-1:20
Period 7 .....	1:25-2:20
A Lunch 11:00-11:25	
B Lunch 11:30-11:55	
C Lunch 12:00-12:25	

## ROLE OF THE STUDENT

Turner High School is a learning place. The primary mission of our school is to help students learn and prepare for a successful and productive future. It is our goal to create the best possible academic environment for students and teachers at Turner High School. Important characteristics needed by students include the desire and willingness to prepare for a successful and productive adult life. Responsibilities of the student are:

- Attend class regularly and report to class on time.
- Bring appropriate learning materials to class—paper, pencil, books, notebook, and charged mobile device.
- Treat others the way you wish to be treated.
- Make challenging academic choices.
- Establish and pursue personal career goals.
- Prepare for and participate in the learning process.
- Work positively and productively with peers, teachers, administrators, and parents.

## ROLE OF THE PARENT

Parents have a very important part in the education of their son or daughter. A parent's support and interest has a positive impact on his or her child's success. Parents can help their student be successful by doing the following:

- Showing a sincere interest in the academic and extracurricular activities of their student.
- Emphasizing the importance of punctual and regular attendance.
- Establishing and maintaining open communication with the school.
- Taking responsibility for the student's health, personal cleanliness, grooming and appropriate clothing.
- Assuming responsibility for working with school personnel to solve behavior problems.
- Encouraging and expecting that your son or daughter respect the law, other people, and the property of others.

## ACADEMICS

### **GRADUATION REQUIREMENTS**

(See [Board Policy IHF](#))

Graduation is a very special event reflecting admiration for the graduates and reverence for learning. All 9-11th grade students must be enrolled in 7 periods. All high school requirements must be met to participate in graduation.

Students may not graduate in less than four years without prior Board of Education approval. The following credits are required for graduation:

Twenty-five specific credits are required.

Specific Courses Required for Graduation Include:

English	4 credits
Mathematics	3 credits
Science	3 credits
Social Studies	3 credits
Computer Studies	1 credit
Physical Education	½ credit
Health	½ credit
Fine Arts	1 credit
Electives*	9 credits

\*One elective course will explore post graduate planning. For THS freshman students, this course will be Future 101.

### **REQUIREMENTS FOR VALEDICTORIAN/SALUTATORIAN**

To receive class honors a student must meet the above criteria for graduation and the Kansas Scholars Curriculum.

#### **English- 4 credits**

One Unit to be taken each year. Must include substantial recurrent practice in writing extensive and structured papers, extensive reading of significant literature, and significant experience in speaking and listening.

#### **Mathematics- 4 credits**

Algebra I, Algebra II, Geometry, and one unit of advanced mathematics selected from: Analytic Geometry, Trigonometry, Advanced Algebra, Probability and Statistics, Functions or Calculus. See counselor for qualified admissions.

#### **Science-3 credits**

One year each in Biology, Chemistry, and Physics, each of which include an average of one laboratory period a week.

#### **Social Studies-3 credits**

One unit of U.S. history; minimum of one-half unit of U.S. Government and minimum of one-half unit selected from: World History, World Geography or International Relations; and one unit selected from: Psychology, Economics, US Government, US History, Current Social Issues, Sociology, Anthropology, and Race and Ethnic Group Relations. Half unit courses may be combined to make this a whole unit.

#### **Foreign Languages-2 credits**

Two years of one language. Latin and Sign Language are accepted.

### **BOARD OF REGENTS REQUIREMENTS**

#### **ACCREDITED HIGH SCHOOL**

If you are a Kansas resident who will graduate from an accredited high school, you can guarantee admission to six of the state universities by meeting the Qualified Admissions requirements designated by each university. Requirements can be found on the Kansas Regents web page at [www.kansasregents.org](http://www.kansasregents.org).

For complete information visit with your counselor.

### **DEFINITION OF ACADEMIC CLASS**

Academic class (Freshman, Sophomore, Junior, and Senior) is determined by the number of credits a student has earned. The following is a guideline to determine academic class.

Freshman	Less than 5 credits
Sophomore	Min. 5 credits
2nd Semester Sophomore	Min. 9 credits
Junior	Min. 11 credits
2nd Semester Junior	Min. 15 credits
Senior	Min. 18 credits

## **CREDITS and CLASS RANK**

Students earn credit by passing a course that is a semester in length. The semester grade is used to determine that semester credit has been earned. Courses which are graded as pass/fail are not computed into a student's GPA, however these credits count toward graduation. Incomplete grades become failing grades when course work is not completed. Class rank is determined by a student's GPA in high school.

## **DUAL/CONCURRENT COLLEGE CREDIT**

Turner High School offers dual and concurrent credit to sophomores, juniors, and seniors. Dual credit courses are taken online or on the college campus. Concurrent credit courses are taken on the THS campus through KCKCC, UMKC and Avila. Many of these courses require a fee to earn college credit. The fee is the responsibility of the student and their parents.

For additional information on dual and concurrent enrollment opportunities, students and parents should visit with the school counselor.

## **EXAMS**

Semester exams are one of the methods teachers use to measure student achievement. Semester exams may count for as much as 10% of the final grade. Extenuating circumstances may require early finals, but it must be approved by an administrator. Finals take place on the last two days of the first and second semester.

## **THE FRESHMAN ACADEMY**

The Freshman Academy is school-within-a-school uniquely designed to provide ninth grade students with the challenge and support they need to make a successful transition to high school. The Freshman Academy will use a variety of interventions to support the beliefs adopted by Turner High School.

The Mission of the Freshman Academy: The Freshman Academy is a supportive community empowering students to transition academically, behaviorally, and socially into high school.

Freshmen Academy Support Structures:

- Freshman First Day Orientation
- Link Crew – Mentoring Program
- Academic Incentives
- Activities geared to successful transition
- Individual Student Recognition
- After School Academic Support
- Common grade level expectations
- Designated teachers, counselor and administrator
- High school transition support

### Future 101 Elective Course

(1/2 credit, semester course)

Freshman students gain skills in academics and employability using both online and in-class resources. Students build four-year plans, participate in career exploration, complete service projects, and design tools for success.

### Freshmen Study Hall

Freshman students who are earning failing grades should attend an after-school study hall. This academic intervention is held Tuesday - Thursday evenings. Students who are failing classes are expected to attend two of the three days that week.

### Freshman Academy Goals:

- Improve student promotion rates.
- Improve student behavior.
- Increase attendance rates.

### Lunch Detentions

The Freshmen Academy will hold lunch detentions as an effective way to hold kids accountable for their actions.

Lunch detention guidelines:

- Lunch detentions will be held in a room separate from the cafeteria.
- Lunch detentions are held daily.
- The lunch detention will be supervised.
- Students may bring a lunch or purchase lunch from the cafeteria.

- The student is responsible to notify his/her parent of the lunch detention.
- Failure to serve lunch detention may result in a parent contact and further disciplinary action.
- Lunch detentions are reserved for ninth grade students only.

## **SENIOR STUDY HALL**

THS requires all seniors with failing grades to attend a mandatory after school study hall. Study hall is 2:30-3:45, Tuesday-Thursday during the spring semester. Late busses are available. Failure to attend will result in a discipline referral.

## **TECHNICAL EDUCATION CENTER ADMISSION REQUIREMENTS**

Turner High School students who meet the following criteria during their sophomore or junior year are eligible to apply for admission to the Technical Education Center. Program admission criteria are available through your counselor. Students applying should meet these requirements at THS:

- 90% attendance rate
- 2.0 minimum GPA
- No Level II-IV behavior referrals or no more than five referrals during the school year.
- Credit attainment should be on track for graduation.

Students not meeting the criteria may appeal to the administration. The administration may use their discretion in allowing the enrollment.

## **ALTERNATIVE EDUCATION PROGRAMS**

### **Journey School of Choice (JSOC)**

Journey School of Choice is a personalized learning environment that empowers students to earn their high school diploma. As an extension of Turner High School, JSOC works with students in an alternative setting to recover high school credit and to assist students in reaching their academic goals. Students here work within the four core subject areas (English, Math, Science, and Social Studies) and explore many different electives in these areas as well physical education. Many

electives are provided by Edgenuity. Additional information is available on the district website ([www.turnerusd202.org](http://www.turnerusd202.org)) under the Our Schools tab.

### **Beyond the Bell (BTB)**

Full time attendance in Beyond the Bell virtual school is by administrative recommendation only. Students wishing to enrich or get ahead may enroll in Beyond the Bell courses offered over the summer. For more information, see the summer school page of the district website.

### **Quest**

Quest is a computer-based instruction for adults 20 and over who have passed their original date of graduation. Quest offers flexible schedules, allowing students to progress at their own pace with teacher assistance. Quest's mission is to provide non-traditional students with a second opportunity to become high school graduates with the skills necessary to become contributing members of a technological society.

### **Summer School and 8<sup>th</sup> Hour**

Summer school and 8<sup>th</sup> Hour provide opportunities for students to make up credits previously failed. Online opportunities for course advancement are also available. Information concerning these opportunities can be obtained through the counseling office.

## **ACADEMIC HONORS AND AWARDS**

(See [Board Policy IHFA](#))

### **Honor Graduates**

The top 10 students of each graduating class are recognized as Honor Graduates.

### **Mark of Excellence**

Mark of Excellence is awarded based on recommendations by teachers, counselors, and administration for special achievement or growth in a specific class, organization or activity.

### **National Honor Society**

Seniors, Juniors, and Sophomores with a GPA of 3.5 or higher selected by a five-member faculty council are invited to become members in the National Honor Society. Members qualify based on four criteria: scholarship, service, leadership, and character. The student's teachers

evaluate these criteria. Honor Society induction occurs each spring.

### Valedictorian and Salutatorian

The award of Valedictorian and Salutatorian shall be awarded to the graduating senior(s) with the highest eight semester 9-12 grade point average (GPA) through completion of the Kansas Scholars Curriculum.

To qualify for the award of Valedictorian or Salutatorian, a student must attend Turner High School their junior and senior year and complete 12 credits, not counting pass/fail credits. Students who transfer to a TUSD high school from a state accredited school with a weighted grading system will have their grade point average calculated weighting only courses equivalent to those weighted in TUSD. The student(s) who has the highest-grade point average (to three decimal places) and meets the above criteria will be named Valedictorian.

The student(s) who has the second highest grade point average and meets the above criteria will be named Salutatorian. If there is a tie, more than one student will be named Valedictorian or Salutatorian.

Rank in Class will be calculated for all students enrolled in a general education curriculum or a college preparatory curriculum.

## **ATTENDANCE**

### PRE-ARRANGED ABSENCES

Students who know in advance that they are going to be absent should complete a pre-arranged absence form at least two class days prior to the absence. Pre-arranged absence forms must also be used for an absence that will result in a student missing classes due to a school event. Examples of school events include field trips, academic contests, and athletic contests. Teachers who sponsor these events should remind students to complete the form; however, completion of the form is the student's responsibility.

The purpose of the form is twofold: 1) to enable students to get assignments that they will miss;

and 2) to notify teachers that the student will not be in class.

Assignments and class work missed due to the pre-arranged absence should be completed in consultation with the teacher. At the very latest, all work should be due at the first class period following the absence. Administrators may determine issues not clearly defined here. This policy applies only to pre-arranged absences for school events. Pre-arranged absence forms are available in the attendance office.

### SKIP DAYS

The school has the obligation to define reasons for being excused from school. Those reasons are outlined in the section on excused absences. "Skip Days" are not among the legitimate reasons for being absent. Students organize a "skip day" simply for the purpose of being absent. Turner High School will not recognize these days as excused. There may be an academic consequence for an unexcused absence such as a zero for work missed.

### TARDIES TO CLASS

Any student who is not in the classroom when the bell rings to start the hour will be marked tardy. Excluding late arrival to school which is addressed in the district section of the handbook, students that accumulate three tardies to a class will be referred to the office for a discipline consequence.

### ATTENDANCE GUIDELINES FOR ATHLETIC AND ACTIVITY PARTICIPANTS

Attendance is expected at school, team practices, and contests. Daily school attendance should be at least 90%. Failure to maintain a 90% attendance rate may result in ineligibility or probationary status.

## **CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES**

Turner High School operates a full program of co-curricular and extra-curricular activities which are a vital part of the high school experience, due to

the enrichment and leadership opportunities they provide.

A variety of fall, winter, and spring activities are available. All are operated according to the regulations of the Kansas State High School Activities Association. Questions regarding activities should be directed to the head coach or sponsor involved; if a question still exists, it should be directed to the Activities Director at 288-3380.

## **UNITED KANSAS CONFERENCE**

Turner High School is a proud member of the United Kansas Conference (UKC). The United Kansas Conference (UKC) is a conference of member schools of the Kansas State High School Athletics Association (KSHSAA) and abides by the governing rules listed by the KSHSAA (Specifically, Rule 52). In addition, the UKC also adheres to the following policies, procedures, and expectations:

### **Code of Ethics**

It is the expectation that all concerned, at any high school event:

1. Promote high standards of ethics, sportsmanship, and personal conduct.
2. Encourage administration, coaches, staff, student-athletes, and community to commit to high standards of ethical behavior.
3. Display respect and integrity for all officials, players, coaches, and spectators.
4. Promote eligibility standards for each student-athlete understanding that athletic participation is a privilege for those who achieve in the classroom first.
5. Recognize that high school athletics are an extension of the classroom and to promote physical, mental, moral, social, and emotional well-being of each student-athlete.
6. Maintain the boundaries of the athletic contest to ensure the safety of the athletes, officials, coaches, and spectators.
7. Utilize positive means of communication and refrain from abusive language and gestures.

Inability to adhere to the aforementioned expectations could lead to the removal of any participant in attendance of the contest and indefinite suspension from high school contests.

## **ACCIDENT & PERSONAL PROPERTY INSURANCE**

Students may purchase accident insurance for the school year. Forms are available at the beginning of the year. Athletic insurance is available through the athletic department. Students who bring valuable personal articles such as musical instruments or cameras to school are advised to have their parents check on insurance coverage under the family homeowner's/renter's policy. Turner High School cannot assume responsibility for loss or theft of personal items at school.

## **ACTIVITY TICKET**

Activity tickets are sold as a service to students, so they can attend high school home athletic events. The cost of the activity ticket is \$60 and includes a yearbook.

## **STUDENT ACTIVITIES CODE OF CONDUCT**

(See Tools Section for Entire Code)

TUSD 202 recognizes that students involved in activities/athletics must be positive representatives of the Turner School District and community. For that reason, the district supports a student code of conduct that encourages positive behavior for all our students.

TUSD 202 also recognizes the use of mood-altering chemicals (i.e., alcohol, tobacco, marijuana, performance enhancing drugs, non-prescription drugs, and misuse of prescription drugs) as a significant health problem for many adolescents, resulting in negative effects of behavior, learning, and the total development of each individual. The misuse and abuse of mood-altering chemicals for some adolescents affects extra-curricular participation and development of related skills. Others are affected by the misuse and abuse by family, team members, or other significant persons in their lives.



In TUSD 202 the close contact of advisors, coaches, administrators, and sponsors provides them with a unique opportunity to observe, counsel, and assist young people. TUSD 202, therefore, supports positive student conduct and education and awareness training in adolescent chemical use problems.

### **ATHLETIC & ACTIVITY GUIDELINES**

Failure to adhere to the following guidelines can result in the student not participating in the sport or activity (including students representing THS at dances and fundraisers):

1. Attendance is expected at school, team practices, and contests. Daily school attendance should be at least 90%. Failure to maintain a 90% attendance rate may result in ineligibility or a probationary status.
2. Academic performance in the classroom is to be the focus of the student's ability. In accordance with KSHSAA criteria a student must pass five academic classes in the previous semester to be considered eligible.
3. In accordance with Turner High School eligibility criteria a student must pass five classes at every grading period throughout the semester (progress and quarter grading periods). Eligibility will be determined one week from each grading period. Students can regain eligibility between grading periods as soon as grades are raised so long as they were not ineligible under KSHSAA rules for previous semester grades.
4. The student is socially responsible and operates within the established school district rules for students. When a student reaches 5 referrals his/her good standing will be reviewed by the administration and the review may result in ineligibility or probationary status.
5. Refraining from the use or possession of tobacco, alcohol, and other drugs is required of the student.
6. The student must adhere to all rules established by the Kansas State High School Activities Association and the league of which the school district is a member.

7. The student is to demonstrate self-discipline, self-motivation, loyalty, cooperation, and fair play in an atmosphere that generates good sportsmanship.

## **STUDENT ACTIVITIES & ATHLETICS**

<b>Clubs &amp; Organizations</b>	<b>Athletics</b>
Battle of the Books	<b>FALL</b>
Booster	Cross Country
Business Professionals of America (BPA)	Girls Golf
Cheerleading	Football
Distributive Education Clubs of America (DECA)	Boys Soccer
Diversity	Volleyball
Drill Team	<b>WINTER</b>
Educational Talent Search	Boys Basketball
Forensics	Girls Basketball
French Club	Bowling
JAG	Boys Swimming
Junior Executive Council	Wrestling
Kansas Association of Youth (KAY)	<b>SPRING</b>
Leadership 20/20	Baseball
Link Crew	Boys Golf
Math and Science Centers	Softball
Math Club	Girls Swimming
Senior Class	Track & Field
Skills USA Automotive Technology	Girls Soccer
Skills USA Carpentry	
Skills USA Visual Arts	
Spanish Club	
Student Council	
Thespians (Drama)	
Upward Bound	
YES Scholars	

## **GUIDANCE & COUNSELING**

The purpose of guidance and counseling is to help each student realize his or her potential in life. The counselors have a code of ethics by which they keep confidential everything told to them in a counseling session unless there is clear and imminent danger to the student or others.

Three counselors help students with personal-social counseling, career counseling, courses of study, testing, TEC, dual enrollment, college counseling, and scholarship and financial aid through individual and group meetings. Because of the time-consuming nature of the counseling process, students and parents are asked to make an appointment (except in emergencies). Students

wishing to visit a counselor email their assigned counselor to schedule an appointment. Parents should call the Guidance office at 288–3320 to schedule an appointment.

Although students can work with any counselor, students are assigned as follows:

Ms. Cochran-Sandoval	9th Grade Students
Ms. Wilson Yao	Grades 10-12 with last names A-K
Ms. McDowell	Grades 10-12 with last names L-Z

### **STUDENT SCHEDULE CHANGES**

All students requesting a change must complete the appropriate paperwork. Paperwork must be completed and approved within the first five (5) school days of the new semester. Any changes made after the first five (5) school days of the new semester needs administrator approval.

### **TRANSCRIPTS**

Transcripts (copies of a student’s permanent record) are sent to other schools, colleges, or prospective employers at the student or parent’s request. A Transcript Request form authorizing the school to send these records must be completed and given to the Registrar. Transcripts are sent free of charge while enrolled at THS and over the summer after graduation. Later transcripts require a \$2.00 mailing and handling fee.

### **COLLEGE/UNIVERSITY VISITS**

Many colleges and universities in the area come to Turner High to visit with students who want to learn more about their colleges or universities. These visits are very helpful in gathering needed information about colleges. All juniors need to attend and document a post-secondary visit prior to attending prom.

### **SCHOLARSHIPS AND FINANCIAL AID**

#### **Scholarships**

There are numerous pages of scholarships on the Turner website and links to several free scholarship search engines that are very helpful. Students may also use Xello. It is the philosophy of

the Turner counseling department that a student should never pay a company for financial aid or scholarship help. The counseling office and the college financial aid offices can provide you with the same help for free. Many of the scholarships are available to underclassmen, so it is never too soon to start searching for money to pay for postsecondary schooling.

#### **Financial Aid**

Financial Aid starts with the Free Application for Federal Student Aid (FAFSA). This is completed in an online portal. This is how seniors apply for funds to attend college. The electronic application opens October 1. There is also a mail in application on the Turner website.

Students planning to participate in college athletics need to sign up with The Clearinghouse. This registration is necessary to get your academic records approved by the colleges.

Any questions should be directed to the counseling and guidance office. The counseling and guidance office can be reached at (913) 288-3320.

### **ACT TESTING**

All students who plan to attend a four-year college in Kansas need to take the ACT. The best time to take the test is February, April or June of the junior year and then again in the fall of the senior year. All juniors will be administered the ACT at Turner High School in the spring semester. National test dates for the year can be found at the following link, [www.act.org](http://www.act.org).

## **DISCIPLINE**

Students are assigned to the following administrators for disciplinary action:

Dr. Lizar	9th Grade Students
Dr. Sutherlin	Grades 10-12 with last names A-K
Mr. St. Louis	Grades 10-12 with last names L-Z

### **TEACHER ASSIGNED DETENTIONS**

Teachers may assign students after school detentions. Teacher assigned detentions can be

served any day of the school week with the teacher that assigned the detention or select days of the school week in which office detentions are scheduled. Students are responsible for arranging day(s) and time(s) with the teacher(s).

Students are expected to follow the rules of the detention room while serving a teacher detention. Failure to serve teacher assigned detention(s) will result in an office referral and further disciplinary action. Students serving teacher assigned detentions will be issued a late bus pass.

### **AFTER SCHOOL DETENTIONS**

Administrators may assign students after school detentions. After school detentions are Tuesday - Thursday from 2:30 - 3:45. Students are to report promptly to the designated detention room after school, but no later than 2:30 pm. Students arriving after 2:30 pm will not be allowed to serve their detention. Unserved after school detentions will result in an office referral and further disciplinary action. Students serving after school detentions will be issued a late bus pass.

### **GENERAL RULES FOR DETENTION ROOM**

1. Students will bring assignments to keep them busy during the time they are in detention.
2. No food or drink or electronic devices will be allowed in the detention room.
3. Students are not allowed to talk, sleep, or disrupt the room.
4. Students will always remain in their assigned seats.

Failure to follow these rules will result in further disciplinary action.

### **IN-SCHOOL-SUSPENSION (ISS)**

1. Attendance
  - a. All day In-School Suspension (ISS) shall be from 7:20 AM – 2:20 PM or the length of the student's regular daily schedule.
  - b. Hourly In-School Suspension (ISS) shall be from the start of the assigned hour to the end of the assigned hour.
  - c. Regular attendance is required, and the student shall satisfactorily complete the assigned

number of hours/days. Failure to do so will result in Out-of-School Suspension (OSS) and possible loss of credit.

2. Students are to remain in the suspension center classroom during the regular length of the school day or class period in which they are assigned unless excused:
  - a. By an administrator or authorized center supervisor due to an emergency.
  - b. To attend a counseling session with a teacher, administrator, or counselor.
3. Students will be allowed two restroom breaks per day.
4. Students may bring their own lunch or will be escorted to the cafeteria for lunch.
  - a. Lunch period (30 minutes) will be during 5th period each day.
  - b. No student will be allowed to send for lunch. No ordering of food from the outside, to be delivered at lunch, will be allowed.
  - c. No snacks are allowed in the suspension center.
5. Students are required to bring study materials (device, paper, pen, textbooks, etc.) and may bring anything else of a reasonable nature to aid them in preparing their assignments. Appropriate reading materials are acceptable for use after completion of assignments. No radios, cell phones, or other electronic equipment allowed in the suspension center.
6. Students may not sleep or talk at any time unless they have permission from the suspension center supervisor.
7. Students are to remain in their assigned seats unless the suspension center supervisor gives them permission to be out of their seat.
8. Students assigned to the In-School Suspension center are not in "good standing" and may be prohibited from participating in extra-curricular activities during the period of suspension.
9. The student will receive credit as determined by the classroom teacher for work completed in the suspension room.
  - a. If the work completed in the suspension center is the same work done by students in the regular class, it will be given the same credit.

- b. Alternative assignments will be given credit. The amount of credit will be determined by the classroom teacher.
  - c. Alternative assignments completed in the suspension room may be used by the classroom as a prerequisite to future makeup privileges for missed class work which could not be completed in the suspension room (lab experiments, typing tests, long term projects, etc.)
  - d. Failure to do assigned and alternative assignments can result in Out-of-School Suspension.
10. Students may request work or teacher contact by emailing the classroom teacher or messaging through Schoology inbox.

## **PROCEDURES**

### **CLOSED CAMPUS**

Turner High School is a closed campus. Students are not to leave school without permission. Students must have written permission slips or passes to leave school grounds. The parking lots are restricted areas accessible only with a pass. Work release, ATS, college, and mentor students may leave school without signing out. However, they must show their teacher-issued pass to a School Resource Assistant before leaving campus. All other students must sign out in the Attendance Office and obtain a pass before they will be permitted to leave.

### **FOOD SERVICES**

#### **Cafeteria Procedures**

When dismissed for lunch, students are to go directly to the cafeteria. When finished eating, students are to return their trays to the wash area and properly dispose of trash. Students are to remain in the cafeteria during their assigned lunch. Turner High School is a closed campus. Therefore, no fast-food items may be brought into the dining area.

### **FUNDRAISING**

Teachers, coaches, and sponsors of school organizations may conduct fundraisers for the organization's activities. Before any fundraising activity can begin, it must be approved by the

administration. At the direction of the Board there will be no fundraisers which involve door-to-door sales.

Funds raised or donations received to support school organizations must be deposited in the school's activity fund. Funds are the property of the school and the organization which raised them.

Should a student decide not to participate in an organization or activity, money raised will remain with the organization. Only documented, donated personal money may be refunded.

### **LIBRARY MEDIA CENTER**

The Library Media Center empowers students to become successful, independent, lifelong users of information by promoting literacy and the enjoyment of reading and learning. A pass from a teacher is always required to use the library. Students are to sign in and out of the library media center using E Hall Pass. A library fine of \$.10 per day per item is charged for overdue materials.

### **LOCKERS**

Lockers are the property of the Board of Education and students have no expectation of privacy therein. Lockers can and will be opened for inspection at any time for any reason. Students may request a locker for his/her own use. Lockers should not be shared. Each student is responsible to report any broken or malfunctioning locker to the guidance office. The locker will be repaired. The school is not responsible for lost or stolen articles.

### **PARKING**

Parking permits cost \$5 and can be purchased from a Student Resource Assistant (SRA). Students are required to show their automobile registration, driver's license, and proof of insurance when purchasing a permit. Students who accumulate more than 5 unexcused tardies to school in a semester will have their parking permit revoked. Vehicles without a permit or illegally parked may be towed at owner's expense.

Students must park in a space designated for student parking. (See appendix for parking map) Failure to park in designated area(s) will result in an office referral and may result in loss of driving privileges up to the remainder of the academic school year. Turner School District is not responsible for theft or damage to a vehicle or to its contents.

The speed limit is 10 MPH throughout the parking area and hazardous driving is not permitted at any time. Failure to drive safely will result in an office referral and may result in loss of driving privileges up to the remainder of the academic school year. School busses always have the right-of-way in parking areas. Vehicles on school premises are subject to search with reasonable suspicion that evidence of a violation of law or board policy is inside.

### **PHONES AND ELECTRONIC DEVICES**

Cell phones are not to be used in classrooms without the teacher's permission for a learning activity. **NO CELL PHONES** are to be used in the locker rooms, restrooms, or pool area. Violations of these procedures may lead to a student's phone being confiscated by administrative staff, a detention or in-school suspension.

As responsible digital citizens, students should refrain from photographing or recording individuals without their permission. Cell phones and electronic devices should not infringe

on the learning environment.

### **RELATIONS WITH OTHER SCHOOLS**

Turner High School students and staff members are very proud of the positive relations maintained with other schools. These relations are based on healthy competition, cooperation, and mutual respect. Turner students are expected to conduct themselves appropriately. Any incident of disruptive behavior at school sponsored activities away from home will be dealt with as though it had occurred here. Visiting students from other schools are to be treated courteously and considerately.

### **SCHOOL EVENT GUEST PASSES**

All student guests must be approved by administration a week prior to the event. This includes school dances.

### **STUDENT HALL PASSES**

Students must have a hall pass to travel through the building outside of designated passing periods. E-Hall Pass, an electronic hall pass system, is used at THS to allow students to move from one area of the building to another, i.e. restroom, library, office, etc. Passes are given only for essential school business that cannot be handled before or after school or during breaks. Student movement may be denied based on professional discretion by staff. Each student's account is based on district issued email address. No student is to be out of class without an e-hall pass.



# TURNER GOLDEN BEARS ARE... RESPECTFUL, RESPONSIBLE, AND ENGAGED

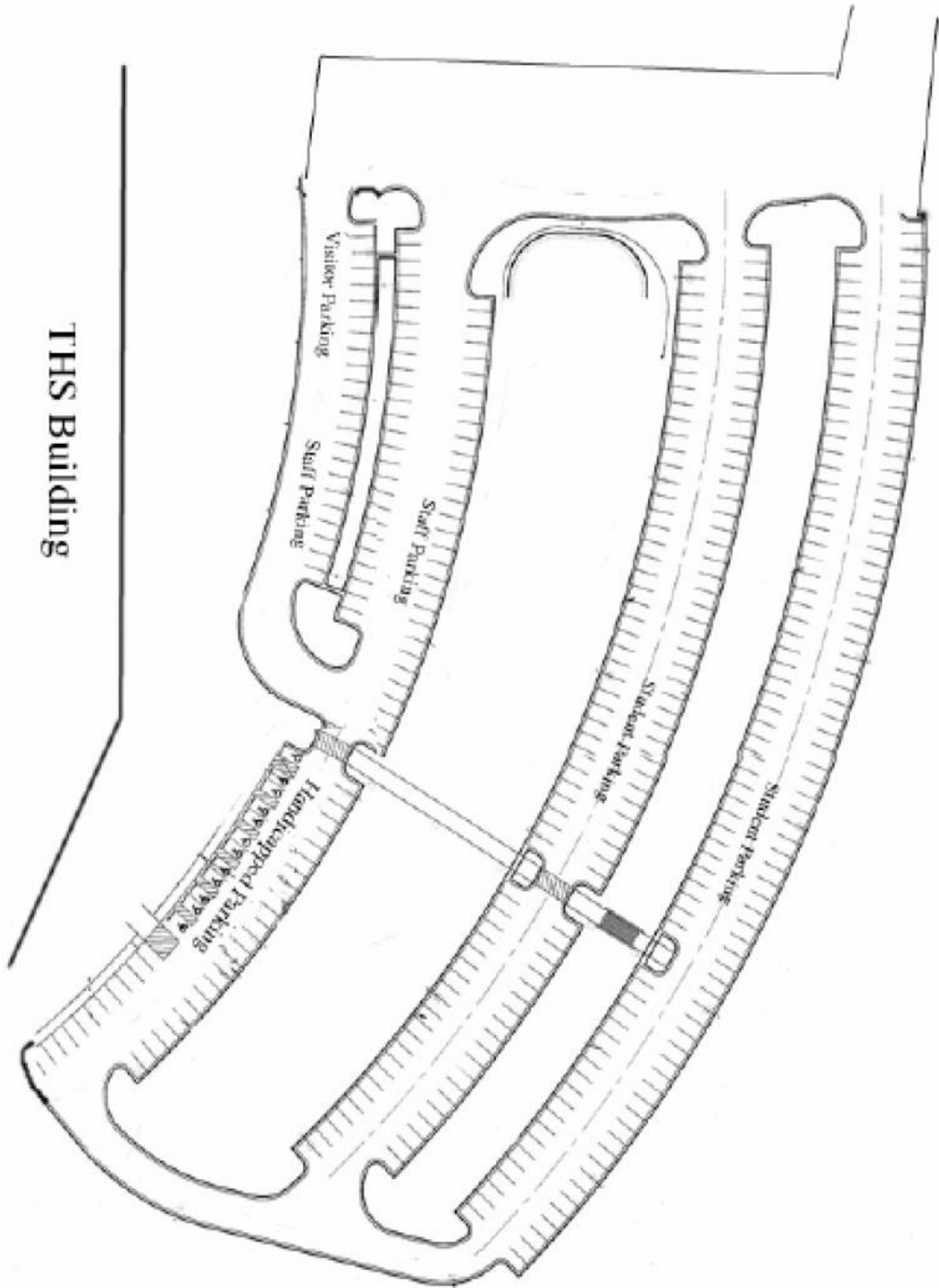
## Turner High School Expectations

	Classroom	Hallway	Cafeteria/ Commons	Bathroom	Bus	Before/After School	Virtual
<b>Be Respectful</b>	Respect yourself, your teachers, your peers, and the learning environment.	Interact with peers appropriately and positively.	Take only what you will eat and eat what you take.	Give others privacy.	Be polite to staff and others.	Interact with peers appropriately and positively.	Handle school provided technology with care.
	Keep all interactions positive.	Use appropriate language and volume.	Wait your turn in the lunch line.	Clean up after yourself.	Follow instructions from bus drivers.	Use appropriate volume and language.	T.H.I.N.K. before you post, email, etc.
<b>Be Responsible</b>	Speak and dress appropriately.	Respect personal space.	Use appropriate volume and language.	Use bathroom resources appropriately.	Use appropriate volume and language.	Remain in designated areas.	
	Advocate for yourself	Follow all instructions given by staff members.	Be polite to staff and others.	Interact with peers appropriately and positively.	Use earbuds when listening to music.	Make arrangements for riders in advance.	
<b>Be Responsible</b>	Arrive on-time to all classes.	Stay calm and controlled in conflict situations.	Clean up after yourself.	Wash your hands.	Remain seated.	Arrive on time.	Follow district usage policy.
	Be prepared with all materials	Notify and adult of any issues	Remain in designated areas during the lunch hour.	Report problems to staff.	Place all trash in the trash can.	Fulfill your before and after school commitments.	Keep passwords and private information to yourself.
<b>Be Responsible</b>	Turn in all work.	Keep the space clean.	Return trays.	Keep the space clean.	Be on assigned bus.	At dismissal, remain in class until the bell rings.	Bring charged iPad daily.
	Use Canvas regularly to keep up with assignments.	Use e-Hallpass.	Use shared food table.	Stay within an acceptable timeframe for leaving and returning.	Keep conversation within the bus.	Arrive and depart from school safely.	
<b>BE ENGAGED</b>	Practice self control.	Walk at an appropriate pace.		Report any issues to staff.			
	Be attentive to task and speaker.	Be aware of your surroundings.	Engage in positive interactions with adults and peers.	Engage in legal and ethical behavior	Be alert and prepared in emergency situations.	Be where you need to be by 2:30 PM.	Use technology for educational purposes.
<b>BE ENGAGED</b>	Participate in all activities.	Watch the time; be on time to your next class.			Exit the correct door promptly at the correct stop.	Participate in school sponsored activities.	Become a 21st century learner by embracing paperless options.
	Challenge yourself as a learner.				Keep the aisles cleared.		
	Use instructional time wisely.						

# **TURNER HIGH SCHOOL**

## **DRIVING INSTRUCTIONS, GUIDELINES, POLICIES, & PROCEDURES**

1. All students who drive to school must have:
  - Valid driver's license
  - Proof of insurance
  - Vehicle Registration
  - THS parking permit—cost: \$5 (available from SRA office)
  
2. Areas where students cannot park during normal school hours: (see map included)
  - In any area marked "Handicapped"
  - In any area marked "Visitor"
  - In any area marked "Staff"
  - Along the curb area in the gym and pool area (south parking lot).
  
3. Staff areas:
  - The parking lot south of the high school is reserved for staff. (Students who work as life guards and work the early morning shift will have designated places near the pool.)
  - First tier parking spaces north of the main drive in front of the building are staff and visitor parking.
  - Both rows in the second tier of the north parking lot west of the walkway are also for staff.
  
4. Students may park in the following areas:
  - Second tier of parking spaces located east of the walkway and north of the auditorium.
  - Third and fourth tier parking spaces.
  
5. Parking Rules
  - Drive at a slow and safe speed—mph is the maximum speed.
  - School busses have the right of way.
  - Pedestrians have the right of way.
  - Park parallel to the parking lines, within the lines—one space per vehicle.
  - Follow directions of the SRA or other person who may be directing traffic.
  
6. Progression of consequences for parking lot violations.
  - Detention(s)
  - Loss of parking privileges for 5 days
  - ISS
  - Vehicle towed
  - Moving violations that are reckless or cause accidents will result in consequences other than the progression listed above.



THS Building



## **Student Activities Code of Conduct**

### Section 1: Philosophy

TUSD 202 recognizes the use of mood-altering chemicals (i.e., alcohol, tobacco, marijuana, performance enhancing drugs, or misuse of non-prescription and/or prescription drugs) as a significant health problem for many adolescents, resulting in negative effects of behavior, learning, and the total development of each individual. The misuse and abuse of mood-altering chemicals for some adolescents affects extra-curricular participation and development of related skills. Others are affected by the misuse and abuse by family, team members, or other significant persons in their lives.

TUSD 202 also recognizes that students involved in activities/athletics must be positive representatives of the Turner School District and community. For that reason, the district supports a student code of conduct that encourages positive behavior for all our students.

In TUSD 202 the close contact of advisors, coaches, administrators, and sponsors provides them with a unique opportunity to observe, counsel, and assist young people. TUSD 202, therefore, supports positive student conduct and education and awareness training in adolescent chemical use problems.

### Section 2: Purpose

1. To provide consistency in USD #202 Board Policies.
2. To emphasize the schools' concerns for the health of students in areas of safety while participating in activities and the long-term physical and emotional effects of chemical use on their health.
3. To promote equity and a sense of order and discipline among students.
4. To confirm and support existing state laws which restrict the use of such mood-altering chemicals and performance enhancing drugs.
5. To establish standards of conduct for those students who are leaders and role models among their peers.
6. To assist students who desire to resist peer pressure which directs them toward the use of mood-altering chemicals and performance enhancing drugs.
7. To aid students who should be referred for assistance or evaluation regarding their use of mood-altering chemicals and performance enhancing drugs.

### Section 3: Rule

During the activity season (fall, winter, spring, and during organized summer activities), regardless of the quantity, a student shall not: (1) use a beverage containing alcohol; (2) use tobacco or; (3) use or consume, have in possession, buy, sell or give away any controlled substance defined by law as a drug. This rule applies to the entire activity season. Any activity that spans the course of the year will be subject to the season in which the violation occurs.

All student activities that are governed by the Kansas State High School Activities Association and those that represent USD #202 at any site or location are included in this policy.

### Section 4: Penalties for Violations

Penalties will accumulate during any activity season from August through July. Penalties may include but may not be limited to:

1. First Violation

Penalty: After confirmation of the first violation, the student shall lose eligibility for the next two (2) consecutive inter-scholastic events or two (2) weeks of a season in which the student is a participant, whichever is greater. No exception is permitted for a student who becomes a participant in a treatment/counseling program.

## 2. Second Violation

Penalty: After confirmation of the second violation, the student shall lose eligibility for the remainder of the current activity season or remain ineligible for any governed activity for the next six (6) week period, whichever is greater, excluding buffer week, KSHSAA non-practice dates, holidays, and spring break.

## 3. Third violation/Serious Violation

Penalty: A student may become ineligible for multiple seasons of activities not to exceed a period of one year from the date of the last violation. Seriousness of the violation may warrant movement to higher levels of consequence. Determination will be made by a panel of activities director, building principal, and immediate advisor, coach, director, or sponsor of the activity.

### Section 5: Other Student Related Conduct

There may be an occasion for which a student involved in school activities may violate policy in regards to attendance (school, games, and practices) and discipline (detentions, suspensions). Penalties (except unexcused absences) will accumulate during any activity season from August through July. Penalties may include but not be limited to:

#### A. In School/Out of School Suspension:

- 1st suspension: 1 competition/activity date missed
- 2nd suspension: 3 competition/activity dates missed
- 3rd suspension: Dropped from all activities for remainder of school year.

Students are allowed to practice on the day of an ISS but not on day of OSS.

#### B. Detentions:

Detentions are to be handled individually by each coach, director, or sponsor. However, excessive detentions can lead to being suspended from the activity or dropped from the activity.

#### C. Unexcused Absences from School, Practices, or Games:

- 1st offense: Appropriate consequences from coach, director, or sponsor.
- 2nd offense: One activity date missed. Parent contacted.
- 3rd offense: Dropped from activity. Parent contacted

Unexcused absences are not carried over from activity to activity.

We have read and understand the USD #202 Code of Conduct. We acknowledge its contents and the standards that are set for students involved in school district activities. The Code of Conduct must be signed by the student and parent before participation in school activities. The Code of Conduct goes into effect immediately once signed and turned into the office.